

KDOT Cost Share Program

Application Form – Spring 2020

Project Title:

A. APPLICANT INFORMATION
<p>1. Primary project sponsor: <input type="checkbox"/> Governmental Organization <input type="checkbox"/> Non-governmental Organization</p> <p>Name of organization:</p> <p>Address:</p> <p>Website (if available):</p>
<p>2. Primary contact person—should be an elected official, an employee or a representative of the primary project sponsor</p> <p>Name:</p> <p>Title:</p> <p>Address:</p> <p>Phone number:</p> <p>Email:</p>
<p>3. Co-sponsor (if applicable): <input type="checkbox"/> Governmental Organization <input type="checkbox"/> Non-governmental Organization</p> <p>Name of organization:</p> <p>Mailing Address:</p> <p>Website (if available):</p>
<p>4. Secondary contact person—should be an elected official, an employee or a representative of the co-sponsor</p> <p>Name:</p> <p>Title:</p> <p>Address:</p> <p>Phone number:</p> <p>Email:</p>
<p>5. Is there a private business or other entity involved in the project? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Name of business or other entity:</p> <p>Name of contact:</p> <p>Title:</p> <p>Address:</p> <p>Phone number:</p> <p>Email:</p>
<p>6. Does this project include a railroad? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, name of railroad company:</p> <p>Name of contact:</p> <p>Title:</p> <p>Address:</p> <p>Phone number:</p> <p>Email:</p>

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B. PROJECT INFORMATION (attach additional documents as needed)

1. Project title:

2. Project scope and description—describe the project’s basic design features and include an assessment of the current condition of all transportation facilities relating to the project:

3. Significance and need—describe the project’s regional significance, transportation needs, impacts to the state highway or local road systems, and why Cost Share Program funds are needed:

4. Benefits of the project—describe the nature of the transportation problem at this location and the benefits that would result from the project (i.e. safety improvements, economic impacts, multi-modal enhancements, retain or recruit business, promote job growth, etc.):

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B. PROJECT INFORMATION continued (attach additional documents as needed)

5. Project details

- a. Project location/address (attach map):
- b. Project length (in miles or feet):
- c. Current average daily traffic volumes (if available):
- d. Project limits (mile posts, intersecting roadways, other boundaries):

- e. Will this project require right-of-way acquisition or any easements? Yes No
- f. If yes, do you have a letter-of-support from the property owner? Yes No
- g. Are any other KDOT funds being used for this project? Yes No
- h. Are any state funds involved with this project? (i.e. KDHE, Commerce, etc.) Yes No
- i. If yes, please explain the source, amount, and conditions:
 - a. State funding source:
 - b. Amount:
 - c. Conditions:

- j. Are any federal funds involved with this project? Yes ☐ No ☐
- k. If yes, please explain the source, amount, and conditions:
 - a. Federal funding source:
 - b. Amount:
 - c. Conditions:

- l. Is this an active project?
- m. If yes, please describe the extent of work in progress or completed: Yes ☐ No ☐

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C. PROJECT COST ESTIMATES (attach additional documents as needed)

Note: A minimum 15% non-state cash match is required. Additional consideration will be given to project applications that commit more. For projects to qualify for the one time \$50M, a minimum 25% match is required.

Non-Participating Costs	KDOT	Local	Other (if applicable)	Total
1. Preliminary Engineering/Design				
2. Right-of-Way Acquisition				
3. Utility Adjustments				
4. Construction Engineering/Inspection				
5. Other				
6. Construction				
Total Cost Estimates				

D. OTHER INVESTMENTS (attach additional documents as needed)

1. If applicable, describe the associated investment of any private business or other entity that relates to the project. This could include cash, property or equipment purchased or donated, expansion of existing services, etc.:

2. Describe any additional investments being made in the project. This could include utilities provided by the local government, tax incentives, other related grants, etc.:

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E. PROJECT SCHEDULE and COORDINATION (attach additional documents as needed)

1. Provide the estimated project timeline from beginning to completion. Provide anticipated dates for all project milestones.

Project Milestones	Anticipated Completion Dates
Consultant Selection	
Surveying	
Conceptual Design	
Field Check Complete	
Office Check Complete	
ROW/Utilities	
Final Check Complete	
PSE Submitted	
Bid Letting	
Begin Construction	
End Construction	

2. Describe any known KDOT or other projects that may need coordination:

3. Have any KDOT staff been involved with the project? Yes ☐ No ☐

Name:
Title:
Address:
Phone:
Email:

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F. STATEMENT of INTENT

Note: The authorized person for the application must read, agree, and sign the statement below for this to be considered an official application.

As the Project Sponsor, or as an authorized representative of the Project Sponsor, I hereby submit this Application to the KDOT Cost Share Program. I represent that the information and financial data contained herein and attached hereto are true and correct to the best of my knowledge. I understand that the following conditions apply to this Application:

- Additional information may be requested;
- I authorize the Kansas Department of Transportation to independently verify any information contained in this Application; and
- Acceptance and consideration of this Application does not constitute commitment for financial assistance by the State of Kansas.

I assure that this project will be constructed in accordance with the KDOT Cost Share Program application and agreement and all applicable Kansas laws.

I assure that all work performed, and all material furnished for the project shall be in reasonable conformity with the plans, specifications, and any authorized revisions thereto, which have been approved by the designer of the approved projects.

If the project is approved, I will provide written assurance that:

1. The project will be designed by a licensed professional engineer.
2. All revisions and/or deviations from the plans and specifications will be approved by the project's designer.
3. The project will be inspected by a certified inspector when the project is open to unrestricted traffic/access and at the time of final acceptance.

Signature:

Printed Name:

Title:

Date:

G. APPLICATION SUBMISSION

All 2020 KDOT Cost Share Program applications and attachments must be submitted as a single PDF document. Please submit your signed and completed application packet by **April 15, 2020**.
Label your file as "(Name of Applicant)_CostShareApplication.pdf" and submit via email to michelle.d.needham@ks.gov with the subject line "(Name of Applicant): Cost Share Application"
If you do not receive a confirmation email within two business days, please email or call Michelle Needham at 785-296-1939