



Staff: Glenn Orlin, Senior Analyst
Purpose: To make preliminary decisions – straw vote expected
Keywords: #DOTParkingLotDistricts

AGENDA ITEM #13
 April 30, 2020
Worksession

SUBJECT

FY21 Operating Budget and FY21-26 CIP: Parking Lot Districts

EXPECTED ATTENDEES

Christopher Conklin, Director, Department of Transportation (DOT)
 Jose Thommana, Chief, Division of Parking Services, DOT
 Taman Morris, Office of Management and Budget (OMB)
 Mary Beck, Capital Budget Coordinator, OMB

EXECUTIVE RECOMMENDATION

FY21 Executive Recommendation	\$28,154,874	48.53 FTE
Increase (Decrease) from FY20	(\$107,287) (0.38%)	0.00 FTE 0%

COUNCIL STAFF RECOMMENDATION – CONTINUITY OF SERVICES BUDGET

FY21 Council Staff Recommendation	\$28,040,667	48.53 FTE
Increase (Decrease) from FY20	(\$221,494) (0.78%)	0.00 FTE 0%
Increase (Decrease) from CE FY21 Rec	(\$114,207) (0.41%)	0.00 FTE 0%

EXECUTIVE RECOMMENDED ITEMS NOT INCLUDED IN CONTINUITY OF SERVICES

- This budget included \$114,207 for the FY21 compensation adjustments. The Council will review and discuss compensation and benefits for all the County Government separately.

CONTINUITY OF SERVICES FROM FY20

Bethesda PLD

Motor Pool Adjustment	\$(27,671)
Annualization of FY20 Compensation Increases	\$29,537
Annualization of FY20 Operating Expenses	\$103,813
Annualization of FY20 Personnel Cost	\$(104,283)
Print and Mail Adjustment	\$420
Risk Mgmt. Adjustment	\$6,133
MLS Pay for Performance	\$3,294
Retirement Adjustment	\$(44,719)
OPEB Adjustment	\$(74,870)
Debt Service	\$(6,150)

Silver Spring PLD

Motor Pool Adjustment	\$(27,671)
Annualization of FY20 Compensation Increases	\$31,005
Annualization of FY20 Operating Expenses	\$113,097
Annualization of FY20 Personnel Cost	\$(113,437)
Risk Mgmt. Adjustment	\$4,843
MLS Pay for Performance	\$3,440
Retirement Adjustment	\$(42,998)
OPEB Adjustment	\$54,220

Wheaton PLD

Motor Pool Adjustment	\$(13,836)
Annualization of FY20 Compensation Increases	\$4,876
Annualization of FY20 Operating Expenses	\$27,645
Annualization of FY20 Personnel Cost	\$(27,695)
Risk Mgmt. Adjustment	\$823
MLS Pay for Performance	\$670
Retirement Adjustment	\$(5,800)
OPEB Adjustment	\$(7,740)

POTENTIAL REDUCTIONS

- To bring the total operating and capital expenditures in line with reduced revenue, several reductions in the capital program, transfers to urban districts, and an inter-PLD transfer are recommended, as described in the attached staff report.

POTENTIAL ITEMS RELATED TO COVID-19

- None.

This report contains:

Staff report	pp. 1-4
Parking Lot District project description forms	©1-11
Executive's Recommended Parking Lot District Fund Budgets	©12-23

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MEMORANDUM

April 27, 2020

TO: County Council
FROM: Glenn Orlin, Senior Analyst
SUBJECT: FY21 Operating Budget, DOT: Parking Lot District Funds
FY21-26 CIP: Parking Lot District projects

Parking Lot Districts (PLDs) fund the operation and maintenance of County garages and lots in these districts (as well as the installation and maintenance of—and fee collection from—on-street meters), but they also fund garage construction and renovation, and the largest portion of their associated urban district budgets. Each of the three PLDs are sustaining substantial revenue losses since the COVID-19 pandemic: Scenario 2 of the 3rd Quarterly Analysis for FY20—which assumes that current low parking activity will last through the rest of the fiscal year—forecasts parking fee shortfalls of 87% in Bethesda, 85% in Silver Spring, and 69% in Wheaton compared to the average of the first three quarters. Parking fine revenue is similarly down. This is critical, because parking fee and fine revenue constitutes more than 95% of PLD revenue.

As enterprise funds, each PLD must run “in the black.” Short of General Fund transfers—not likely when general revenue is in short supply—the PLD budgets will have to have much reduced expenditures, reduced transfers, and smaller than comfortable reserves. This memo describes Council staff’s recommendations as to how to maintain the financial viability of the PLDs, at least in the short term.

1. Revenue assumptions. The first assumption is that the most recent rate of parking fee and fine revenue will continue through the end of the fiscal year. The following chart shows the dramatic difference in fees and fines collected in the first three quarters compared to the revenue anticipated by DOT and OMB in the 4th Quarter:

PLD	Fees: Q1 thru Q3	Fees: Q4	Fines: Q1-Q3	Fines: Q4
Bethesda	\$12,092,067	\$504,000	\$3,417,798	\$189,000
Silver Spring	\$8,555,351	\$441,000	\$1,701,118	\$189,000
Wheaton	\$608,929	\$63,000	\$334,763	\$18,900

Expenditures are down only slightly in the 4th Quarter, since the County workforce is still fully employed and most contractual work—cleaning, maintenance, lighting, fee collections, etc.—continue. The net effect is that the fund balance carried over to FY21 will be significantly reduced.

How long the downturn will continue is anyone's guess, of course. Certainly, normal economic activity will not return on July 1. The scenario used in this analysis is that there will be a slow, but steady return to normal during FY21, with low parking activity continuing through the summer but slowly building back to near normal levels during the second half of FY21. Specifically, for both Bethesda and Silver Spring this analysis assumes a 30% reduction of fee and fine revenue in FY21 below what the Executive had assumed in his Recommended Operating Budget. For Wheaton, the assumption is a 20% reduction: its parking activity has not dropped quite as precipitously, and the new County building should guarantee a somewhat more stable parking level there.

2. CIP projects. There are six CIP projects recommended for the CIP. All are funded with Current Revenue from their respective PLDs.

a. Facility Planning Parking: Bethesda PLD, Facility Planning Parking: Silver Spring PLD, and Facility Planning Parking: Wheaton PLD. These projects primarily fund parking demand studies. This is a low priority now. **Council staff recommends deleting the funding in FY21 for all three projects: \$90,000 in both the Bethesda and Silver Spring projects, and \$45,000 in the Wheaton project, and retaining the Executive's recommendation for FYs22-26 (©1-6).**

b. Parking Bethesda Facility Renovations. This project has several elements. Garage 47 (the Waverly Garage) is being re-decked. Construction began this fiscal year and is expected to extend through FY22. The project needs to be completed by late FY22/early FY23 prior to the Marriott and JBG headquarters moves to Bethesda and for the development on the former Bethesda Police Station property across the street. The spending planned for FY21 is \$2,750,000. **Council staff concurs with the Executive.**

The Executive's January 15 CIP also included another \$1,093,000 in FY21 for yet unidentified garage renovation work. **Council staff recommends reducing this cost component by 50%: \$547,000.** This means that only the more critical renovations would be conducted in FY21.

On March 16 the Executive revised his recommendation to add other elements to this PDF:

- \$500,000 each in FY21 for new Pay Stations for Garage 11 (the Woodmont Garage) and Garage 49 (the Metropolitan Garage). **Council staff recommends deferring the Garage 11 Pay Station to FY22 and the Garage 49 Pay Station to FY23.** This schedule will still complete the work in time to serve the new Marriott Headquarters.
- \$1,000,000 in FYs22-23 for air quality and waterproofing repairs in Garage 49. Its HVAC/FAN system, Air Quality System and Fire Alarm System are all overdue for replacement. Two of the five supply fans have been compromised. There is a standing review by the Fire Marshal to bring G49 Fire alarm system to standard. The garage's waterproofing will address signs of slab sealant failures and settlements caused by water infiltration in several areas, such as the corner of Edgemoor Lane and Metro Center. Also, water infiltration is evidenced in some of the concrete stairs, stair tower, garage columns, piping, duct, and plaza level elevator entrance. **Council staff concurs with budgeting this work in FYs22-23, but with \$500,000 in each fiscal year.**

- \$350,000 in FYs21-22 to repair a sinkhole in Garage 35 (Woodmont/Rugby Avenue Garage) and \$1,500,000 in FYs22-23 to replace elevators in Garage 49. **Council staff concurs with the Executive.**

A revised PDF reflecting all these recommendations is on ©7-8.

c. Parking Silver Spring Facility Recommendations. In January the Executive recommended \$2,610,000 annually for general garage renovation work. In March he revised his recommendation to include elevator replacements in: Garage 9 (Kennett Garage) - \$972,000 and Garage 55 (Bonifant Garage) - \$1,150,000 in FY21; Garage 60 (Town Center Garage) - \$1,150,000 and Garage 61 (Ellsworth Garage) - \$505,000 in FY22; and Garage 5 (Bonifant Garage) - \$1,845,000 in FYs23-24. A 2017 study identified these elevators for repair or replacement. The rationale for the Executive’s proposal to increase certain parking fees in Silver Spring was to provide funding for these replacements. **Council staff concurs with the Executive (©9).**

d. Parking Wheaton Facility Replacements. In January the Executive recommended \$112,000 annually in FYs21-22 and FYs25-26, and \$200,000 annually in FYs23-24, for general garage renovation work. The higher amounts in FYs23-24 is to catch up on work in Garage 45 (Amherst Garage) that the regular \$112,000 funding level has not been able to address. **Council staff concurs with the Executive (©10-11).**

3. Urban District transfers. Even with the projected shortfall in revenue, Silver Spring is in sufficiently good fiscal shape to afford the Executive’s recommended transfer from its Parking District. However, the Bethesda and Wheaton transfers would need to be reduced somewhat. **Council staff’s recommended transfers are shown below, and they are incorporated into Legislative Analyst Smith’s recommendations for the Urban District budgets (reviewed later in today’s agenda):**

PLD	CE Rec. Transfer	Council Staff Rec Transfer	Difference
Bethesda	\$1,609,890	\$1,500,000	-\$109,890
Silver Spring	\$2,813,959	\$2,813,959	0
Wheaton	\$468,052	\$368,052	-\$100,000

4. Transfers between PLDs. In 2014 the Council approved a provision in County Code Chapter 60-16 that allows the Council to transfer, by resolution, funds from one PLD to another if the resolution stipulates the reason for the transfer and the terms of repayment. The current Public Services Plan (PSP) includes several inter-district transfers and their payback schedules.

Council staff recommends a further transfer of \$3,750,000 from the Silver Spring PLD to the Bethesda PLD, with the funds returned to Silver Spring in FY26. The Silver Spring PLD has a sufficiently funded reserve to afford this loan. The recommendations for Bethesda PLD noted above defers capital expenditures from FY21 and reduces its Urban District transfer, but these actions alone would not be enough to bring it into the black in FY21.

A measure of fiscal sufficiency is the projected year-end fund balance as a percentage of following year’s operating expenses. The target is 25% or higher. Council staff’s recommendations would keep all

the PLDs in the black, but the year-end balances in Bethesda and Wheaton in FY21 would still be very small, well below the 25% target to which these funds have been attempting to adhere:

Year-End Fund Balance as % of Following Year's Operating Expenses	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
Bethesda	9%	28%	13%	17%	28%	22%
Silver Spring	24%	25%	20%	24%	18%	39%
Wheaton	5%	18%	24%	28%	35%	35%

The Executive's Recommended Operating Budgets for the Parking Lot District Funds are on ©12-23.

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Facility Planning Parking: Bethesda Parking Lot District

(P501313)

Category	Transportation	Date Last Modified	01/03/20
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Bethesda-Chevy Chase and Vicinity	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	1240 1150	498	202	450540 450540	090 090	90	90	90	90	90	-
Other	20	20	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1260 1170	518	202	450540 450540	090 090	90	90	90	90	90	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: Parking - Bethesda	1200 1170	518	202	450540 450540	090 090	90	90	90	90	90	-
TOTAL FUNDING SOURCES	1260 1170	518	202	450540 450540	090 090	90	90	90	90	90	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	090	Year First Appropriation	FY13
Appropriation FY 22 Request	90	Last FY's Cost Estimate	1,080
Cumulative Appropriation	720		
Expenditure / Encumbrances	536		
Unencumbered Balance	184		

PROJECT DESCRIPTION

This project provides for parking facility planning studies for a variety of projects under consideration for possible inclusion in the CIP. Facility planning serves as a transition stage for a project between the master plan or conceptual stage and its inclusion as a stand-alone project in the CIP. Prior to the establishment of a stand-alone project, the Department of Transportation (DOT) will develop a Parking Facility Project Requirement (PFPR) that outlines the general and specific features required for the project. Facility planning is a decision-making process to determine the purpose, need and feasibility of a candidate project through a rigorous investigation of the following critical project elements: usage forecasts; economic, social, environmental, and historic impact analysis; public participation; investigation of non-County sources of funding; and detailed project cost estimates. Facility planning represents feasibility analysis, planning and preliminary design and develops a PFPR in advance of full programming of a project in the CIP. Depending upon results of a facility planning determination of purpose and need, a project may or may not proceed to construction. For a full description of the facility planning process, see the CIP Planning Section.

LOCATION

Bethesda Parking Lot District.

COST CHANGE

The expenditure schedule has been updated to include FY25 and FY26. *No funds are programmed in FY21.*

PROJECT JUSTIFICATION

There is a continuing need to study and evaluate the public and private parking supply and demand in order to ensure an adequate amount of parking. The timing and magnitude of such studies is usually dictated by the interests of private developers. Facility planning costs for projects which ultimately become stand-alone projects are included here. These costs will not be reflected in the resulting individual project.

OTHER

Projects are generated by staff, Maryland-National Capital Park and Planning Commission (M-NCPPC), public agencies, citizens, developers, etc. Analysis conducted under this project may be accomplished by consultants or in-house staff, with the cooperation of M-NCPPC, other County agencies, Washington Metropolitan Area Transit Authority (WMATA), or private development interests. The MNCPPC re-evaluation of Bethesda Zoning and Development Potential along with announcements of major corporate headquarters relocation to Bethesda is adding to the level of analysis that is required in this District.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

M-NCPPC, WMATA, Parking Bethesda Facility Renovations, Bethesda CBD Sector Plan, and Developers.



Facility Planning Parking: Silver Spring Parking Lot District

(P501314)

Category	Transportation	Date Last Modified	01/04/20
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Silver Spring and Vicinity	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	1,150 1,240	475	225	450 540	0 90	90	90	90	90	90	-
Other	20	20	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,260 1,170	495	225	450 540	0 90	90	90	90	90	90	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: Parking - Silver Spring	1,170 1,260	495	225	450 540	0 90	90	90	90	90	90	-
TOTAL FUNDING SOURCES	1,260 1,170	495	225	450 540	0 90	90	90	90	90	90	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	90 0	Year First Appropriation	FY13
Appropriation FY 22 Request	90	Last FY's Cost Estimate	1,080
Cumulative Appropriation	720		
Expenditure / Encumbrances	495		
Unencumbered Balance	225		

PROJECT DESCRIPTION

This project provides for parking facility planning studies for a variety of projects under consideration for possible inclusion in the CIP. Facility planning serves as a transition stage for a project between the master plan or conceptual stage and its inclusion as a stand-alone project in the CIP. Prior to the establishment of a stand-alone project, the Department of Transportation (DOT) will develop a Parking Facility Project Requirement (PFPR) that outlines the general and specific features required for the project. Facility planning is a decision-making process to determine the purpose, need and feasibility of a candidate project through a rigorous investigation of the following critical project elements: usage forecasts; economic, social, environmental, and historic impact analysis; public participation; investigation of non-County sources of funding; and detailed project cost estimates. Facility planning represents feasibility analysis, planning and preliminary design and develops a PFPR in advance of full programming of a project in the CIP. Depending upon results of a facility planning determination of purpose and need, a project may or may not proceed to construction. For a full description of the facility planning process, see the CIP Planning Section.

LOCATION

Silver Spring Parking Lot District.

COST CHANGE

The expenditure schedule has been updated to include FY25 and FY26. *No funds are programmed in FY21.*

PROJECT JUSTIFICATION

There is a continuing need to study and evaluate the public and private parking supply and demand in order to ensure an adequate amount of parking. The timing and magnitude of such studies is usually dictated by the interests of private developers. Facility planning costs for projects which ultimately become stand-alone projects are included here. These costs will not be reflected in the resulting individual project.

OTHER

Projects are generated by staff, Maryland-National Capital Park and Planning Commission (M-NCPPC), public agencies, citizens, developers, etc. Analysis conducted under this project may be accomplished by consultants or in-house staff, with the cooperation of M-NCPPC, other County agencies, Washington Metropolitan Area Transit Authority (WMATA), or private development interests.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

M-NCPPC, WMATA, Parking Silver Spring Renovations, Silver Spring CBD Sector Plan, Developers, PEPCO, and Department of Technology Services.



Facility Planning Parking: Wheaton Parking Lot District

(P501312)

Category	Transportation	Date Last Modified	01/03/20
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Kensington-Wheaton	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	530 585	143	217	225 270	0 45	45	45	45	45	45	-
TOTAL EXPENDITURES	530 585	143	217	225 270	0 45	45	45	45	45	45	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: Parking - Wheaton	530 585	143	217	225 270	0 45	45	45	45	45	45	-
TOTAL FUNDING SOURCES	530 585	143	217	225 270	0 45	45	45	45	45	45	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	45 0	Year First Appropriation	FY13
Appropriation FY 22 Request	45	Last FY's Cost Estimate	540
Cumulative Appropriation	360		
Expenditure / Encumbrances	294		
Unencumbered Balance	66		

PROJECT DESCRIPTION

This project provides for parking facility planning studies for a variety of projects under consideration for possible inclusion in the CIP. Facility planning serves as a transition stage for a project between the master plan or conceptual stage and its inclusion as a stand-alone project in the CIP. Prior to the establishment of a stand-alone project, the Department of Transportation (DOT) will develop a Parking Facility Project Requirement (PFPR) that outlines the general and specific features required for the project. Facility planning is a decision-making process to determine the purpose, need and feasibility of a candidate project through a rigorous investigation of the following critical project elements: usage forecasts; economic, social, environmental, and historic impact analysis; public participation; investigation of non-County sources of funding; and detailed project cost estimates. Facility planning represents feasibility analysis, planning and preliminary design and develops a PFPR in advance of full programming of a project in the CIP. Depending upon results of a facility planning determination of purpose and need, a project may or may not proceed to construction. For a full description of the facility planning process, see the CIP Planning Section.

LOCATION

Parking

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Wheaton Parking Lot District.

COST CHANGE

The expenditure schedule has been updated to include FY25 and FY26. *No funds are programmed in FY21.*

PROJECT JUSTIFICATION

There is a continuing need to study and evaluate the public and private parking supply and demand in order to ensure an adequate amount of parking. The timing and magnitude of such studies is usually dictated by the interests of private developers. Facility planning costs for projects which ultimately become stand-alone projects are included here. These costs will not be reflected in the resulting individual project.

OTHER

Projects are generated by staff, Maryland-National Capital Park and Planning Commission (M-NCPPC), public agencies, citizens, developers, etc. Analysis conducted under this project may be accomplished by consultants or in-house staff, with the cooperation of M-NCPPC, other County agencies, Washington Metropolitan Area Transit Authority (WMATA), or private development interests.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

M-NCPPC, WMATA, Parking Wheaton Facility Renovations, Wheaton CBD Sector Plan, Developers. and Wheaton Town Center Project.



Parking Bethesda Facility Renovations (P508255)

Category
SubCategory
Planning Area

Transportation
Parking
Bethesda-Chevy Chase and Vicinity

Date Last Modified
Administering Agency
Status

03/12/20
Transportation
Ongoing

Total	Thru FY 19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
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EXPENDITURE SCHEDULE (\$000s)

Planning, Design and Supervision	4,630	2,599	231	1,800	300	300	300	300	300	300	-
Land	23	23	-	-	-	-	-	-	-	-	-
Site Improvements and Utilities	18	18	-	-	-	-	-	-	-	-	-
Construction	33,778 32,326	7,289	5,675	20,814 21,261	3,246 2,102	4,748 4,708	4,513 3,665	2,765	2,765	2,765	-
Other	936	936	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	39,032 39,385	10,865	5,906	22,161 22,614	5,008 3,546	5,008 5,058	3,865 4,815	3,065	3,065	3,065	-

FUNDING SCHEDULE (\$000s)

Current Revenue: Parking - Bethesda	39,032 39,385	10,865	5,906	22,161 22,614	5,008 3,546	5,008 5,058	3,865 4,815	3,065	3,065	3,065	-
TOTAL FUNDING SOURCES	39,032 39,385	10,865	5,906	22,161 22,614	5,008 3,546	5,008 5,058	3,865 4,815	3,065	3,065	3,065	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	3,050	1,446	Year First Appropriation	FY83
Appropriation FY 22 Request	3,600	2,783	Last FY's Cost Estimate	26,296
Cumulative Appropriation	22,897			
Expenditure / Encumbrances	14,275			
Unencumbered Balance	8,622			

PROJECT DESCRIPTION

This project provides for the renovation of or improvements to Bethesda parking facilities. This is a continuing program of contractual improvements or renovations, with changing priorities depending upon the type of deterioration and corrections required, that will protect or improve the physical infrastructure to assure safe and reliable parking facilities and to preserve the County's investment. The scope of this project will vary depending on the results of studies conducted under the Facility Planning Parking project. Included are annual consultant services to provide investigation, analysis, recommended repair methods, contract documents, inspection, and testing, if required.

LOCATION

Bethesda Parking Lot District.

COST CHANGE

Expenditures in FY20 have been updated to reflect prior year cash flow costs taken into account in appropriation but omitted from the Project Description Form (PDF) funding schedule. The expenditure schedule has been updated to include FY25 and FY26, and additional expenditures were added in FY21 through FY23 for repair work in Garages 11, 35, and 49.

PROJECT JUSTIFICATION

Staff inspection and condition surveys by County inspectors and consultants indicate that facilities in the Bethesda Parking Lot District (PLD) are in need of rehabilitation and repair work. Not performing this restoration work within the time and scope specified may result in serious structural integrity problems to the subject parking facilities as well as possible public safety hazards.

OTHER

Major sub-projects within this ongoing effort are as follows:

- Garage 47 Waverly Avenue re-decking of entire facility. Major corrosion and deterioration will require closing down this garage if remedial work is not accomplished. This project is estimated to cost ~~\$6.5 million~~ ^{\$6,891,000} dollars and work will be performed in FY19-22. It is urgent to have this completed prior to the Marriott and JBG headquarters moves to Bethesda and the major redevelopment of the Bethesda Police District Property with a hotel, office, and residential component.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Facility Planning Parking: Bethesda PLD.



Parking Silver Spring Facility Renovations (P508250)

Category Transportation **Date Last Modified** 03/12/20
SubCategory Parking **Administering Agency** Transportation
Planning Area Silver Spring and Vicinity **Status** Ongoing

Total	Thru FY 19	Est FY20	Total 6 Years	FY 21	FY 22	FY 26	FY 24	FY 25	FY 26	Beyond 6 Years
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EXPENDITURE SCHEDULE (\$000s)

Planning, Design and Supervision	5,371	3,334	237	1,800	300	300	300	300	300	300	-
Land	33	33	-	-	-	-	-	-	-	-	-
Site Improvements and Utilities	1,148	1,148	-	-	-	-	-	-	-	-	-
Construction	28,260	6,657	2,156	19,447	4,432	3,930	3,895	2,570	2,310	2,310	-
Other	312	312	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	35,124	11,484	2,393	21,247	4,732	4,230	4,195	2,870	2,610	2,610	-

FUNDING SCHEDULE (\$000s)

Current Revenue: Parking - Silver Spring	35,124	11,484	2,393	21,247	4,732	4,230	4,195	2,870	2,610	2,610	-
TOTAL FUNDING SOURCES	35,124	11,484	2,393	21,247	4,732	4,230	4,195	2,870	2,610	2,610	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	427	Year First Appropriation	FY83
Appropriation FY 22 Request	1,620	Last FY's Cost Estimate	24,317
Cumulative Appropriation	20,793		
Expenditure / Encumbrances	12,897		
Unencumbered Balance	7,896		

PROJECT DESCRIPTION

This project provides for the restoration of, or improvements to, Silver Spring parking facilities to address deterioration due to use and age. This is a continuing program of contractual improvements or restorations, with changing priorities depending upon the types of deterioration and corrections required. Corrective measures are required to ensure adequate and proper serviceability over the design life of the facilities and to preserve the County's investment. The scope of this project may vary depending on the results of the studies conducted under facility planning. The project will protect or improve the physical infrastructure to assure continuation of safe and reliable parking facilities. Included are annual consultant services to provide investigation, analysis, recommend repair methods, contract documents, inspection, and testing, if required.

LOCATION

Silver Spring Parking Lot District.

COST CHANGE

The expenditure schedule has been updated to include FY25 and FY26 as well as additional expenditures in FY21 through FY24 for repair work in Garages 2, 7, 9, 60, and 61. *elevator replacement 5, 55*

PROJECT JUSTIFICATION

Staff inspection and condition surveys by County inspectors and consultants indicate that facilities in the Silver Spring Parking Lot District (PLD) are in need of rehabilitation and repair work. Not performing this restoration work within the time and scope specified may result in serious structural integrity problems to the subject parking facilities as well as possible public safety hazards.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Silver Spring PLD Facility Planning.



Parking Wheaton Facility Renovations (P509709)

Category	Transportation	Date Last Modified	01/03/20
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Kensington-Wheaton	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	234	150	12	72	12	12	12	12	12	12	-
Land	5	5	-	-	-	-	-	-	-	-	-
Construction	1,151	248	127	776	100	100	188	188	100	100	-
Other	1	1	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,391	404	139	848	112	112	200	200	112	112	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: Parking - Wheaton	1,391	404	139	848	112	112	200	200	112	112	-
TOTAL FUNDING SOURCES	1,391	404	139	848	112	112	200	200	112	112	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 21 Request	92	Year First Appropriation	FY97
Appropriation FY 22 Request	112	Last FY's Cost Estimate	1,167
Cumulative Appropriation	563		
Expenditure / Encumbrances	527		
Unencumbered Balance	36		

PROJECT DESCRIPTION

This project provides for the restoration of, or improvements to, Wheaton parking facilities to address deterioration due to use and age. This is a continuing program of contractual improvements or restorations, with changing priorities depending upon the types of deterioration and corrections required. Corrective measures are required to ensure adequate and proper serviceability over the design life of the facilities and to preserve the County's investment. The scope of this project may vary depending on the results of the studies conducted under Facility Planning: Parking.

LOCATION

Wheaton Parking Lot District, Maryland.

COST CHANGE

The expenditures schedule has been updated to include FY25 and FY26.

PROJECT JUSTIFICATION

Staff inspection and condition surveys by County inspectors and consultants indicate that facilities at the Wheaton Parking Lot District (PLD) are in need of rehabilitation and repair work. Not performing this restoration work within the time and scope specified may result in serious structural integrity problems to the subject parking facilities as well as possible public safety hazards.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Facility Planning Parking: Wheaton PLD.



Parking District Services

RECOMMENDED FY21 BUDGET

\$28,154,874

FULL TIME EQUIVALENTS

48.53

☀ **CHRIS CONKLIN, DIRECTOR**

MISSION STATEMENT

The mission of Parking District Services is to:

- support the role of public parking in commercial areas throughout the County, as parking management is an important tool for achieving public objectives of economic development and transportation management;
- support the comprehensive development of the Silver Spring, Bethesda, and Wheaton central business districts and promote their economic growth and stability by supplying a sufficient number of parking spaces to accommodate that segment of the public demand which is neither provided for by development nor served by alternative travel modes;
- promote and complement a total transportation system through the careful balance of rates and parking supply to encourage the use of the most efficient and economical transportation modes available; and
- develop and implement parking management strategies designed to maximize the usage of the available parking supply in order to enhance the economic development of specific central business districts.

BUDGET OVERVIEW

The total recommended FY21 Operating Budget for the Parking Districts is \$28,154,874, a decrease of \$107,287 or 0.38 percent from the FY20 Approved Budget of \$28,262,161. Personnel Costs comprise 18.85 percent of the budget for 53 full-time position(s) and no part-time position(s), and a total of 48.53 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 81.15 percent of the FY21 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **Easier Commutes**
- ◆ **Effective, Sustainable Government**
- ◆ **A Growing Economy**

12

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ☀ Upgraded payment systems and introduced vehicle occupancy and counting systems in various high-demand parking garages in Bethesda and Silver Spring.
- ☀ Implemented the Wheaton Core Employee Parking Management Initiative in preparation of County Departments and functions move to Downtown Wheaton.
- ☀ Converted single space metered garages in Bethesda to new multi-space machines with a pay-by-space payment option.
- ☀ Continued the development of website enhancements, and a work order and customer services workflow tracking system.
- ☀ Converted select gated facilities in Parking Lot Districts to 24/7 garage management access.

PROGRAM CONTACTS

Contact Jose Thommana of the Parking Districts at 240.777.8732 or Taman Morris of the Office of Management and Budget at 240.777.2771 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY20 estimates reflect funding based on the FY20 Approved Budget. The FY21 and FY22 figures are performance targets based on the FY21 Recommended Budget and funding for comparable service levels in FY22.

PROGRAM DESCRIPTIONS

☀ Parking Enforcement

The parking enforcement program provides for the enforcement of parking laws within the Parking Lot Districts (PLDs) and Transportation Management Districts (TMDs) primarily to promote business activity, ensure public safety, and ensure the smooth flow of traffic. The program also conducts Residential Permit Parking (RPP) enforcement in all RPP zones within the County. In addition to citation issuance, the program is also responsible for the processing and management of citation payments.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of DOT issued parking citations	146,453	147,192	147,250	147,500	147,500
Percent of DOT issued parking citations contested	5.96%	6.41%	6.25%	6.25%	6.00%
Number of Americans with Disabilities Act (ADA) citations issued	151	116	120	120	120

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved		0
Realignment of Programs	2,758,072	4.24
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(59)	0.00
FY21 Recommended	2,758,013	4.24

☀ Parking Fixed Costs

The parking fixed costs primarily fund the debt service payments, the lease payments for a parking facility, and Other Post Retirement Benefits (OPEB) costs.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	0	0.00
Realignment of Programs	6,407,033	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(152,270)	0.00
FY21 Recommended	6,254,763	0.00

☀ Parking Operations

The parking operations program has overall responsibility for the management of County-owned garages and lots with over 22,000 parking spaces, which represent at least a fifty percent market share of available parking spaces. This program has overall responsibility for the collection and processing of all parking revenue, including revenue from individual meters, automated pay stations, cashiered facilities, parking permits, and parking fines. The program also includes renovating and improving existing parking facilities to ensure the preservation and integrity of the parking system and its continued service to the public. Moreover, the program is responsible for the maintenance of parking facilities that includes: snow and ice removal; housekeeping services; equipment maintenance for elevators, electrical systems, heating, ventilation, and air conditioning systems (HVAC); facility repairs for maintenance of damaged glass, asphalt, concrete, plumbing, painting, and space stripes; and grounds-keeping services. Furthermore, this program provides a comprehensive meter maintenance program to ensure all meter devices function properly. Augmenting the public safety mission of the Montgomery County Police Department, this program also provides contract security guard services for parking facilities to detect and report theft, vandalism, and threats to personal security.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Parking Management revenue generated (\$ millions)	\$36.7	\$37.5	\$37.0	\$37.0	\$37.0
Parking Management operating expenditures (\$ millions)	\$24.2	\$25.5	\$26.0	\$26.0	\$26.0
Parking Management cost efficiency (ratio of expenses to revenues)	66%	68%	70%	70%	70%
Customer satisfaction rate for Parking Lot Districts (PLDs) (scale of 1-5) ¹	4.7	N/A	4.7	N/A	4.7

¹ Rating on a scale of 1 to 5 with the number 5 representing highest score. Scores from prior years are not shown due to a significant change in survey methodology in FY18.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	10,697,484	15.23
Realignment of Programs	7,709,342	24.36
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	25,735	0.00
FY21 Recommended	18,432,561	39.59

☀ Parking Services General Administration

The General Administration program provides executive direction and support functions for parking programs that include human resources, information technology, fiscal/procurement services, and the redevelopment of real property to promote the economic growth and stability of associated urban districts. The program's responsibilities are for drafting and releasing Requests for Development Proposals; generating property appraisals; negotiations and overseeing the execution of General Development Agreements; and Purchase Sales Agreements, including related development documents. The program also leads project management efforts including design and construction of PLD real property as part of mixed-use redevelopment projects.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	877,382	6.42
Realignment of Programs	(187,152)	(1.72)
Decrease Cost: Debt Service	(6,150)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	25,457	0.00
FY21 Recommended	709,537	4.70

REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

Engineering and Capital Management

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	7,208,576	21.40
Realignment of Programs	(7,208,576)	(21.40)
FY21 Recommended	0	0.00

Financial Management

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	9,478,719	5.48
Realignment of Programs	(9,478,719)	(5.48)
FY21 Recommended	0	0.00

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
PARKING DISTRICT - BETHESDA					
EXPENDITURES					
Salaries and Wages	1,610,492	1,754,161	1,634,079	1,760,788	0.4 %
Employee Benefits	562,529	635,890	601,228	564,776	-11.2 %
Parking District - Bethesda Personnel Costs	2,173,021	2,390,051	2,235,307	2,325,564	-2.7 %
Operating Expenses	6,644,844	7,972,550	7,970,531	7,980,375	0.1 %
Debt Service Other	4,653,195	4,640,400	4,640,400	4,634,250	-0.1 %

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
Parking District - Bethesda Expenditures	13,471,060	15,003,001	14,846,238	14,940,189	-0.4 %
PERSONNEL					
Full-Time	29	29	29	29	—
Part-Time	0	0	0	0	—
FTEs	19.88	20.39	20.39	20.39	—
REVENUES					
Investment Income	426,118	428,190	356,170	269,530	-37.1 %
Miscellaneous Revenues	(38,094)	284,120	284,120	284,120	—
Parking Fees	15,736,270	15,555,081	15,555,081	15,355,081	-1.3 %
Parking Fines	4,581,761	3,250,000	3,250,000	3,250,000	—
Property Rentals	135,699	75,000	75,000	75,000	—
Property Tax	(7,225)	0	0	0	—
Parking District - Bethesda Revenues	20,834,529	19,592,391	19,520,371	19,233,731	-1.8 %

PARKING DISTRICT - SILVER SPRING

EXPENDITURES

Salaries and Wages	1,665,995	1,956,863	1,704,976	1,962,828	0.3 %
Employee Benefits	589,596	710,773	629,541	637,391	-10.3 %
Parking District - Silver Spring Personnel Costs	2,255,591	2,667,636	2,334,517	2,600,219	-2.5 %
Operating Expenses	7,418,563	8,992,222	8,989,055	9,028,271	0.4 %
Parking District - Silver Spring Expenditures	9,674,154	11,659,858	11,323,572	11,628,490	-0.3 %

PERSONNEL

Full-Time	21	21	21	21	—
Part-Time	0	0	0	0	—
FTEs	25.23	24.72	24.72	24.72	—

REVENUES

Investment Income	406,820	226,457	340,040	257,330	13.6 %
Miscellaneous Revenues	23,893	0	2,625,000	0	—
Parking Fees	11,588,176	10,840,413	10,840,413	12,920,413	19.2 %
Parking Fines	1,920,471	1,897,689	1,897,689	1,897,689	—
Property Rentals	65,527	0	0	20,000	—
Property Tax	(1,657)	0	0	0	—
Parking District - Silver Spring Revenues	14,003,230	12,964,559	15,703,142	15,095,432	16.4 %

PARKING DISTRICT - WHEATON

EXPENDITURES

Salaries and Wages	272,420	293,738	265,940	289,564	-1.4 %
Employee Benefits	94,066	108,306	100,016	92,481	-14.6 %
Parking District - Wheaton Personnel Costs	366,486	402,044	365,956	382,045	-5.0 %

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Recommended FY21	%Chg Bud/Rec
Operating Expenses	814,244	1,197,258	1,195,050	1,204,150	0.6 %
Parking District - Wheaton Expenditures	1,180,730	1,599,302	1,561,006	1,586,195	-0.8 %
PERSONNEL					
Full-Time	3	3	3	3	—
Part-Time	0	0	0	0	—
FTEs	3.42	3.42	3.42	3.42	—
REVENUES					
Investment Income	19,273	21,885	16,110	12,190	-44.3 %
Miscellaneous Revenues	5,110	0	0	0	—
Parking Fees	802,391	725,000	725,000	1,375,000	89.7 %
Parking Fines	406,319	476,000	476,000	476,000	—
Property Tax	39	0	0	0	—
Parking District - Wheaton Revenues	1,233,132	1,222,885	1,217,110	1,863,190	52.4 %
DEPARTMENT TOTALS					
Total Expenditures	24,325,944	28,262,161	27,730,816	28,154,874	-0.4 %
Total Full-Time Positions	53	53	53	53	—
Total Part-Time Positions	0	0	0	0	—
Total FTEs	48.53	48.53	48.53	48.53	—
Total Revenues	36,070,891	33,779,835	36,440,623	36,192,353	7.1 %

FY21 RECOMMENDED CHANGES

	Expenditures	FTEs
PARKING DISTRICT - BETHESDA		
FY20 ORIGINAL APPROPRIATION	15,003,001	20.39
<u>Other Adjustments (with no service impacts)</u>		
✓ Increase Cost: Annualization of FY20 Operating Expenses	103,813	0.00
Increase Cost: FY21 Compensation Adjustment	51,684	0.00
✓ Increase Cost: Annualization of FY20 Compensation Increases	29,537	0.00
✓ Increase Cost: Risk Management Adjustment	6,133	0.00
Increase Cost: MLS Pay for Performance (Increase to Base Pay)	3,294	0.00
✓ Increase Cost: Print and Mail Adjustment	420	0.00
✓ Decrease Cost: Debt Service [Parking Services General Administration]	(6,150)	0.00
✓ Decrease Cost: Motor Pool Adjustment	(27,671)	0.00
✓ Decrease Cost: Retirement Adjustment	(44,719)	0.00
✓ Decrease Cost: OPEB Adjustment	(74,870)	0.00
✓ Decrease Cost: Annualization of FY20 Personnel Costs	(104,283)	0.00

FY21 RECOMMENDED CHANGES

	Expenditures	FTEs
FY21 RECOMMENDED	14,940,189	20.39
PARKING DISTRICT - SILVER SPRING		
FY20 ORIGINAL APPROPRIATION	11,659,858	24.72
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Annualization of FY20 Operating Expenses	113,097	0.00
Increase Cost: FY21 Compensation Adjustment	54,573	0.00
Increase Cost: Annualization of FY20 Compensation Increases	31,005	0.00
Increase Cost: Risk Management Adjustment	4,843	0.00
Increase Cost: MLS Pay for Performance (Increase to Base Pay)	3,440	0.00
Decrease Cost: Motor Pool Adjustment	(27,671)	0.00
Decrease Cost: Retirement Adjustment	(42,998)	0.00
Decrease Cost: OPEB Adjustment	(54,220)	0.00
Decrease Cost: Annualization of FY20 Personnel Costs	(113,437)	0.00
FY21 RECOMMENDED	11,628,490	24.72
PARKING DISTRICT - MONTGOMERY HILLS		
FY20 ORIGINAL APPROPRIATION	0	0.00
FY21 RECOMMENDED	0	0.00
PARKING DISTRICT - WHEATON		
FY20 ORIGINAL APPROPRIATION	1,599,302	3.42
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Annualization of FY20 Operating Expenses	27,645	0.00
Increase Cost: FY21 Compensation Adjustment	7,950	0.00
Increase Cost: Annualization of FY20 Compensation Increases	4,876	0.00
Increase Cost: Risk Management Adjustment	823	0.00
Increase Cost: MLS Pay for Performance (Increase to Base Pay)	670	0.00
Decrease Cost: Retirement Adjustment	(5,800)	0.00
Decrease Cost: OPEB Adjustment	(7,740)	0.00
Decrease Cost: Motor Pool Adjustment	(13,836)	0.00
Decrease Cost: Annualization of FY20 Personnel Costs	(27,695)	0.00
FY21 RECOMMENDED	1,586,195	3.42

PROGRAM SUMMARY

Program Name	FY20 APPR Expenditures	FY20 APPR FTEs	FY21 REC Expenditures	FY21 REC FTEs
Engineering and Capital Management	7,208,576	21.40	0	0.00
Financial Management	9,478,719	5.48	0	0.00
Parking Enforcement	0	0.00	2,758,013	4.24
Parking Fixed Costs	0	0.00	6,254,763	0.00
Parking Operations	10,697,484	15.23	18,432,561	39.59
Parking Services General Administration	877,382	6.42	709,537	4.70
Total	28,262,161	48.53	28,154,874	48.53

FUNDING PARAMETER ITEMS
CE RECOMMENDED (\$000S)

Title	FY21	FY22	FY23	FY24	FY25	FY26
PARKING DISTRICT - BETHESDA						
EXPENDITURES						
FY21 Recommended	14,940	14,940	14,940	14,940	14,940	14,940
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	(5)	(11)	(11)	(11)	(2)
Labor Contracts	0	19	19	19	19	19
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	14,940	14,954	14,948	14,948	14,948	14,957
PARKING DISTRICT - SILVER SPRING						
EXPENDITURES						
FY21 Recommended	11,628	11,628	11,628	11,628	11,628	11,628
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	(3)	(8)	(8)	(8)	(2)
Labor Contracts	0	20	20	20	20	20
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	11,628	11,645	11,640	11,640	11,640	11,646
Subtotal Expenditures	0	0	0	0	0	0

PARKING DISTRICT - WHEATON

EXPENDITURES

FY21 Recommended	1,586	1,586	1,586	1,586	1,586	1,586
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	0	(1)	(1)	(1)	0

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY21	FY22	FY23	FY24	FY25	FY26
Labor Contracts	0	3	3	3	3	3
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	1,586	1,589	1,588	1,588	1,588	1,589

Bethesda PLD

FY21-26 Public Services Program: Fiscal Plan Bethesda Parking Lot District	Estimated 2020	Recommended 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026
Assumptions							
Indirect Cost Rate	20.45%	18.64%	18.64%	18.64%	18.64%	18.64%	18.64%
CPI (Fiscal Year)	0.00%	1.59%	1.61%	1.60%	1.58%	1.56%	1.54%
Investment Income Yield	1.85%	1.40%	1.35%	1.35%	1.35%	1.35%	1.35%

Beginning Fund Balance	17,675,324	13,706,751	10,530,349	12,650,110	10,830,969	10,834,786	11,835,563
Revenues							
Charges for Services	15,555,081	15,355,081	15,355,081	15,555,081	14,755,081	14,755,081	14,755,081
Fines & Forfeits	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000
Miscellaneous	715,290	628,650	6,950,030	619,030	2,619,030	2,619,030	2,619,030
Subtotal Revenues	19,520,371	19,233,731	25,555,111	19,424,111	20,624,111	20,624,111	20,624,111
Transfers							
Transfers to General Fund	(491,273)	(433,485)	118,515	(447,518)	(454,583)	(461,682)	(468,813)
Indirect Costs	(491,273)	(433,485)	(440,485)	(447,518)	(454,583)	(461,682)	(468,813)
Telecommunications NDA	-	-	-	-	-	-	-
Lot 43 Current Appraisal Delta	-	-	559,000	-	-	-	-
Transfers to Special Funds : Tax Supported	(1,619,864)	(1,609,890)	(1,841,756)	(1,878,777)	(1,916,435)	(1,954,984)	(1,987,311)
Bethesda Urban District	(1,619,864)	(1,609,890)	(1,841,756)	(1,878,777)	(1,916,435)	(1,954,984)	(1,987,311)
Transfers to Other Funds	(400,000)	(220,000)	(3,000,000)	(1,200,000)	(1,200,000)	-	100,000
Transfer to Wheaton PLD	(400,000)	(220,000)	-	-	-	-	100,000
Transfer to Silver Spring PLD	-	-	(3,000,000)	(1,200,000)	(1,200,000)	-	-
Subtotal Transfers	(2,511,137)	(2,263,375)	(4,723,241)	(3,526,295)	(3,571,018)	(2,416,665)	(2,356,124)
Total Resources	34,684,558	30,677,107	31,362,219	28,547,926	27,884,062	29,042,232	30,103,550

CIP Current Revenue Appropriation Expenditure	(6,108,000)	(5,183,000)	(5,098,000)	(3,955,000)	(3,155,000)	(3,155,000)	(3,155,000)
Appropriations/Expenditures							
Operating Budget	(10,205,838)	(10,305,939)	(10,472,360)	(10,639,558)	(10,807,536)	(10,976,299)	(11,145,847)
Personnel Costs	(2,235,307)	(2,325,564)	(2,363,117)	(2,400,846)	(2,438,751)	(2,476,833)	(2,515,092)
Operating Expenses	(7,970,531)	(7,980,375)	(8,109,242)	(8,238,712)	(8,368,786)	(8,499,466)	(8,630,756)
Existing Debt Service	(4,640,400)	(4,634,250)	(3,104,200)	(3,091,100)	(3,078,800)	(3,068,200)	(3,053,300)
Retiree Health Insurance Pre-Funding	-	-	4,680	10,930	10,720	11,490	2,370
Labor Agreement	-	-	(18,660)	(18,660)	(18,660)	(18,660)	(18,660)
Subtotal PSP Operating Budget Appropriation	(14,846,238)	(14,940,189)	(13,590,540)	(13,738,388)	(13,894,276)	(14,051,669)	(14,215,437)
Other Claims on Fund Balance	(23,569)	(23,569)	(23,569)	(23,569)	-	-	-
Total Use of Resources	(20,977,807)	(20,146,758)	(18,712,109)	(17,716,957)	(17,049,276)	(17,206,669)	(17,370,437)

Year End Fund Balance	13,706,751	10,530,349	12,650,110	10,830,969	10,834,786	11,835,563	12,733,113
Bond Restricted Reserve	(7,487,599)	(7,741,483)	(7,787,839)	(7,829,120)	(7,870,699)	(7,914,194)	(6,804,406)
Year End Available Fund Balance	6,219,152	2,788,866	4,862,271	3,001,849	2,964,087	3,921,369	5,928,707
Available Fund Balance as a % of Next Year's PSP Expenses	42%	21%	35%	22%	21%	28%	45%
Target Balance	3,735,047	3,397,635	3,434,597	3,473,569	3,512,917	3,553,859	3,316,669

Assumptions:

- These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-26 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
- Net Proceeds from the sale of Lot 43 in FY22 in the amount of \$6.331M assuming gross sales price of \$8.441M and HIF retainage of 25% of the sales amount.
- Transfer from the General Fund to cover the appraisal difference for Lot 43 sale of \$559K.
- Revenue growth starting in FY24 as a result of increased occupancy associated with the Marriott development (Net increase of \$1.2M per year).
- Increased capital expenditures primarily for the renovation of G47 (assumed \$6.5M total project costs).
- Reduction to revenues in FY21-22 due to G47 renovation limiting available spaces (\$200K in FY21 and FY22).
- Debt repayment to Silver Spring fund in the amount of \$3M in FY22.
- Transfer to Silver Spring fund to cover half the costs of the new PLD Service Center in the amount of \$1.2M in FY23 and 24 (Service Center costs \$4.8M, Bethesda's share is \$2.4M).
- CIP Amendment Request (\$3.85M in FY21-23) required for: G49 waterproofing, drainage and concrete repair; G35 concrete, steel, asphalt and sinkhole repairs; paystations for G11 and G49.

21

Silver Spring PLD

FY21-26 Public Services Program: Fiscal Plan Silver Spring Parking Lot District	Estimated 2020	Recommended 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026
Assumptions							
Indirect Cost Rate	20.45%	18.64%	18.64%	18.64%	18.64%	18.64%	18.64%
CPI (Fiscal Year)	0.00%	1.59%	1.61%	1.60%	1.58%	1.56%	1.54%
Investment Income Yield	1.85%	1.40%	1.35%	1.35%	1.35%	1.35%	1.35%
Beginning Fund Balance	15,945,593	14,605,308	9,927,755	10,017,906	9,370,786	9,767,852	8,934,160
Revenues							
Charges for Services	10,840,413	12,920,413	14,420,413	15,730,413	15,730,413	15,730,413	15,730,413
Fines & Forfeits	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689
Miscellaneous	2,965,040	277,330	268,140	268,140	268,140	268,140	268,140
Subtotal Revenues	15,703,142	15,095,432	16,586,242	17,896,242	17,896,242	17,896,242	17,896,242
Transfers							
Transfers to General Fund	(553,157)	(489,681)	(497,507)	(505,371)	(513,271)	(521,207)	(529,181)
Indirect Costs	(548,157)	(484,681)	(492,507)	(500,371)	(508,271)	(516,207)	(524,181)
Telecommunications NDA	-	-	-	-	-	-	-
General Fund - Other	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Transfers to Special Funds : Tax Supported	(2,529,843)	(2,813,959)	(2,827,000)	(2,917,292)	(3,019,367)	(3,112,338)	(3,211,930)
Silver Spring Urban District	(2,529,843)	(2,813,959)	(2,847,286)	(2,946,465)	(3,034,945)	(3,136,828)	(3,237,154)
Transfers to Other Funds	-	-	3,000,000	1,200,000	1,200,000	-	-
Transfer to Bethesda PLD	-	-	3,000,000	1,200,000	1,200,000	-	-
Subtotal Transfers	(3,083,000)	(3,303,640)	(344,793)	(2,251,835)	(2,348,216)	(3,658,035)	(3,766,335)
Total Resources	28,565,735	26,397,100	26,169,204	25,642,027	24,869,354	23,941,022	22,974,541
CIP Current Revenue Appropriation Expenditure	(2,618,000)	(4,822,000)	(4,320,000)	(4,285,000)	(2,960,000)	(2,700,000)	(2,700,000)
Appropriations/Expenditures							
Operating Budget	(11,323,572)	(11,628,490)	(11,816,267)	(12,004,922)	(12,194,457)	(12,384,876)	(12,576,183)
Personnel Costs	(2,334,517)	(2,600,219)	(2,642,207)	(2,684,392)	(2,726,774)	(2,769,353)	(2,812,130)
Operating Expenses	(8,989,055)	(9,028,271)	(9,174,060)	(9,320,530)	(9,467,683)	(9,615,524)	(9,764,052)
Retiree Health Insurance Pre-Funding	-	-	3,380	7,920	7,760	8,330	1,710
Labor Agreement	-	-	(19,842)	(19,842)	(19,842)	(19,842)	(19,842)
Adjustment	-	-	-	-	-	-	-
Subtotal PSP Operating Budget Appropriation	(11,323,572)	(11,628,490)	(11,832,729)	(12,016,844)	(12,206,539)	(12,396,388)	(12,594,315)
Other Claims on Fund Balance	(18,855)	(18,855)	(18,855)	(18,855)	-	-	-
Total Use of Resources	(13,960,427)	(16,469,345)	(16,171,584)	(16,320,699)	(15,166,539)	(15,096,388)	(15,294,315)
Year End Fund Balance	14,605,308	9,927,755	9,997,620	9,321,328	9,702,815	8,844,633	7,680,226
Bond Restricted Reserve	-	-	-	-	-	-	-
Year End Available Fund Balance	14,605,308	9,927,755	9,997,620	9,321,328	9,702,815	8,844,633	7,680,226
Available Fund Balance as a Percent of Next Year's	126%	84%	83%	76%	78%	70%	59%
Target Balance	2,907,123	2,958,182	3,004,211	3,051,635	3,099,097	3,148,579	3,233,468

Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-26 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
2. Increase in revenue from FY21 to FY26 are based on a proposed increases to rates and hours of operation (\$1.5M in FY21 and \$3.5M in FY22, \$5M total).
3. Increase in operating expense starting in FY21 based on the increased hours and rates to cover enforcement, security, and cashier management (\$400K).
4. Repayment of debt from Bethesda fund in the amount of \$3M is projected to occur in FY22.
5. Transfer from Bethesda fund to cover half the costs of the new PLD Service Center in the amount of \$1.2M in FY23 and 24 (Service Center costs \$4.8M, Bethesda's share is \$2.4M).
6. CIP Amendment Request to upgrade elevators that are at the end of their useful life along with stormwater/sewer drain valve replacement. Assumed \$5.6M to be spent from FY21 - FY24 for G9, G5, G55, G60, and G61.

22

Wheaton PLD

FY21-26 Public Services Program: Fiscal Plan Wheaton Parking Lot District	Estimated 2020	Recommended 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026
Assumptions							
Indirect Cost Rate	20.45%	18.64%	18.64%	18.64%	18.64%	18.64%	18.64%
CPI (Fiscal Year)	0.00%	1.59%	1.61%	1.60%	1.58%	1.56%	1.54%
Investment Income Yield	1.85%	1.40%	1.35%	1.35%	1.35%	1.35%	1.35%
Beginning Fund Balance	911,856	491,269	288,463	383,209	362,219	316,878	331,591
Revenues							
Charges for Services	725,000	1,375,000	1,975,000	1,975,000	1,975,000	1,975,000	1,975,000
Fines & Forfeits	476,000	476,000	476,000	476,000	476,000	476,000	476,000
Miscellaneous	16,110	12,190	11,750	11,750	11,750	11,750	11,750
Subtotal Revenues	1,217,110	1,863,190	2,462,750	2,462,750	2,462,750	2,462,750	2,462,750
Transfers							
Transfers to General Fund	(80,618)	(71,213)	(72,363)	(73,518)	(74,679)	(75,845)	(77,017)
Indirect Costs	(80,618)	(71,213)	(72,363)	(73,518)	(74,679)	(75,845)	(77,017)
Telecommunications NDA	-	-	-	-	-	-	-
Transfers to Special Funds : Tax Supported	(36,537)	(468,052)	(468,052)	(468,052)	(468,052)	(468,052)	(468,052)
Wheaton Urban District	(36,537)	(468,052)	(468,052)	(468,052)	(468,052)	(468,052)	(468,052)
Transfers to Other Funds	400,000	220,000	-	-	-	-	(100,000)
Transfer to Bethesda PLD	400,000	220,000	-	-	-	-	(100,000)
Subtotal Transfers	282,845	(319,265)	(540,415)	(541,571)	(542,731)	(543,898)	(645,069)
Total Resources	2,411,811	2,035,194	2,210,797	2,304,389	2,282,237	2,235,730	2,149,271
GIP Current Revenue Appropriation Expenditure	(356,000)	(157,000)	(157,000)	(245,000)	(245,000)	(157,000)	(157,000)
Appropriations/Expenditures							
Operating Budget	(1,561,006)	(1,586,195)	(1,661,809)	(1,688,341)	(1,714,997)	(1,741,777)	(1,768,681)
Personnel Costs	(365,956)	(382,045)	(388,214)	(394,412)	(400,639)	(406,895)	(413,181)
Operating Expenses	(1,195,050)	(1,204,150)	(1,273,595)	(1,293,928)	(1,314,357)	(1,334,881)	(1,355,501)
Labor Agreement	-	-	(2,881)	(2,881)	(2,881)	(2,881)	(2,881)
Retiree Health Insurance Pre-Funding	-	-	(160)	(210)	(280)	(280)	(280)
Subtotal PSP Operating Budget Appropriation	(1,561,006)	(1,586,195)	(1,664,850)	(1,691,432)	(1,718,158)	(1,744,938)	(1,771,842)
Other Claims on Fund Balance	(3,536)	(3,536)	(3,536)	(3,536)	-	-	-
Total Use of Resources	(1,920,542)	(1,746,731)	(1,825,386)	(1,939,968)	(1,963,158)	(1,901,938)	(1,928,842)
Year End Fund Balance	491,269	288,463	385,411	366,623	323,484	340,399	229,237
Bond Restricted Reserve	-	-	-	-	-	-	-
Year End Available Fund Balance	491,269	288,463	385,411	366,623	323,484	340,399	229,237
Available Fund Balance as a % of Next Year's PSP Expenses	31%	17%	23%	21%	19%	19%	13%
Target Balance	397,433	417,647	423,742	429,539	436,234	442,961	454,899

Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-26 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
2. Increase in revenue in FY21 the result of the Wheaton Revitalization Program (\$650K total).
3. Increase in operating expense in FY21 due to the completion of the Wheaton Revitalization Program (\$174K).
4. Increase in revenue starting in FY22 based on proposed rate increase of \$600K.
5. Increase in operating expense starting in FY22 based on the increased security hours and rates (\$50K).
6. Increase in transfer to Wheaton Urban District
7. Repayment to the Bethesda Parking District for a \$660K loan in FY26.

23