



Staff: Vivian Yao
Purpose: Review – straw vote expected
Keywords: #Recreation #FY21OperatingBudget

AGENDA ITEM #5
 April 30, 2020
Worksession

SUBJECT

FY21 Operating Budget for the Montgomery County Department of Recreation (MCRD)

EXPECTED ATTENDEES

- Robin Riley, Director, MCRD
- Deborah Lambert, OMB

EXECUTIVE RECOMMENDATION

FY21 Executive Recommendation	\$47,488,690	493.09 FTE
Increase (Decrease) from FY20	\$2,603,069 5.8%	2.71 FTE 0.6%

COUNCIL STAFF RECOMMENDATION – CONTINUITY OF SERVICES BUDGET

FY21 Council Staff Recommendation	\$46,148,873	493.09 FTE
Increase (Decrease) from FY20	\$1,263,252 2.8%	0 FTE 0%
Increase (Decrease) from CE FY21 Rec	-\$1,339,817 -2.8%)	0 FTE 0%

EXECUTIVE RECOMMENDED ITEMS NOT INCLUDED IN CONTINUITY OF SERVICES

- **PLAR Facilities Maintenance Increase of \$250,000:** This would provide additional Planned Lifecycle Asset Replacement funding that is used to replace and/or repair program element furniture and fixtures for which DGS is not funded. The Council recognized the Department’s PLAR program is underfunded and added \$100,000 to the FY20 Reconciliation List; however, the amount was not ultimately funded. The FY20 budget for PLAR was approximately 13% or \$140,013 below the FY08 level (*not* adjusted for inflation).
- **Expand Senior Transportation by \$180,000:** The Executive recommended restoring transportation to senior centers on Fridays and adding service for the North Potomac Senior program. Friday transportation to senior centers was first taken as mid-year reduction in FY18 and continued in the FY19 budget. The Commission on Aging has requested that this service be restored.
- **FY21 compensation adjustment:** Recommended budget includes a \$909,817 compensation adjustment. Compensation adjustments will be considered for all of County Government separately. The FY21 adjustment is not included in the Council staff recommendation above.

CONTINUITY OF SERVICES FROM FY20

- **Enhanced Wheaton Senior Programming**, \$289,740 and 2.81 FTEs: These services started in FY20 at the new facility.
- **Annualization of FY20 Excel Beyond the Bell Expansion**, \$346,300: The Council added four EBB elementary programs in FY20 with anticipated mid-year start dates.
- **Relocation expenses for move to Wheaton**. \$312,613: The move has been planned for some time.
- **Personnel related adjustments**: Annualization of FY20 personnel costs, \$28,053; annualization of FY20 compensation increases, \$12,396; annualization of FY20 lapsed positions, \$292,878; annualization of FY20 MLS base pay, \$5,830; Retirement cost adjustment savings, (\$256,199).
- **Print, Mail, and Motorpool** adjustments net savings of (\$23,767)

POTENTIAL REDUCTIONS

The Department and OMB indicate that some level of FY21 savings (offset by revenue) is possible for the summer. However, they are not confident in providing a specific number at this time because there are so many variables related to the roll out of summer programming in the post-COVID-19 environment. See attached statement (©3) from the Department on considerations in rolling out summer programming.

POTENTIAL ITEMS RELATED TO COVID-19

- The Department had some expenditures during the closed period (since March 13) to address maintenance and other preparedness items of approximately \$20,000. The Department does not require additional appropriation to cover these costs.
- The Department has also re-purposed the Senior Transportation contract to deliver meals to seniors during COVID social distancing and stay-at-home mandates.
- Ongoing costs related to COVID cannot be quantified at this time because future expectations for Recreation operations is uncertain.

This report contains:

CE Recommended Department of Recreation FY21 Operating Budget
Summer Programming Planning Statement

Pages 61-1 – 61-14
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Recreation

RECOMMENDED FY21 BUDGET

\$47,488,690

FULL TIME EQUIVALENTS

493.09

ROBIN RILEY, DIRECTOR

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

BUDGET OVERVIEW

The total recommended FY21 Operating Budget for the Department of Recreation is \$47,488,690, an increase of \$2,603,069 or 5.80 percent from the FY20 Approved Budget of \$44,885,621. Personnel Costs comprise 59.40 percent of the budget for 148 full-time position(s) and 11 part-time position(s), and a total of 493.09 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 40.60 percent of the FY21 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$10,547,570 is required to cover General Obligation bond costs.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- Thriving Youth and Families**
- A Greener County**

INITIATIVES

- Expansion of Friday and Saturday evening hours at the following six recreation centers to provide a safe space for community youth and young adults: Wheaton Community Recreation Center, Good Hope Neighborhood Recreation Center, Long Branch Community Recreation Center, White Oak Community Recreation Center, Plum Gar Community Recreation Center, East County Community Recreation Center.

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- ★ Expansion of Senior Transportation to include Friday service and add service to North Potomac Recreation Center.
 - ★ Relocate Recreation's offices to Wheaton as part of a Countywide initiative to centralize government services to support business growth and development. This move was planned as part of the Wheaton Redevelopment Program, which will encourage private reinvestment in Wheaton through targeted, complementary public investment.
 - ★ Add Senior programming five days a week at the Wheaton Library and Recreation Center.
 - ★ Holiday Park Senior Center and the University of Maryland School of Public Health are jointly conducting research based on a grant received from the National Institute on Aging to determine the effects of six months of exercise training on measures of brain health and cognitive function in older adults. The program started October 2019 and will continue until December 2020.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ The RecAssist Program provides subsidies to eligible individuals and families to offset costs for activities and membership fees for Recreation sponsored programs. During calendar year 2020, the Department implemented the following upgrades:
 - online application process, to simplify the application process for customers;
 - standardized the subsidy rate, to \$200 per eligible individual;
 - issued reminder postcards to eligible residents, rather than letters, resulting in postage savings;
 - reduced processing times for mail-in applications for RecAssist, with immediate processing for in-person submission.

- ★ Expand the bike safety education program in Spring 2020 at the Excel Beyond the Bell Elementary and Summer Fun programs.
- ★ Expand the Fashion Boot Camp Program to the UpCounty area in Spring 2020.
- ★ The Damascus Senior Center received two innovative programming awards from the Maryland Association of Senior Centers (MASC). The first award was for the inter-generational No-Sew Scarves program, in which senior volunteers and student volunteers produced scarves that were donated to victims of domestic violence. This program was a partnership with the Montgomery County Volunteer Center. The second award was for the inter-generational program enlisting the Damascus High School Brass Quintet to serve as regular performers for the Damascus Senior Center.

PROGRAM CONTACTS

Contact Traci Anderson of the Department of Recreation at 240.777.6801 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY20 estimates reflect funding based on the FY20 Approved Budget. The FY21 and FY22 figures are performance targets based on the FY21 Recommended Budget and funding for

comparable service levels in FY22.

PROGRAM DESCRIPTIONS

Administration

The Administration Program provides oversight, leadership, management and supervision to accomplish the Department's mission. The Administration Program includes the Department's senior management, the Director's Office and staff, as well as business and information technology services, communications and outreach, facility planning, asset replacement and fixed-cost management.

The Business Services and Information Technology Teams provide key infrastructure and support to the Department's operations. The Business Services Team provides human resource management, procurement and contracting services, budget and financial administration, and customer services. The Information Technology Team assures availability and efficiency of technical tools, equipment and interfaces, responds to help tickets from the Department's centers and other satellite locations, and delivers training related to the Department's business operations software. Both teams collaborate with agencies of County government, community and other partners, to address the needs of internal and external constituencies.

The Administration Program includes development and management of the Department's capital improvement projects, and plans and implements the lifecycle asset replacement activities to protect the Department's investment and assure efficient, reliable operations of all facilities and equipment in service to County residents. The program also includes fixed costs associated with utilities, property insurance, Workers' Compensation Insurance, and community grants. This Program also includes Communications and Public Outreach, which supports marketing of, and media relations concerning, all recreation and leisure activities in collaboration with the County's Public Information Office (PIO), Maryland-National Capital Park and Planning Commission (M-NCPPC) and Community Use of Public Facilities (CUPF). Outreach activities include summer camps and employment fairs, holiday events and commemorations, and coordination of visits from local, State and federal dignitaries and agencies as requested.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of administrative services transactions ¹	17,251	17,705	18,059	18,420	18,788
Number of human resources transactions ²	1,837	1,621	1,653	1,686	1,719
Number of seasonal employees	2,315	2,306	2,352	2,352	2,352
Percent of allocated recreation financial assistance dollars used ³	91%	91%	91%	92%	93%

¹ Recreation Administrative Transactions include a variety of complex processes such as contract administration, proposal development and solicitations.

² In addition to hiring a high volume of seasonal staff, as part of the Department's safety plan, REC conducts background checks for staff, volunteers, coaches, youth services providers, non-profit partners and contractors.

³ Dollars used vs dollars allocated

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	4,068,912	15.90
Realignment of Programs	6,254,178	26.80
Increase Cost: Relocation to Wheaton	312,613	0.00
Enhance: PLAR Facilities Maintenance Increases	250,000	0.00

FY21 Recommended Changes	Expenditures	FTEs
Shift: Community Grants moved from the Community Grants Non Departmental Account to Recreation Base Budget.	160,000	0.00
Technical Adj: Elimination of a Shared Position	0	(0.10)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(259,748)	(2.87)
FY21 Recommended	10,785,955	39.73

Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools, four indoor aquatics facilities, and partners with Adventist Community Services to operate the Piney Branch Elementary School Pool.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Revenue generated by aquatics programs	\$6,574,573	\$6,772,695	\$6,800,000	\$6,900,000	\$6,900,000
Percent of total aquatics programs capacity enrolled	65.53%	67.5%	68%	70%	72%

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	7,735,825	120.18
Realignment of Programs	885,000	0.00
Increase Cost: Additional Support for Piney Branch Pool	25,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	212,109	0.00
FY21 Recommended	8,857,934	120.18

Countywide Programs

Countywide Programs offers essential and universally accessible recreation and leisure services to all residents across the region--an indicator of a healthy, affordable, and welcoming community. Program staff generate partnerships with local small business and non-profit organizations to activate key public and private spaces and to offer culturally responsive programs, activities and services such as classes, performing arts, camps, sports, workshops, therapeutic recreation, inclusion services, trips and tours and special events which provide a wide range of economic, health and social benefits. Additionally, community outreach such as events and festivals provide a wide platform to bridge diverse groups of people, generate social networks and create community cohesion. Countywide Programs promotes positive social capital through the provision of equal access to programs, which cultivates community ties through programs and services for all that produces public benefits by connecting people more deeply to the fabric of the community. The benefits include public enjoyment and engagement; improved perception of community performance; economic well-being; quality recreation time with family friends strengthening social and familial bonds; improvement of mental and physical health thus reducing the impacts of chronic diseases; measurable decreases in rates of crime and other detrimental activities making our communities safer.

Program Performance Measures	Actual	Actual	Estimated	Target	Target
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	FY18	FY19	FY20	FY21	FY22
Number of participants registered in countywide recreation programs	35,419	44,472	45,361	46,268	47,193
Percent of recreation customers who report having a disability	1.70%	1.72%	1.8%	2.0%	2.5%
Percent of planned countywide recreation programs completed	79.43%	83.33%	85%	86%	87%

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	6,474,657	80.54
Realignment of Programs	2,008,869	2.02
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	92,561	(0.55)
FY21 Recommended	8,576,087	82.01

☀ Recreation Community & Neighborhood Centers

The Department of Recreation has 22 Recreation Centers throughout the County. These facilities provide affordable programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity for all ages.

Our centers are designed to support sports, fitness, dance, community/social activities, and art programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable pricing. The centers are a place where individuals, families communities and government are connected, as well as serve as a thriving hub of activities.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of recreation facility bookings	5,143	5,430	5,600	5,650	5,700
Percent of planned programs in recreation centers completed	83.9%	85.98%	87%	88%	89%

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	6,870,405	104.73
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	221,485	0.71
FY21 Recommended	7,091,890	105.44

☀ Senior Adult Programs

The Senior Programs Team offers a wide range of supports, opportunities, programs, services and facilities which are designed to enhance the quality of life and help community members 55 and over remain active, engaged, and independent in their communities. Lifestyle and leisure program offerings such as fitness & wellness, sports, arts and culture, social clubs, trips and special events help to attract and retain active retirees while providing critical tools and resources to improve and maintain the health span and independence of those who are isolated or more vulnerable.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of senior meals served	67,729	66,664	69,330	70,663	74,876

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of senior program registrants 55 or better	20,093	22,240	22,684	23,352	24,000
Percent of senior program resources leveraged from partners ¹	N/A	29.7%	30.0%	30.0%	30.0%

¹ Data not collected prior to FY19.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	2,163,854	27.08
Enhance: Wheaton Senior Programming	289,740	2.81
Enhance: Expand Senior Transportation to Include Fridays and Add Service for North Potomac Senior Program.	180,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	69,504	0.00
FY21 Recommended	2,703,098	29.89

Youth Development

The Youth Development team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving equitable access to high quality out-of-school time opportunities which improve outcomes for young people. Positive youth development strategies are used to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of participants registered in youth development programs	11,222	9,877	9,877	9,877	9,877
Average daily attendance in youth development programs	76.20%	76.30%	76.68%	77.06%	77.45%
Percent of youth development program participants who attend 11 or more sessions	58.18%	54.70%	55.00%	58.00%	60.00%

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	446,659	4.92
Realignment of Programs	7,977,262	110.92
Increase Cost: Annualization for Excel Beyond the Bell Elementary Expansion in FY20.	346,300	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	703,505	0.00
FY21 Recommended	9,473,726	115.84

REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

Administration/Policy Management

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	2,102,325	12.89
Realignment of Programs	(2,102,325)	(12.89)
FY21 Recommended	0	0.00

☀ Fixed Costs

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	4,540,889	0.00
Realignment of Programs	(4,540,889)	0.00
FY21 Recommended	0	0.00

☀ Planned Lifecycle Asset Replacement

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	1,024,900	1.50
Realignment of Programs	(1,024,900)	(1.50)
FY21 Recommended	0	0.00

☀ Technology Services

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	1,033,274	6.80
Realignment of Programs	(1,033,274)	(6.80)
FY21 Recommended	0	0.00

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.

☀ Youth Development

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	8,423,921	115.84
Realignment of Programs	(8,423,921)	(115.84)
FY21 Recommended	0	0.00

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
RECREATION					
EXPENDITURES					
Salaries and Wages	19,562,317	21,930,649	21,801,801	23,259,119	6.1 %
Employee Benefits	4,576,266	5,048,757	5,161,802	4,869,596	-3.6 %
Recreation Personnel Costs	24,138,583	26,979,406	26,963,603	28,128,715	4.3 %
Operating Expenses	12,553,140	14,227,142	14,348,928	15,680,902	10.2 %
Capital Outlay	2,279	0	0	0	—
Recreation Expenditures	36,694,002	41,206,548	41,312,531	43,809,617	6.3 %
PERSONNEL					

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
Full-Time	141	148	148	148	—
Part-Time	11	11	11	11	—
FTEs	464.23	487.67	487.67	490.38	0.6 %
REVENUES					
Facility Rental Fees	821,101	833,850	794,600	1,083,850	30.0 %
Miscellaneous Revenues	78,518	84,365	84,365	84,365	—
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	—
Property Tax	43,687,568	47,136,146	46,142,756	50,442,505	7.0 %
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	—
Recreation Fees	9,721,860	5,844,942	5,285,942	5,500,000	-5.9 %
Recreation Revenues	54,309,047	53,144,535	51,552,895	56,355,952	6.0 %

RECREATION NON-TAX SUPPORTED

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Recreation Non-Tax Supported Personnel Costs	0	0	0	0	—
Operating Expenses	0	3,600,000	3,600,000	3,600,000	—
Recreation Non-Tax Supported Expenditures	0	3,600,000	3,600,000	3,600,000	—

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

REVENUES

Recreation Fees	0	8,100,000	8,100,000	8,100,000	—
Recreation Non-Tax Supported Revenues	0	8,100,000	8,100,000	8,100,000	—

GRANT FUND - MCG

EXPENDITURES

Salaries and Wages	72,504	73,454	73,454	73,454	—
Employee Benefits	5,547	5,619	5,619	5,619	—
Grant Fund - MCG Personnel Costs	78,051	79,073	79,073	79,073	—
Operating Expenses	7,447	0	0	0	—
Grant Fund - MCG Expenditures	85,498	79,073	79,073	79,073	—

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	2.71	2.71	2.71	2.71	—

REVENUES

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
Federal Grants	25,696	79,073	79,073	79,073	—
State Grants	(23,128)	0	0	0	—
Grant Fund - MCG Revenues	2,568	79,073	79,073	79,073	—

DEPARTMENT TOTALS

Total Expenditures	36,779,500	44,885,621	44,991,604	47,488,690	5.8 %
Total Full-Time Positions	141	148	148	148	—
Total Part-Time Positions	11	11	11	11	—
Total FTEs	466.94	490.38	490.38	493.09	0.6 %
Total Revenues	54,311,615	61,323,608	59,731,968	64,535,025	5.2 %

FY21 RECOMMENDED CHANGES

	Expenditures	FTEs
RECREATION		
	FY20 ORIGINAL APPROPRIATION	41,206,548 487.67
Changes (with service impacts)		
Enhance: Wheaton Senior Programming [Senior Adult Programs]	289,740	2.81
Enhance: PLAR Facilities Maintenance Increases [Administration]	250,000	0.00
Enhance: Expand Senior Transportation to Include Fridays and Add Service for North Potomac Senior Program. [Senior Adult Programs]	180,000	0.00
Other Adjustments (with no service impacts)		
Increase Cost: FY21 Compensation Adjustment	909,817	0.00
Increase Cost: Annualization for Excel Beyond the Bell Elementary Expansion in FY20. [Youth Development]	346,300	0.00
Increase Cost: Relocation to Wheaton [Administration]	312,613	0.00
Increase Cost: Annualization of FY20 Lapsed Positions	292,878	0.00
Increase Cost: Annualization of FY20 Compensation Increases	212,559	0.00
Shift: Community Grants moved from the Community Grants Non Departmental Account to Recreation Base Budget. [Administration]	160,000	0.00
Increase Cost: Risk Management Adjustment	86,943	0.00
Increase Cost: Additional Support for Piney Branch Pool [Aquatics]	25,000	0.00
Increase Cost: Print and Mail Adjustment	7,106	0.00
Increase Cost: Annualization of FY20 Operating Expenses	3,633	0.00
Technical Adj: Elimination of a Shared Position [Administration]	0	(0.10)
Decrease Cost: Motor Pool Adjustment	(30,873)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY20	(40,000)	0.00
Decrease Cost: Annualization of FY20 Personnel Costs	(146,448)	0.00
Decrease Cost: Retirement Adjustment	(256,199)	0.00
	FY21 RECOMMENDED	43,809,617 490.38

FY21 RECOMMENDED CHANGES

	Expenditures	FTEs
RECREATION NON-TAX SUPPORTED		
FY20 ORIGINAL APPROPRIATION	3,600,000	0.00
FY21 RECOMMENDED	3,600,000	0.00
GRANT FUND - MCG		
FY20 ORIGINAL APPROPRIATION	79,073	2.71
FY21 RECOMMENDED	79,073	2.71

PROGRAM SUMMARY

Program Name	FY20 APPR Expenditures	FY20 APPR FTEs	FY21 REC Expenditures	FY21 REC FTEs
Administration	4,068,912	15.90	10,785,955	39.73
Administration/Policy Management	2,102,325	12.89	0	0.00
Aquatics	7,735,825	120.18	8,857,934	120.18
Countywide Programs	6,474,657	80.54	8,576,087	82.01
Fixed Costs	4,540,889	0.00	0	0.00
Planned Lifecycle Asset Replacement	1,024,900	1.50	0	0.00
Recreation Community & Neighborhood Centers	6,870,405	104.73	7,091,890	105.44
Senior Adult Programs	2,163,854	27.08	2,703,098	29.89
Technology Services	1,033,274	6.80	0	0.00
Youth Development	446,659	4.92	9,473,726	115.84
Youth Development	8,423,921	115.84	0	0.00
Total	44,885,621	490.38	47,488,690	493.09

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY20 Total\$	FY20 FTEs	FY21 Total\$	FY21 FTEs
RECREATION					
Urban Districts	Silver Spring Urban District	154,063	0.90	0	0.00
Community Use of Public Facilities	Community Use of Public Facilities	27,581	0.20	28,881	0.20
CIP	Capital Fund	68,172	0.50	69,187	0.50
Total		249,816	1.60	98,068	0.70

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY21	FY22	FY23	FY24	FY25	FY26
RECREATION						
EXPENDITURES						
FY21 Recommended	43,810	43,810	43,810	43,810	43,810	43,810
No inflation or compensation change is included in outyear projections.						
Savings from Replacement of ActiveMONTGOMERY Shared Agency Booking System	0	(54)	(54)	(54)	(54)	(54)
Represents the savings in transaction fees from the replacement of the ActiveMONTGOMERY shared booking system used by Recreation, Community Use of Public Facilities, and Parks.						
Wheaton Redevelopment Office Move	0	5	5	5	5	5
The Department of Recreation's move to the Wheaton Redevelopment facility is assumed to be in FY21. Expenses at the Wheaton facility include utilities, maintenance, and parking.						
Labor Contracts	0	135	135	135	135	135
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Kennedy Shriver Aquatic Center Building Envelope Improvement (P721503)	0	0	0	0	32	191
South County Regional Recreation and Aquatic Center (P721701)	0	0	1,333	3,346	3,346	3,346
Subtotal Expenditures	43,810	43,897	45,230	47,243	47,307	47,625

RECREATION NON-TAX SUPPORTED

EXPENDITURES						
FY21 Recommended	3,600	3,600	3,600	3,600	3,600	3,600
No inflation or compensation change is included in outyear projections.						
Subtotal Expenditures	3,600	3,600	3,600	3,600	3,600	3,600

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In response to COVID-19 and the health and safety of our participants, Montgomery County Recreation is closely monitoring best practices across the country for re-introducing programs and facilities to the public once restrictions have been eased or lifted.

Summer Camp is one of the Departments most sought- after programs for its excellent experiences, experiential learning, physical and health benefits, social connectedness and positive and safe structure during non-school hours when parents are working. We are aware parents are anxiously awaiting to understand how the department will address the “new normal” this summer.

The Department works closely and or follows closely guidelines from:

- Montgomery County Department of Health and Human Services
- Maryland State Department of Health and Mental Hygiene (the Department operates licensed and State regulated summer camps)
- American Camp Association
- National Recreation and Parks Association
- Center for Disease Control

Montgomery County Recreation is working hard to prepare for a range of modified Summer camp scenarios:

Scenario 1: What happens if schools are inaccessible? Montgomery County Recreation would operate summer camps at all Recreation Centers and possible alternative locations such park activity buildings and possibly faith-based facilities.

Scenario 2: What happens if we are unable to open for public access by the start of summer? Montgomery County Recreation is considering a late start date, potentially operating camp from July 6 – August 7.

Scenario 3: What happens if kids are still attending school? We could offer afternoon or evening mini camps experiences

Scenario 4: What happens if there are restrictions and recommendations on group gathering sizes? Montgomery County Recreation is looking at offering an AM and PM camp option. In example 8am-2pm and 2pm-6pm. Kids who may be required to attend school can sign up for the PM camp option so they don't miss

out. If there are restrictions to camp sizes, the Department is exploring split AM and PM camps reducing the cost to families and increasing the number of young people who are able to attend camp under those restrictions. We would offer smaller camp sessions with sizes limited to the group gathering recommendations.

Scenario 5: What happens if we are still under a stay at home order?

Montgomery County Recreation would cancel on-site summer camps and explore offering as many virtual camp opportunities as possible. Recreation could offer limited camps and camp sizes for youth of essential employees only.

Again, in all of the scenarios highlighted above Montgomery County Recreation will be preparing to implement best practices and guidelines for health and safety which may or may not include: limiting camp sizes, program modifications utilizing smaller groups, modified staff to participant ratios, facilities closed to the public during camp, increasing the number of medical technicians and nurses on call, new guidelines on facility maintenance, etc.



Staff: Vivian Yao
Purpose: Review – straw vote expected
Keywords: #SkillsfortheFuture #FY21OperatingBudget

ADDENDUM
 AGENDA ITEM #5
 April 30, 2020
Worksession

SUBJECT

FY21 Operating Budget for the Skills for the Future NDA

EXPECTED ATTENDEES

- Robin Riley, Director, MCRD
- Deborah Lambert, OMB

EXECUTIVE RECOMMENDATION

FY21 Executive Recommendation	\$250,000	0 FTE
Increase (Decrease) from FY20	\$0 0%	0 FTE 0%

COUNCIL STAFF RECOMMENDATION – CONTINUITY OF SERVICES BUDGET

FY21 Council Staff Recommendation	\$250,000	0 FTE
Increase (Decrease) from FY20	\$0 0%	0 FTE 0%
Increase (Decrease) from CE FY21 Rec	\$0 0%	0 FTE 0%

EXECUTIVE RECOMMENDED ITEMS NOT INCLUDED IN CONTINUITY OF SERVICES

- None

CONTINUITY OF SERVICES FROM FY20

- The Recreation Department administers the funding from this NDA, which was established to provide funding for high-quality Science, Technology, Engineering, Arts, and Mathematics programming to low-income youth. The NDA is level funded for FY21.

POTENTIAL REDUCTIONS

- It is possible that some of the funding in the NDA may not be fully used in FY21 if there are facility closures or continued social distancing restrictions. It is difficult to anticipate whether or to what extent such circumstances will exist in FY21.

POTENTIAL ITEMS RELATED TO COVID-19

- None

This report contains:

CE Recommended FY21 Operating Budget: Skills for the Future NDA

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development and is based on the commercial square footage of County buildings.

Also included are funds for the cost of library employee parking and the County's capital cost contribution for the garage facility as agreed in the General Development Agreement.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	420,000	0.00
Decrease Cost: Rockville Parking District	(1,300)	0.00
FY21 Recommended	418,700	0.00

☀ **Skills for the Future**

The Skills for the Future Non-Departmental Account was established in May 2019 to provide funding for high-quality Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming in both academic and recreational settings to low-income youth. The intent of this funding is to build a pipeline of technical talent that will ensure equitable access to high-paying jobs and allow Montgomery County to continue to offer one of the best educated work forces in the world. The Department of Recreation will administer these funds that will provide grants and pilot projects that give low-income youth access to STEAM programming.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	250,000	0.00
FY21 Recommended	250,000	0.00

☀ **State Positions Supplement**

This NDA provides for the County supplement to State salaries and fringe benefits for secretarial assistance for the resident judges of the Maryland Appellate Courts.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	60,756	0.00
FY21 Recommended	60,756	0.00

☀ **State Property Tax Services**

This NDA funds the reimbursement to the State for three programs that support the property tax billing administration conducted by the Department of Finance: the Montgomery County's Homeowners Credit Supplement, the Homestead Credit Certification Program, and the County's share of the cost of conducting property tax assessments by the State Department of Assessments and Taxation. This NDA also funds the County Renters' Property Tax Relief Supplement (Bill 21-15) enacted in 2016 and administered by the Department of Finance.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	3,565,615	0.00
FY21 Recommended	3,565,615	0.00