



**Committee:** Directly to Council  
**Committee Review:** N/A  
**Staff:** Linda McMillan, Senior Legislative Analyst  
**Purpose:** To receive testimony/final action - vote expected  
**Keywords:** Coronavirus, COVID-19

AGENDA ITEM #11  
March 31, 2020  
**Public Hearing/Action**

## SUBJECT

Special Appropriation to the Fiscal Year 2020 Operating Budget; Montgomery County Government; Conference and Visitors Bureau Non-Departmental Account; \$250,000 (Source of Funds: General Fund Reserves); Amendment to Resolution 19-128, Section G, Non-Competitive Contract Award: Conference and Visitor's Bureau of Montgomery County, Maryland, Inc. Lead Sponsor: Councilmember Riemer; Co-Sponsors: Albornoz, Navarro, Friedson, Glass, Jawando, Rice, and Katz.

## EXPECTED ATTENDEES

None

## COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION

- Public hearing and action on special appropriation and action on amendment for the non-competitive contract award.

## DESCRIPTION/ISSUE

The COVID-19 pandemic has placed an extraordinary burden on the medical system, its medical professionals, other critical front-line staff, and first responders. Many are not able to go to their homes for adequate rest. The Conference and Visitor's Bureau will work with hotel and motel operators to provide lodging at a greatly reduced cost for these critical personnel.

## SUMMARY OF KEY DISCUSSION POINTS

- Introduced on March 24, 2020

### **This report contains:**

Special Appropriation Resolution  
Memo from CAO recommending amendment

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Resolution No.: \_\_\_\_\_  
Introduced: March 24, 2020  
Adopted: \_\_\_\_\_

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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Lead sponsor: Councilmember Riemer; Co-Sponsors: Councilmember Alborno, Navarro, Friedson, Glass, Jawando, Rice, and Katz

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**SUBJECT:** Special Appropriation to the Fiscal Year 2020 Operating Budget  
Montgomery County Government  
Conference and Visitors Bureau Non-Departmental Account  
Support for COVID-19 Response – Hotel or Motel Rooms for Medical  
and Front-Line Staff  
\$250,000 (Source of Funds: General Fund Reserves)  
Non-Competitive Contract Award Status: Conference and Visitor’s Bureau of  
Montgomery County, Maryland Inc.

**Background**

1. Section 308 of the County Charter provides that a special appropriation is an appropriation which states that it is necessary to meet an unforeseen disaster or other emergency, or to act without delay in the public interest. Each special appropriation shall be approved by not less than six Councilmembers. The Council may approve a special appropriation at any time after public notice by news release. Each special appropriation shall specify the source of funds to finance it.
2. On March 11, 2020 the World Health Organization declared coronavirus COVID-19 a pandemic as it has spread rapidly throughout the world. As of March 23, 2020, there were 288 confirmed cases in Maryland, including 93 in Montgomery County. The expectation is that the number of cases will grow rapidly. To slow the spread of the disease, Governor Hogan declared a State of Emergency and has issued several Executive Orders with actions that included closing schools and non-essential business and limiting the number of people that can gather.
3. The efforts to contain the spread of the disease and to triage, diagnose, and treat those who have contracted the COVID-19 disease has placed an extraordinary burden on the medical system, its medical professionals and other critical front-line staff and first responders. Staff has limited opportunity for rest and may need lodging closer to their workplace.
4. The Conference and Visitor’s Bureau of Montgomery County, Maryland Inc. will work

with County hotel and motel operators who are willing to provide lodging to critical personnel at a greatly reduced cost.

5. Notice of public hearing was given and a public hearing was held.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

A special appropriation to the FY20 Operating Budget of the Montgomery County Government, Conference and Visitors Bureau Non-Departmental Account in the amount of \$250,000 is approved as follows:

	<u>Personnel Expense</u>	<u>Operating Expense</u>	<u>TOTAL</u>
Conference and Visitors Bureau NDA	\$0	\$ 250,000	\$ 250,000

The FY2020 Designation of Entities for Non-Competitive Contract Award Status, Section G of Resolution 19-128, is amended to reflect that the Department of Finance may increase the contract with Conference and Visitors Bureau of Montgomery County, Maryland, Inc. by \$250,000 and may expand the purpose of the non-competitive award to include acquiring hotel and motel lodging for medical and other critical front-line personnel in response to the COVID-19 public health emergency.

This appropriation is needed to act without delay in the public interest.

This is a correct copy of Council action.

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Selena Mendy Singleton, Esq.  
Clerk of the Council



OFFICE OF THE COUNTY EXECUTIVE

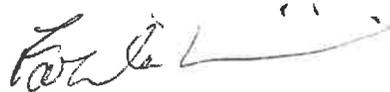
Marc Elrich  
County Executive

Andrew W. Kleine  
Chief Administrative Officer

**MEMORANDUM**

March 25, 2020

TO: Sidney Katz, President, County Council

FROM: Andrew Kleine, Chief Administrative Officer 

SUBJECT:  Decision Memorandum - Amendment to the Fiscal Year 2020 Operating Budget Resolution 19-128, Section G, Fiscal Year 2020 Designation of Entities for Non-Competitive Contract Award Status

The Department of Finance (FIN) is requesting to amend the Fiscal Year (FY) 2020 Operating Budget Resolution 19-128, Section G, and the FY20 Designation of Entities for Non-Competitive Contract Award Status to amend the contract with the Conference and Visitor's Bureau of Montgomery County, Maryland, Inc. to add \$250,000 to acquire hotel and motel lodging for medical and other critical front-line personnel in response to the COVID-19 public health emergency.

The FY2020 Designation of Entities for Non-Competitive Contract Award Status, Section G of Resolution 19-128, is amended to reflect that the Department of Finance may increase the contract with the Conference and Visitor's Bureau of Montgomery County, Maryland, Inc. by \$250,000 and may expand the purpose of the non-competitive award to "acquire hotel and motel lodging for medical and other critical front-line personnel in response to the COVID-19 public health emergency."

I have determined that this action serves a public purpose and is in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-128 for the FY 2020 Designation of Entities for Non-Competitive Contract Award.

Thank you for your consideration of this request. If you have any questions, please contact Tina Benjamin, at 240-777-2006.

AK:jdm

Attachment: Amendment to Section G, FY 2020 Designation of Entities for Non-Competitive Contract Award Status

c: Michael J. Coveyou, Acting Director, Department of Finance  
Fariba Kassiri, Deputy Chief Administrative Officer  
Avinash G. Shetty, Director, Office of Procurement  
Richard S. Madaleno, Director, Office of Management and Budget  
Pam Jones, Division Chief, Office of Procurement  
Lisa Mandel-Trupp, Chief of Staff to Council President