

MEMORANDUM

April 24, 2019

TO: Planning, Housing, and Economic Development Committee

FROM: Vivian Yao, Legislative Analyst *MY*

SUBJECT: FY20 Operating Budget, Department of Recreation and FY19-24 CIP Amendments

PURPOSE: Review and make recommendations for FY20 Operating Budget and FY19-24 CIP Amendments for the Department of Recreation

Those expected to attend this worksession:

- Robin Riley, Director, Montgomery County Recreation Department (MCRD)
- Adriane Clutter, Division Chief, MCRD
- Charlotte Keys, Administrative Specialist, MCRD
- Deborah Lambert, Office of Management and Budget (OMB)
- David Dise, Director, Department of General Services (DGS)
- Greg Ossont, Deputy Director, DGS

Relevant pages from the Executive's Recommended FY20 Operating Budget are attached on
©1-16

SUMMARY

For FY20, the Executive has recommended:

- \$39,932,843 in tax-supported expenditures, an increase of 1,226,864 or 3.2% from the FY19 approved budget. Total expenditures are anticipated to increase by \$4,826,864 or 12.45% to \$43,611,916 for MCRD largely due to accounting changes related to the Recreation Activities Agency Fund.
- \$515,543 to open the Wheaton Community Recreation Center. All other increases, including \$903,786 compensation adjustment and \$380,533 annualization of programming and personnel costs, are same services adjustments.
- 19 reductions totaling -\$905,996.

The Committee will review youth programming and the Shared Agency Booking System Replacement CIP project with the Education & Culture Committee on May 1.

I. OVERVIEW

For FY20, the Executive recommended total expenditures of \$43,611,916 for MCRD, an increase of \$4,826,864 or 12.45% from the FY19 approved budget. Council staff notes that a significant portion of this increase, \$3.6 million, results from accounting changes related to the Recreation Activities Agency Fund. These non-tax supported revenues have been used by the Department for contracted programs and services revenues. Without these non-tax supported expenditures, expenditures would only rise by 3.2% from the FY19 approved budget.

The following table provides comparative information on expenditures, positions, and FTEs for FY18 through FY20.

| (in \$000's) | FY17 Budget | FY19 Budget | FY20 Rec | Change FY19- FY20 |
|---------------------------|----------------|----------------------|---------------------|-------------------------|
| Expenditures: | | | | |
| Recreation Fund | | 38,705,979 | 39,932,843 | 3.2% |
| Non-Tax Supported | | | \$ 3,600 | |
| Grant Fund | | \$ 79,073 | \$ 79,073 | 0.0% |
| Total Expenditures | | \$ 38,785,052 | \$43,611,916 | 12.4% |
| | | | | |
| Positions: | | | | |
| Full-time | 139 | 141 | 143 | 1.4% |
| Part-time | 10 | 11 | 11 | 0.0% |
| TOTAL Positions | 149 | 152 | 154 | 1.3% |
| | | | | |
| FTEs | 464.79 | 466.94 | 466.49 | -0.1% |

The Executive's recommended adjustments are shown on the following table.

| Program Enhancements | Expenditure | FTE |
|--|---------------------|---------------|
| Re-open expanded Wheaton Community Recreation Center | \$ 515,543 | 3.96 |
| Subtotal: Program Enhancements | \$ 515,543 | 3.96 |
| | | |
| Service Reductions | Expenditure | FTE |
| Temporary closure of Martin Luther King Jr. Swim Center for renovation | \$ (25,600) | 0.00 |
| Close facilities for President's Day and Veteran's Day due to low usage | \$ (26,953) | -0.88 |
| Reduce operating expenses for programming in Senior Centers | \$ (40,317) | 0.00 |
| Reduce operating expenses in Regional Management | \$ (40,729) | 0.00 |
| Reduce PLAR for painting, carpeting, furniture, and equipment | \$ (48,873) | 0.00 |
| Reduce single events for youth while maintaining more impactful ongoing programming | \$ (57,495) | -0.78 |
| Reduce operating funding in facilities for community, holiday, and special events while maintaining core facility operations | \$ (165,648) | 0.00 |
| Subtotal: Service Reduction | \$ (405,615) | (1.66) |

| Same Service Adjustments | Expenditure | FTE |
|--|---------------------|--------------|
| FY20 Compensation Adjustment | \$ 903,786 | 0.00 |
| Annualization of Operating Expenses for Excel Beyond the Bell at Gaithersburg and Oak View Elementary Schools from half to full year | \$ 196,100 | 0.00 |
| Annualization of FY19 Personnel Costs | \$ 184,433 | 0.00 |
| Risk Management Adjustment | \$ 132,586 | 0.00 |
| Annualization of FY19 Lapsed Positions | \$ 112,047 | 0.00 |
| Motor Pool Adjustment | \$ 35,945 | 0.00 |
| Retirement Adjustment | \$ 26,938 | 0.00 |
| Funding for permits for special events | \$ 20,260 | 0.00 |
| Existing contractual increase: Fireworks | \$ 5,222 | 0.00 |
| Elimination of one-time items approved in FY19 | \$ (12,089) | 0.00 |
| IT training and projects | \$ (18,233) | 0.00 |
| Front desk customer services seasonal staff efficiencies in Business Services Group | \$ (20,000) | -0.65 |
| More effective use of IT resources: using shared rather than single use printers & copiers, and single work station computers rather than both laptop & desktop work stations | \$ (20,600) | 0.00 |
| Decrease cost of Department-wide summer program training from 2 days to 1/2 day with remaining training at individual recreation centers | \$ (22,382) | 0.00 |
| Decrease cost of Collaboration Council contract | \$ (24,880) | 0.00 |
| Shift prorated ActiveMONTGOMERY System Administrator costs to CUPF | \$ (25,866) | -0.20 |
| Realign seasonal staff assignments to more effectively use resources through broader training in all program elements at a facility and schedule staff (Senior Adult Programs) | \$ (60,084) | -1.90 |
| Reduce number of recreation guides published due to online presence | \$ (65,000) | 0.00 |
| Turnover savings from filling Division Chief Administration and IT Positions | \$ (67,646) | 0.00 |
| Reallocate MD Senior Olympics Recreation Coordinator responsibilities to other Senior and County-wide staff | \$ (78,601) | 0.00 |
| Reallocate one Recreation Specialist to re-open Wheaton Community Recreation Center | \$ (85,000) | 0.00 |
| Subtotal: Same Service Adjustments | \$ 1,116,936 | -2.75 |

Council staff notes that four budget increases for the Department together amount to \$1.8 million or approximately 84% of the total increases for the Department of \$2.1 million:

- 903,786 for the FY20 compensation adjustment;
- \$515,543 to open the Wheaton Community Recreation Center;
- \$196,100 to annualize the Excel Beyond the Bell programs at Gaithersburg and Oak View Elementary Schools added by the Council for FY19; and
- \$184,433 to annualize FY19 personnel costs.

Funding for the Wheaton Community Recreation Center is the only recommended program enhancement for the Department in FY20.

In order to keep pace with compensation, annualize new programs from the previous year, and open the new center, the Executive has proposed numerous reductions to services and other savings. To be sure, the Department has identified reductions that would have the least impact on users; however, given the magnitude of the FY20 budget target, a reduction in services to users was unavoidable.

The numerous reductions proposed for FY20 compounded by reductions taken in prior years has reduced the Department's ability to carry out its mission to "provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities." Council staff notes that although the Department has been increasingly called on to serve vulnerable and at-risk populations in recent years, it is still mandated to serve all residents.

The Council received testimony and correspondence from constituents requesting that the Council restore \$900,000 to reverse proposed reductions to the Department's operating budget. See ©17-21.

II. FY20 OPERATING BUDGET EXPENDITURE ISSUES

A. STAFFING

Staffing Update

During discussion of the FY19 Savings Plan for Recreation, the Council expressed concern about adequate oversight and administrative functioning of the Department's programs, facilities, and services given the number of vacancies and limited Departmental infrastructure. Thus, the Council did not approve holding open the following positions: Manager II for admin/budget/hr, Administrative Specialist for Youth Development, and Recreation Coordinator for countywide/events. The Council also requested that the Executive expediently work to fill newly vacated manager positions as retirements occur.

Although the Department has moved forward with recruitment, total vacancies have continued to grow. The current list shows 15 vacancies, four more than the January list.

| VACANCY LISTING AS OF APRIL 2019 | | | | | | | | | |
|----------------------------------|---|---------|--------|-----------|-------------|--------------------|------------------|----------------------------|--|
| Employ - | Job Class | Grade - | FT/P - | FTE - | Salaries - | Benefits - | Total PC - | Program Area | |
| 006851 | 000111: MLS MANAGER II | M2 | FT | 1.0 | \$162,290 | \$73,031 | \$235,321 | Program Administration | |
| 006866 | 000111: MLS MANAGER II | M2 | FT | 1.0 | \$161,864 | \$30,206 | \$192,070 | Facilities Division | |
| 006812 | 000112: MLS MANAGER III | M3 | FT | 1.0 | \$120,328 | \$31,186 | \$151,514 | Countywide Programs | |
| 017239 | 000112: MLS MANAGER III | M3 | FT | 1.0 | \$120,428 | \$58,896 | \$179,324 | Youth Development | |
| 018606 | 000151: ADMINISTRATIVE SPECIALIST II | NU-21 | FT | 1.0 | \$49,961 | \$15,074 | \$65,035 | Youth Development | |
| 018110 | 001005: SENIOR POOL MANAGER | OPT-18 | FT | 1.0 | \$49,156 | \$18,395 | \$67,551 | Aquatics | |
| 006876 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$63,324 | \$22,249 | \$85,573 | Regional Community Centers | |
| 010970 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$71,598 | \$23,544 | \$95,142 | Aquatics | |
| 014958 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$66,743 | \$22,784 | \$89,527 | Regional Community Centers | |
| 015144 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$62,965 | \$20,096 | \$83,061 | Regional Community Centers | |
| 018086 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$74,046 | \$23,928 | \$97,974 | Aquatics | |
| 018068 | 001018: RECREATION COORDINATOR | OPT-18 | PT | 0.5 | \$28,468 | \$15,846 | \$44,314 | Countywide Programs | |
| 018170 | 001018: RECREATION COORDINATOR | OPT-18 | FT | 0.7 | \$34,141 | \$14,951 | \$49,092 | Regional Community Centers | |
| 016876 | 200554: INFORMATION SPECIALIST I | OPT-20 | FT | 1.0 | \$70,222 | \$20,990 | \$91,212 | Information Technology | |
| 018562 | 200555: INFORMATION TECHNOLOGY TECHNICIAN III | OPT-19 | FT | 1.0 | \$60,742 | \$19,416 | \$80,158 | Information Technology | |
| | TOTAL POSITIONS | | | 15 | 14.2 | \$1,196,276 | \$410,592 | | |

The Department explains that "Retirements and promotions have resulted in a rippling effect of vacancies with the department creating growth opportunities for staff, but also creating challenges due to resource limitations on existing administrative staff who are already stretched beyond capacity. Current recruitment/hiring procedures such as Pro Form and wage equity add a complex layer to the process as well." Council staff concurs that turnover at this scale, while very challenging for remaining staff, presents opportunities to innovate and adapt the delivery of services to meet the diverse needs of the community, if the Department is able to attract well-qualified staff in a timely way.

The Committee may want to hear from Executive staff on how it plans on getting vacancies filled expediently, and whether there are any supports that would help them fill vacancies more quickly. Given the significant and growing number of vacancies, the Committee should request quarterly vacancy reports to monitor the Department’s progress in filling positions.

Infrastructure Improvements

The Committee has been interested in building back the infrastructure of the Department, and has led the way in restoring leadership positions in the Department in FY19. **For FY20, Council staff recommends adding \$111,000 to the Reconciliation List to add a Program Manager III position to support communications, marketing, and outreach.** The Department is lacking in dedicated staff to carry out these functions which are critical to ensuring that residents know about recreational offerings, and the Department is well-informed about community needs.

The following table shows the budget and actual activity fee revenues collected by the Department since FY08, prior to the Great Recession:

| | Rec Fee Budget | Rec Fee Actual | % Change from previous year |
|----------|----------------|----------------|-----------------------------|
| FY20 Rec | 9,685,942 | | |
| FY19 | 10,585,942 | | |
| FY18 | 10,785,942 | 9,711,188 | -1.0% |
| FY17 | 10,965,942 | 9,812,640 | 0.4% |
| FY16 | 10,465,942 | 9,770,607 | 6.0% |
| FY15 | 10,604,411 | 9,215,624 | -2.7% |
| FY14 | 10,995,210 | 9,471,390 | 2.6% |
| FY13 | 10,957,810 | 9,227,659 | -7.0% |
| FY12 | 10,948,710 | 9,919,550 | 17.9% |
| FY11 | 11,553,700 | 8,410,268 | -18.2% |
| FY10 | 10,533,131 | 10,281,760 | -9.8% |
| FY09 | 10,903,980 | 11,398,383 | 10.3% |
| FY08 | 10,212,910 | 10,330,477 | |

Revenues from activity fees remained largely stagnant over the last seven years, and never fully recovered to the levels seen before the recession. Without these additional resources, the Department is limited in its ability reach and serve the community. With additional marketing and communication support, the Department would be more effective in generating revenue to support its operations.

B. PROGRAM ENHANCEMENT: WHEATON COMMUNITY RECREATION CENTER

- **Reopen expanded Recreation Center** **\$515,543**
- **Reallocate one Recreation Specialist to re-open Recreation Center (Admin)** **-\$85,000**

The Executive has allocated funding to re-open the Wheaton Library and Recreation Center. Review of the budget items for Public Libraries and Recreation will take place in their respective committees of jurisdiction (PHED for Recreation and Education & Culture for Public Libraries).

Substantial completion for the facility is scheduled for May 2019, with opening in September. Recreation and Public Libraries will commence move-in activities at substantial completion.

The hours of operation for the Library and Recreation Center are showing the following table:

| | Recreation | Library |
|---------------------|--------------|---------------|
| Monday – Thursday | 9 am to 9 pm | 9 am to 9 pm |
| Friday and Saturday | 9 am to 6 pm | 10 am to 6 pm |
| Sunday | 1 pm to 5 pm | 1pm to 5 pm |

Recreation will operate 70 hours/week, 2 more hours than the Library, to address early facility programming on Fridays and Saturdays. MCPL and Recreation will each supply their own staff to cover their sections of the building. Recreation’s personnel complement for the Wheaton Library and Community Recreation Center is as follows:

| Wheaton Community Recreation Center Personnel Complement | | | | | |
|---|--------------|------------|-------------|-------------------|------------------|
| Job Class | FT/PT | POS | FTE | ANNUALIZED | 11 MONTHS |
| 001015: RECREATION SPECIALIST | FT | 1 | 1.00 | \$90,923 | \$83,346 |
| 001018: RECREATION COORDINATOR | FT | 1 | 1.00 | \$60,629 | \$55,577 |
| 000026: RECREATION ASSISTANT V | PT | 6 | 2.56 | \$101,880 | \$93,390 |
| TOTAL | | 8 | 4.56 | \$253,432 | \$232,313 |

The Wheaton Recreation Specialist position will be funded from planned annual lapse dollars. Council staff notes that the library complement has 11.94 FTEs more than what is recommended for the Recreation Center.

Council staff recommends approval. The Center will provide needed services to one of the more densely populated areas of the County. However, Council staff stresses the importance of adequately funding Planned Lifecycle Asset Replacement (PLAR) and infrastructure, as it makes little sense to continue to open new, expensive facilities without the resources to adequately maintain and support them.

C. SERVICE REDUCTIONS

To make room for the recommended FY20 budget increases, the Executive is recommending targeted service reductions. The Department has identified reductions that have the least impact on users; however, given the barebones nature of the Department’s budget, most reductions will impact users.

1. Operating Expense Reductions

The Executive has identified the following reductions to operating expenses in several program areas of the Department, which are examples of significant impediments to the Department's meeting community needs. **The Council has received correspondence and testimony requested that these reductions not be approved (©___).**

- **Reduce operating funding in facilities for community, holiday, and special events while maintaining core facility operations, ongoing programs, and one large community event per center** **-\$165,648**

Executive staff described the impact of this reduction as follows:

- Reduce the number and scope of community events offered to the community and impact staff's ability to create and implement new programming requested by community.
- Center operations funding will not only reduce center based special and holiday events, but the day-to-day operations such as the purchases of gym wipes, pool sticks, basketball and staff shirts and training needed to provide activities/events.
- Many of the historical programs/activities will not be supported in facilities such as Damascus Community Center Santa's Workshop and Winter Wonder Land (793 registered), Longwood CRC Winter at Longwood (499 register), White Oak Winter Wonderland (640 registered) Potomac CRC Luna New Year's (344 registered) Mid-County CRC Winter Wonderland (236 registered), Mid-County Halloween Bash (212 registered)
- While events may continue to be offered, there will be a reduction in popular events and event-types, such as:
 - Centers offer 3 to 4 events per year that are related to holidays and center-based events such as Back to School Bash, Club Friday, Friday Night Hype. These programs will no longer offer snacks, movies, and skating and the Department will reduce the number of times they are offered per month.
 - The center will open mainly for core facilities operations, e.g., established classes, weight room, drop in gym time, Club Adventure, Club Friday and rentals.
 - Doors will remain open, but with limited programs and activities for the community.

In response to Council staff's question, the Department explains how it would use funding if it is restored: "[T]he Department would restore a few of the community events and celebrations that are an important piece of community building but would work diligently to establish programs and activities that are key in "leveling the playing field" in terms of social equity. Many residents of communities are often not able to pay full costs for programs – the restored funding would be

utilized for such programs as: introduction to sports for young people, mini health and wellness classes, additional senior programs, etc.

The Council has received correspondence (©30-31) requesting that recreation centers have trained, qualified staff available to instruct people how to use exercise machines correctly.

- **Reduce operating expenses for programming in Senior Centers** **-\$40,317**

Executive staff provided the following explanation regarding this reduction:

A reduction in operating expenses for programming at Senior Centers will reduce the number of program offerings being delivered by instructor service contracts. The Department will evaluate classes and programs and work to use data driven decisions to minimize impact by reducing classes which may have lower attendance and customer satisfaction and work to maintain or increase capacity if applicable at programs which are rising or thriving in their life-cycle. Additionally, the Department will work to expand programs offered through current and potential partners such as Adventist, Suburban Hospital, Holy Cross, Strathmore, etc.

Senior programming at Recreation facilities include a wide range of recreational opportunities (fitness, nutrition, dance, art, technology, trips, special events, volunteerism, etc.) which help to create a community of positive social capital and well-being where seniors choose to live and age in place. Additionally, Active Adult programs and 55 Plus programs help to improve quality of life and address critical issues such as social isolation, food insecurity, and inactivity resulting in reduced health spans. Senior programs help to address social equity issues amongst older adult populations by establishing partnerships to combine recreation services with critical wrap around services such as health consultations, safety/elder abuse prevention, transportation, and additional social supports. The Department is working to maintain its current operating hours at facilities, however, we are anticipating a reduction of instructor led programming hours within the existing hours of operation.

The Council received testimony (©__)from the Commission on Aging requesting that the Council approve \$248,002 to restore reductions to senior services reduced in FY19 and FY20, including operating expenses, Friday bus transportation to senior centers and mini-trips. The testimony stated that “[t]hese program cuts have been masked by increases in personnel costs attributable to salary and benefit costs of current employees.”

- **Reduce operating expenses in Regional Management** **-\$40,729**

Regional Management operating expenses provide the supplies for management offices and helps to support all community centers. The funding also supplements PLAR funding for purchase of equipment and supplies. Executive staff have stated that “the proposed reduction may limit the opportunity to supply equipment and supplies at the facility levels such as table tennis, billiard, sports supplies and the replacement of furniture and fixtures at sites.”

Council staff recommendation for operating expense reductions: Council staff recommends adding two tranches of \$100,000 to the Reconciliation List to restore this funding and request that the Department indicate how it would best be programmed. While the County continues to build superlative facilities, the services provided in these facilities are minimal except for what is offered through classes or other fee-based activities. This is an example of a crippling reduction which impacts the Department's responsiveness to Community needs and its day to day operations, and would likely result in complaints from residents. While the Department has the opportunity to re-envision and improve its system of recreational service delivery, it cannot be successful without a basic level of funding. The Council has received testimony and correspondence in support of restoring proposed reductions to the Department's operating expenses. See ©17-21.

2. PLAR

Reduce Planned Lifecycle Asset Replacement (PLAR) for painting carpeting, furniture, and equipment **-\$48,873**

The Executive is recommending a reduction to PLAR because it is a source of funding that does not directly impact program and service delivery. This funding is a reserve the Department uses to replace and/or repair program element furniture and fixtures for which DGS is not funded.

PLAR has been a target for reductions, because it is not an activity or program directly delivered to customers. For FY19, the Council restored \$150,000 that was recommended for reduction by then CE Leggett for reduced ground maintenance; furniture, fixtures, and equipment; and janitorial services. The Council understood that these the reductions result in customer complaints; customers notice and complain when grass is overgrown, facilities are dirty, furniture is broken, and sports equipment is damaged or missing. These conditions are particularly difficult for customers to understand given the large sums spent to renovate or build new facility but the lack of sources to properly maintain or operate others. See also ©63a.

Council staff notes that the recommended FY20 budget for PLAR of 932,927 remains approximately 13% or \$140,013 below the FY08 level of \$1,072,940 (this is **not** adjusted for inflation). The difference is of greater significance given that the Department is currently responsible for significantly more recreation facilities, including ballfields, playgrounds, pools, and larger centers, than in FY08.

The Council has received correspondence (©17-18) requesting that proposed reductions to PLAR be restored.

Council staff recommendation: Do not recommend approval. The Department's PLAR program is underfunded. **Add two increments of \$50,000 each to the Reconciliation List to support PLAR.** Because restoring PLAR to adequate levels should be a priority in future budgets, the Committee should request the Department to study and report on what level of annual PLAR funding would allow the Department to address maintenance and replacement of equipment, furniture, appliances, etc., including the items described on ©37-39.

3. Facility Hours

- **Close facilities President's Day and Veterans Day due to low usage - \$26,953**

The Executive proposes to close facilities on President's Day and Veteran's Day due to low use. The Department reports that in FY19, it had a total of 528 scans averaging 25 visits per site on Veteran's Day and 2,464 scans averaging 115 per site on President's Day. Most facilities on an average have approximately 125-150 participants during typical operating hours.

The Department provides the following list of scheduled closures, which amount to approximately 38 days during the year for each facility.

- New Year's Day
- Martin Luther King, Jr. Day
- President's Day
- Easter Sunday
- Memorial Day
- Memorial Day weekend
- Independence Days
- Summer Closings: Strategically August 1 – September 15th for two weeks
- Labor Day
- Labor Day Weekend
- Veteran's Day
- Thanksgiving Day
- Thanksgiving Weekend
- Christmas Eve
- Christmas Day
- Christmas Holiday – Week

The Department has reduced hours of operation to achieve savings, and although it targets days that typically have less use, the closures have a real impact on users. The Council has received constituent correspondence requesting that the Council restore funding for center operating hours. In the letter from former Legislative Analyst Chuck Sherer (©28-29), Mr. Sherer noted that the approximate number of days of closure of the Coffield Center was approximately 38 days, in contrast to 12 days of closure of Public Libraries. He requested that the Council provide sufficient funding to keep community recreation centers open on the same or similar schedule as libraries. He noted that "Books are good for the mind, exercise is good for the body, neglect neither." Council staff notes that exercise is also good for the mind.

The estimated average cost to operate a community center ranges from \$175 to \$290 per day, this could yield an estimated cost of approximately \$44,000 to \$156,000 annually, depending on the hours of operation.

Council staff supports the request to increase funding to reduce closing of recreation facilities, but would prioritize adequately supporting operating expenses and PLAR before restoring operating hours.

- **Temporary closure of Martin Luther King Jr. Indoor Swim Center for renovation** **-\$25,600**

MLK Swim Center is scheduled to close the beginning of May with the start of ESCO work including a new filtration system. Other renovation items such as the pool deck are on hold and will be coordinated with ADA improvements at a later date. The dive tower has been demolished and other miscellaneous electrical and security improvements are ongoing. The pool is scheduled to re-open in October.

Council staff recommends approval.

4. Other reductions that impact service delivery

- **Realign seasonal staff assignments for Senior programs for more effective use of resources through broader training in all program elements occurring in a facility and more effective staff scheduling** **-\$60,084**

The reduction would result from a more efficient staffing model at facilities that share senior and community center programs. Instead of having both senior and community center desk staff, the Department would cross-train staff to allow for sharing resources.

The Council has received testimony and correspondence requesting that the Council restore funding for reductions to Senior programming. (©22-27)

Council staff recommends approval.

- **Reallocate MD Senior Olympics Recreation Coordinator responsibilities to other seniors and county-wide staff** **-\$78,601**

For this reduction, the Department will have staff from across the Department – i.e. sports, community centers, and seniors, support MD Senior Olympics events and activities in a cross-team approach.

Council staff recommends approval.

- **Decrease Department-wide summer program training from 2 days to ½ day with remaining training held at individual recreation centers** **-\$22,382**

The Department proposes to return to staff training in a more regional approach. Executive staff explains that “While not ideal, it is more cost efficient as renting a school site with multiple amenities and spaces is expensive. This approach is much less expensive but is more work intensive for staff.”

Council staff recommended approval. This reduction is unfortunate, as it is an example of needing to eliminate a promising initiative to achieve budget savings.

D. OTHER ADJUSTMENTS

1. Shift expenses from Recreation Agency Fund to programs in the Recreation Tax Supported Fund: \$915,000 to Aquatics Program and \$2,685,000 to Business Services

The Department is changing the way that it accounts for revenue and expenditures from its Recreation Agency Fund due to the Governmental Accounting Standards Board (GASB) issued Statement 84, Fiduciary Activities. The Statement "establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists."

Recreation activities currently being recorded in the Agency Fund will be accounted for in a new Non-Tax Supported Recreation Special Revenue Fund (NTSRSRF), to preserve compliance with GAAP, maintain and/or improve the decision usefulness of the financial reporting of this activity, and to better align with existing budget practices.

The process of changing the accounting for this activity from the Agency Fund to the NTSRSRF will be phased in over a period of approximately one fiscal year starting with Recreation programs and activities beginning in January 2019. While there is not expected to be any service impact to activities, the adjustment will create challenges due to resource limitation on existing administrative staff who are already stretched beyond capacity.

Council staff recommends approval.

2. Clarksburg Senior Program Request from Councilmembers Rice and Alborno

Councilmembers Rice and Alborno, in their April 22 memorandum (©64) to the Committee, have requested that funding of \$11,500 (9,600 for personnel and \$1,900 for operating expenses) be added to the Reconciliation List to continue the Clarksburg Senior Program. The program has existed for 44 years, and has been run by volunteer Joann Woodson for 33 years. Councilmembers Alborno and Rice emphasize the need for these services in Clarksburg, which has an increasing senior population who need help staying active and age in place.

Council staff recommends approval. This a relatively minor cost to sustain this programming. However, Council staff encourages the Committee to consider investing in long-term sustainability of recreation services and programming for the Department overall.

III. FY20 REVENUES

Total County FY20 revenues for the Recreation Department are expected to decrease by about \$3.45 million or 6.2% from the FY19 budget. There is projected growth in property tax and

facility rental fees. The large decrease in activity fees is due to the changes in accounting for funding the non-tax support Recreation Agency Fund.

| Revenues | FY18 Actual | FY19 Budget | FY20 Rec | Change FY19-FY20 |
|-----------------------|-------------------|-------------------|-------------------|------------------|
| Property Tax | 26,642,264 | 30,299,986 | 29,016,049 | -4.2% |
| Activity Fees | 9,919,550 | 10,957,810 | 10,995,210 | 0.3% |
| Facility Rental Fees | 648,827 | 649,100 | 690,700 | 6.4% |
| Miscellaneous | 406,125 | -105,360 | -105,360 | 0.0% |
| Investment Income | 35 | 0 | 0 | 0.0% |
| Other Charges/Fees | -235 | 0 | 0 | 0.0% |
| Total Revenues | 37,616,566 | 41,801,536 | 40,596,599 | -2.9% |

Council staff recommends approval of Executive recommended revenues for the Department.

Financial Aid Update

The Department subsidizes Recreation activities and membership fees to qualifying County residents through the RecAssist program. Qualifying Montgomery County residents receiving Temporary Cash Assistance, Supplemental Security Income, Housing Assistance from a Shelter, Supplemental Assistance Program, Maryland Medicaid, Care for Kids, Maryland Energy Assistance, Rental Assistance Program, or WIC can apply for financial assistance (RecAssist). Varying levels of assistance are awarded based on the type and amount of assistance the individual is receiving. The Department accepts applications for RecAssist if there is money left in the fund or until November 30 of each calendar year. Funds placed on customer accounts are available on a "first come first served" basis beginning January 1 of each calendar year. RecAssist funds can be used for most Recreation programs.

Executive staff reports that \$800,000 in financial assistance is available for the calendar year 2019. The Department reserved \$200,000 for special programs administered by HHS (such as Linkages to Learning and the Kennedy Cluster). Through April 10, 2019, the Department has processed applications from 2,143 customers and placed awards totaling \$900,591 on those accounts. As of April 10, 2019, \$230,560 of those funds have been used for 1,425 registrations. A breakdown by category of usage is attached on ©62.

The amount of RecAssist subsidized for 2020 will be \$800,000.

IV. FY19-24 CAPITAL IMPROVEMENTS PROGRAM (CIP) AMENDMENTS

The Executive has recommended the following amendments to the FY19-24 CIP for Recreation. The Shared Agency Booking System Replacement will be reviewed by the Joint PHED and E&C Committee on May 1.

A. KID Museum (Recommended PDF on ©64-65)

Amended FY19-24 Expenditure Schedule (\$000s)

| Cost Element | Total 6 Years | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|--------------|----------------|----------------|--------------|----------|----------|----------|----------|
| PDS | (800) | (1,050) | 250 | 0 | 0 | 0 | 0 |
| Land | (2,130) | (5,880) | 3,750 | 0 | 0 | 0 | 0 |
| Total | (2,930) | (6,930) | 4,000 | 0 | 0 | 0 | 0 |

Amended FY19-24 Funding Schedule (\$000s)

| Funding Element | Total 6 Years | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|-----------------|----------------|----------------|--------------|----------|----------|----------|----------|
| G.O. Bonds | (2,930) | (6,930) | 4,000 | 0 | 0 | 0 | 0 |
| Total | (2,930) | (6,930) | 4,000 | 0 | 0 | 0 | 0 |

Project Description: The project includes the acquisition and renovation of a building to establish a permanent home for the KID Museum. Currently, the KID Museum operates in the Davis Library in Bethesda through in-kind support by the County.

Recommended Amendment: The Executive recommends reducing the expenditure schedule for this project by \$2.93 million from FY19-24. The amendment reduces the total amount of General Obligation (G.O.) bonds by \$2.93 million and shifts \$4.0 million in G.O. bonds from FY19 to FY20.

The reduction is recommended because the County and KID Museum decided to abandon purchase of the preferred site in 2018. An alternative site has not been identified, and the Executive is recommending this amendment to release resources in FY19 for other projects.

Update and Highlights. The County and KID Museum decided to abandon purchase of the preferred site in 2018. Until an alternative is identified, the total cost and schedule of those expenditures will remain uncertain. **The Executive’s recommendation keeps this project in the CIP as a placeholder, and the Council will need to amend it once an actual site is identified.** An alternative approach would be to remove the project until a site is identified. This would release \$4.0 million in G.O. bonds in FY20 for projects already underway.

The mechanics of partnership between the County and KID Museum remain the same as previously approved by the Council. The County and KID Museum will execute an agreement to detail the use of the site and participation in any capital expenditures, and the KID Museum will raise 1:1 matching funds for any buildout costs. The KID Museum received \$300,000 in the State’s capital budget for FY20 and is working with local foundations and private donors to raise the remaining funds.

Participation by the City of Rockville is contingent on a site selected in Rockville. If a site is identified outside the City of Rockville, the \$3.92 million in resources currently programed will not be available for this project.

Council staff recommendation: Approve the amended PDF, subject to final reconciliation of the FY20 Operating and Capital Budget.

B. Wall Park Garage and Park Improvements (*Recommended PDF on ©66*)

| In \$000 | Total | Est FY18 | Total 6 years (FY19-24) | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|------------------|--------------|--------------|-------------------------|--------------|----------|----------|----------|--------------|--------------|
| FY19 Appr | 6,612 | 5,506 | 1,106 | 1,106 | 0 | 0 | 0 | 0 | 0 |
| FY 20 Rec | 6,612 | 0 | 6,612 | 1,106 | 0 | 0 | 0 | 4,400 | 1,106 |

*Recommended funding source: \$6.612 million in GO Bonds
No appropriation is requested for FY20.*

Project Description: This project relocates surface parking from the Wall Park and the Kennedy Shriver Aquatic Center (KSAC) to an adjacent parking garage on private property as suggested in the White Flint Sector Plan. The adjacent property owner, Gables Development, has an approved site plan which requires Gables to reserve space for up to 400 parking spaces to be built and used by the County to serve both KSAC and a possible future expansion of a Regional Recreation Center. As part of the residential project, the developer is building an 850 space garage, with 250 of the spaces owned by the County through a condominium regime. Space is being reserved for a possible addition of County spaces to the garage if they are needed in the future for an expanded Recreation Center. This space will be reserved for 10 years from the date of Gables' site plan approval. The garage project will allow for the removal of most of the current surface parking in Wall Park and the creation of an interim park with large green spaces and loop trails, with plans for a future urban park with varied amenities.

Recommended Amendment: The Executive is recommending delayed implementation of the project due to the private development's schedule. Executive staff explains that the County's contribution for the turn-key delivery of structured parking is correlated to the developer's construction schedule. Although discussions with Gables are ongoing, there has not been a definitive start date established for the private development. The Planning Board has noted that the project needs to happen in sync with the Gables Development.

Council staff recommendation: Approve of the amendment as proposed by the County Executive. Request that Executive staff inform the Council about any updates to the Gables development schedule and the need to expedite project expenditures.

C. South County Regional Recreation and Aquatic Center (*Recommended PDF at ©68-69*)

The Council approved an amendment for the South County Regional Recreation and Aquatic Center on March 5. This project provides for a new regional recreation, senior, and aquatic center in the Central Business District of Silver Spring, co-located with Housing Opportunities Commission's (HOC) Elizabeth Square development.

The PDF transmitted with the Executive's March 15 CIP Amendments incorporates the expenditure schedule and project description approved by the Council.

| In \$000 | Total | Total 6 years | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|--------------------|---------------|---------------|--------------|---------------|---------------|---------------|----------|----------|
| Recommended | 72,072 | 68,787 | 9,145 | 24,047 | 21,866 | 13,729 | 0 | 0 |

*Recommended funding source: \$68.787 million in GO Bonds and \$3.285 Million in PAYGO
FY20 appropriation request: \$782,000*

The project received the following transfers of funding in FY19 from completed Recreation projects: \$500,000 in G.O. Bonds from the North Potomac Community Recreation Center, and \$170,000 in G.O. Bonds from the Western County Outdoor Pool Renovation and Modernization. The Executive transmitted amendments (©70-72) to these two projects to reflect the transfer of funding,

Council staff recommendation: Approve the Executive's recommended amendments to the South County Regional Recreation and Aquatic Center, Western County Outdoor Pool, and North Potomac Community Recreation Center.



Recreation

RECOMMENDED FY20 BUDGET
\$43,611,916

FULL TIME EQUIVALENTS
466.49

✳ **ROBIN RILEY, DIRECTOR**

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

BUDGET OVERVIEW

The total recommended FY20 Operating Budget for the Department of Recreation is \$43,611,916, an increase of \$4,826,864 or 12.45 percent from the FY19 Approved Budget of \$38,785,052. Personnel Costs comprise 60.46 percent of the budget for 143 full-time position(s) and 11 part-time position(s), and a total of 466.49 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 39.54 percent of the FY20 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$11,530,970 is required to cover General Obligation bond costs. Additionally, it should be noted that prior to FY20 the Department managed a Recreation Activities Agency Fund (RAAF). This Fund was designated for handling contracted programs and services and was entirely revenue supported. The net proceeds of these activities were accounted for in the Tax Supported Recreation Fund. Due to requirements in Governmental Accounting Standards Board (GASB) Statement 84, "Fiduciary Activities", the RAAF will be discontinued beginning in FY20. Because of Recreation's objective to flexibly respond to customer demands for Recreation activities formerly accounted for in the RAAF, a new Non-Tax Supported Recreation Fund has been established.

The increase in FY20 funding is from the opening of the new, expanded Wheaton Community Recreation Center and the establishment of the new Non-Tax Supported Recreation Fund.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ❖ **Thriving Youth and Families**
- ❖ **A Greener County**

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Recommended Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|-------------|-------------|----------------|-------------|-------------|
| Multi-Program Measures | | | | | |
| Total percent of County residents registered through the Department of Recreation | 8.3% | 9.92% | 10% | 10% | 10% |
| Percentage of Recreation Registrants using ActiveMontgomery | 65% | 88.4% | 90% | 95% | 95% |

INITIATIVES

- ★ Senior Programs is working with Senior Planet Montgomery and TeenWorks to provide free technology classes for seniors with teens providing the training/instruction on a one-on-one basis. Over 900 seniors participated in the classes in 2017-2018.
- ★ Senior Programs is working with the Age-Friendly Montgomery Health and Wellness Committee to expand Falls Prevention and Medication Management Programs at all senior centers.
- ★ Recognizing the growing demand for adult pickleball in Montgomery County, Countywide Sports initiated a three-day tournament to gain interest in the sport and has successfully received interest and participation from Active Adults ages 50 to 75 engaged as teams and individual competitors. This program has blossomed to one of the most sought after classes offered by the department.

ACCOMPLISHMENTS

- ☑ Montgomery County Recreation received eight NACo (National Association of Counties) Awards in 2018 in recognition of innovative County Government programs. The department received more awards in the Parks and Recreation category than any other county in the nation:
 - Advancing Youth Development Training in partnership with the Collaboration Council,
 - Dream Academy,
 - Fashion Boot Camp in partnership with Cultural Communications,
 - HerTime2Shine,
 - MoCo's Got Talent,
 - Second Thursday Silver Spring Dance,
 - Soccer4Change in partnership with Identity, City of Gaithersburg, and HHS Street Outreach Network, and
 - Water Safety Day in partnership with the Cities of Gaithersburg and Rockville.
- ☑ Successfully implemented an East County Sports Initiative engaging community youth in track and field programming and competitive sports.
- ☑ Grand Re-opening of the Good Hope Neighborhood Recreation Center in October 2018. The new 14,000 square foot center includes a brand new gymnasium/theater, an exercise/weight room, game room, and larger activity/social gathering space. In addition to the sports and fitness programs and social activities, the center will partner with Strathmore to enhance recreational offerings by adding innovative art, music, and educational activities, as well as live performances.
- ☑ The Aquatics and Youth Development Teams implemented the Summer Leadership Challenge Lifeguarding Camp providing an opportunity for youth aged 14+ to prepare for lifeguarding. Campers were provided an opportunity to experience SCUBA diving.
- ☑ Senior Programs has continued to expand the Bone Builders Exercise Program now offering 25 classes at 15 of our Recreation facilities throughout the county.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Redesigned the Recreation Department website featuring streamlined menus; simplified site navigation; a responsive layout for all platforms, including cell phones and tablets; updated detailed information about hundreds of Montgomery County Recreation activities; new detailed information about senior centers, aquatic centers, and recreation centers, including center-specific calendars of events; and an optimized search engine. The new design uses modern performance techniques to improve webpage loading speed, and a new shorter domain name allows the department to build brand awareness and increase engagement. Visit the new site at

mocorec.com

- * Aquatics implemented a listening session with stakeholders to provide an opportunity for swimmers to meet and provide feedback on facilities and programs, extending our efforts to improve customer service and facility access.
- * Our Information Technology Services division delivered new multimedia screens for nine locations to better improve meeting and afterschool activities. These screens are able to be monitored and managed by IT staff and will provide the latest in technology to our participants.
- * Our Information Technology Services division implemented a mobile people counting system for less than 1/10th the expected price. This system allows for greater accuracy in attendance, which allows Business Services to identify concerns in membership usage and tracking, improving departmental productivity.

COLLABORATION AND PARTNERSHIPS

* **ActiveMontgomery**

In partnership with Community Use of Public Facilities and Montgomery County Parks, ActiveMontgomery provides residents with online registration and access to programs, classes, events, and facility use. This system streamlines operations providing customers and constituents with ease of use encouraging community participation.

Partners

Office of Community Use of Public Facilities, Maryland-National Capital Park and Planning Commission

* **Excel Beyond the Bell**

In partnership with MCPS and the Collaboration Council, the Excel Beyond the Bell program serves over 2,400 youth and is continuously growing to help close the achievement opportunity gap among MCPS students.

Partners

Montgomery County Public Schools, Non-Profits

* **TeenWorks**

- In partnership with the Maryland Park Service, Conservation Jobs Corps (CJC), and the Maryland-National Capital Park and Planning Commission (M-NCPPC), TeenWorks prepares young people for jobs in an increasingly green economy through conservation and environmental stewardship. The program provides participants ages 14-17 with opportunities for skills development, personal growth, and the satisfaction of completing projects that benefit our County and State natural resources.
- In partnership with Transcend, Maryland's Promise, and the National Center for Children and Families, TeenWorks ensures vulnerable youth receive priority referrals for youth employment opportunities.
- Partnership between Seniors and TeenWorks to employ youth to provide computer literacy training to seniors.
- In partnership with the Hispanic Business Foundation, TeenWorks provides employability and financial literacy skills to newly arrived Latino youth who earn a stipend for participation.
- In collaboration with Worksource Montgomery, TeenWorks provides referrals for disconnected youth (young adults not in school or working) to employment and training opportunities.

Partners

Department of Technology Services, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, Non-Profits

* **Maryland Senior Olympics**

The Senior Programs Team continues to work with MD Senior Olympics, Inc., other county and state recreation departments, MNCPPC and a number of senior sports organization to program 28 Senior Olympic events throughout the County and State on an

annual basis.

Partners

Maryland-National Capital Park and Planning Commission, Non-Profits

* **Proactive Prevention Strategy**

In partnership with Montgomery County Police, we seek to strengthen the relationship between youth and law enforcement to enhance trust and understanding within communities, discuss neighborhood issues, and deter youth from engaging in risky behavior. Police are participating in an arts-based initiative through the Excel Beyond the Bell program.

Partners

Department of Police, Non-Profits

* **Youth Soccer Partnerships**

Montgomery County Recreation's expanded soccer program (Soccer4Change) targets vulnerable youth with Identity, the City of Gaithersburg, and the Department of Health and Human Services' Street Outreach Network to provide instruction, coaching, transportation, enrichment, and other program supports to ensure youth are healthy, connected, and productive during out-of-school time. The partners work to remove barriers by building program schedules conducive to working youth, providing bilingual staff, providing free uniforms and transportation to address barriers that often prevent students from participating in school-based programs.

Partners

Department of Health and Human Services, Non-Profits

* **Senior Transportation**

The Senior Programs Team works closely with the Department of Transportation (DOT) and the Department of Health and Human Services Aging and Disability Services to provide coordinated and efficient transportation services to seniors living in the county. This includes transportation to five senior centers and four Active Adult program locations.

Partners

Department of Health and Human Services, Department of Transportation

* **Partnership with First Tee of Greater Washington**

First Tee of Greater Washington offers free golf instruction to 4th and 5th grade participants in Recreation's Club Adventure program in the East County area. Instruction includes driving range skills and putting green practice that provide participants a first time golf experience.

Partners

Non-Profits

* **Medication Take-Back Program**

This program partners with Police and HHS Aging and Disability Services to encourage seniors to bring in old or expired medications so that they can be disposed of properly. A pharmacist is often present to answer medication-related questions.

Partners

Department of Health and Human Services, Department of Police

* **Coffee with a Cop**

This program has expanded from its pilot launch in 2016 from one initial location to multiple sites. Montgomery County Police designed the program for seniors to speak with a Community Liaison Officer in an informal and relaxed setting, to answer questions, share information, and report any concerns regarding criminal activity.

Partners

Department of Police

PROGRAM CONTACTS

Contact Ginny Horvath of the Department of Recreation at 240.777.6842 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

☀ Administration/Policy Management

The Department's administration staff provides the management and supervisory oversight to accomplish the agency's mission, goals, and objectives. This team includes the Department's senior managers and staff who provide policy development, accountability, evaluation, and planning.

Capital Programs (CIP): Within the Office of the Director, this staff manages the Department's long-range facility planning efforts and the Capital Improvement Program, or CIP, including the development of new facilities and the renovation and modernization of existing recreation facilities.

| FY20 Recommended Changes | | |
|---|------------------|---------------|
| | Expenditures | FTEs |
| FY19 Approved | | |
| Increase Cost: Risk Management Adjustment | 2,058,938 | 13.89 |
| Increase Cost: Motor Pool Adjustment | 132,586 | 0.00 |
| Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position | 35,945 | 0.00 |
| Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center | (67,646) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (85,000) | 0.00 |
| FY20 Recommended | (89,133) | (2.00) |
| | 1,985,690 | 11.89 |

☀ Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools and four indoor aquatics facilities. The Piney Branch Elementary School Pool is operated through a contract with Adventist Community Services.

| FY20 Recommended Changes | | |
|---|------------------|---------------|
| | Expenditures | FTEs |
| FY19 Approved | | |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund | 6,673,138 | 120.18 |
| Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation | 915,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (25,600) | 0.00 |
| FY20 Recommended | 180,611 | 0.00 |
| | 7,743,149 | 120.18 |

☀ Countywide Programs

The Countywide Programs team offers recreation and skill development opportunities for all ages in leisure areas such as classes in arts, dance, music, exercise and fitness; sports leagues, clinics, and tournaments; therapeutic recreation programs and inclusion services; summer camps, clinics, and fun centers; trips and tours; and special events. Classes, programs, and leagues are scheduled across the entire County in recreation centers, public schools, parks, and other public and private facilities. Countywide program listings and registration details can be found in the Montgomery County Guide to Recreation and Parks Programs, which is published four times a year, or online at www.ActiveMontgomery.org.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|--|--------------|-------------|----------------|-------------|-------------|
| Number of people with disabilities served by Therapeutic Recreation Programs | 1,597 | 1,406 | 1,500 | 1,500 | 1,500 |
| FY20 Recommended Changes | | | | | |
| | Expenditures | | | | FTEs |
| Increase Cost: Funding for Permits for Special Events | 6,059,592 | | | | 78.84 |
| | 20,260 | | | | 0.00 |

Recreation

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|------------------|--------------|
| Increase Cost: Existing Contractual Increase: Fireworks | | |
| Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers | 5,222 | 0.00 |
| | (22,382) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 420,094 | 1.70 |
| FY20 Recommended | 6,482,786 | 80.54 |

☼ Recreation Outreach Services

Events: The Department of Recreation coordinates special events and other activities, which offer a variety of benefits, including enhancing a sense of community, encouraging family participation, and providing a positive image of the County. These special events offer opportunities for interaction among the various segments of our multi-cultural community and provide a chance to celebrate our rich cultural diversity. Several of the Department's larger events are the Fourth of July Celebrations and Pike's Peek Road Race.

Partnerships: The Department partners with many County and outside agencies and organizations to provide various leisure opportunities for the residents of the County. More formal partnerships and contracts include the Arts and Humanities Council, Public Arts Trust, Black Rock Center for the Arts, and Black Box Theatre in Silver Spring.

Services to Special Populations: The Therapeutic Recreation Team provides accessible leisure, educational, and personal development activities for individuals with disabilities through mainstreaming and adaptive programs. The Department has staff trained to develop and implement accessible leisure, educational, and personal skill development activities for individuals with disabilities through mainstreaming inclusion, community integration, and adaptive programs. The Department offers programs including classes, camps, sports, and activities, which enhance the lives of individuals with disabilities and provide support for the families of participants, ages pre-school through adult. The activities available to residents with disabilities through the Department are often the only opportunities these individuals have for leisure activities since community options are limited.

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|----------------|-------------|
| FY19 Approved | | |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 545,033 | 5.92 |
| | (97,573) | (1.00) |
| FY20 Recommended | 447,460 | 4.92 |

☼ Recreation Regions and Community Centers

The Department has 22 recreation centers, located throughout the County. The Wheaton Library and Community Recreation Center is currently under construction. These community recreation centers provide facilities and programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity.

The centers are designed to support sports, fitness, dance, community/social activities, and arts programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. User fees are charged for room rentals, special programs, fitness room memberships, and services offered at each facility. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable prices.

The section is divided into three geographic service areas. Area supervisors and staff plan and coordinate recreation services and activities in their area. They also assist with the delivery of services, perform customer assessments of programs, and provide staff who serve as liaisons with schools and community groups in the area. Area staff also manage local community-based activities, such as community days, festivals, and other special events.

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|--------------|--------|
| FY19 Approved | | |
| Add: Re-open Expanded Wheaton Community Recreation Center | 6,508,694 | 100.02 |
| Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage | 515,543 | 3.96 |
| Reduce: Operating Expenses in Regional Management | (26,953) | (0.88) |
| | (40,729) | 0.00 |

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|------------------|---------------|
| Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center | (165,648) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (7,178) | (1.20) |
| FY20 Recommended | 6,783,729 | 101.90 |

☀ Senior Adult Programs

The Seniors Program offers services for adults age 55 and above including senior centers, neighborhood programs, classes, sports and fitness, trips, and special programs. A wide range of opportunities are designed to meet the needs of those who are very active to those who are isolated and more vulnerable. Senior programs are offered in 13 recreation centers, inclusive of classes, special events, and Senior Sneakers Program.

Senior Centers: The Department-operated senior centers are open five to six days per week and provide social, physical, recreational, educational, and community oriented activities. Recreation opportunities range from organized classes such as fitness, art, and computer skills to more informal activities such as billiards, discussion groups, and guest speakers. These centers are focal points for the delivery of recreation, community, and health-related services to senior adults.

Transportation: The Department provides a combination of curb-to-curb and fixed route transportation shuttles to five senior centers Monday to Thursday. County residents 55 and over are eligible for this program if they are within the service area for one of the centers. Senior centers in this program include: Damascus, Holiday Park, Margaret Schweinhaut, Long Branch, and White Oak. Also available are mini trips to local attractions and businesses. These trips are generally local and scheduled for a few hours in length.

55+ Active Adult Programs: These programs serve active senior individuals who meet in community recreation centers or other facilities near their homes one to two days each week. These programs offer special interest classes, trips, social activities, and food services at selected sites.

Although not listed specifically under the Senior Programs section, the Department offers a wide variety of programming for baby boomers and Senior Adults through the classes, trips and tours, aquatics, and sports teams. It is also the organizer, promoter, and registrar for the Maryland Senior Olympics.

FY20 Recommended Changes

| | Expenditures | FTEs |
|--|------------------|--------------|
| FY19 Approved | | |
| Reduce: Operating Expenses for Programming in Senior Centers | 2,152,225 | 27.20 |
| Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling | (40,317) | 0.00 |
| Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff | (60,084) | (1.90) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (78,601) | 0.00 |
| FY20 Recommended | 181,991 | 1.50 |
| | 2,155,214 | 26.80 |

☀ Youth Development

In support of the County Executive's Thriving Youth and Families priority, Montgomery County Department of Recreation's Youth Development Team is generating an enhanced and vibrant approach to service delivery, which focuses on equity, reaching out to all young people while targeting vulnerable youth. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving access to high quality out-of-school time opportunities through programs such as RecZone, Excel Beyond the Bell (EBB) for Elementary and Middle Schools, RecXtra, and TeenWorks.

The Youth Development Team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. The positive youth development strategies work to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models. Programs take place in elementary schools, middle schools, high schools, recreation centers, public spaces, and

neighborhoods across the County.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|-------------|-------------|----------------|-------------|-------------|
| Percentage of youth registered in positive youth development programs who report program participation benefits | 98.7% | 98% | 98% | 98% | 98% |

| FY20 Recommended Changes | Expenditures | FTEs |
|--|------------------|--------------|
| FY19 Approved | 7,107,807 | 97.84 |
| Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year | 196,100 | 0.00 |
| Decrease Cost: Collaboration Council Contract | (24,880) | 0.00 |
| Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming | (57,495) | (0.78) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 281,050 | 0.00 |
| FY20 Recommended | 7,502,582 | 97.06 |

☀ Business Services

The Business Services Team is the Department's infrastructure support team furnishing overall operational and/or specialized services on a daily basis. The team is comprised of five unique work units including Human Resources, Contracts, Finance, Budget and Customer Service.

The Business Services Team is responsible for implementing procedures and policies; auditing and re-engineering business processes; developing and managing the budget at the department level; drafting, negotiating and executing contracts; organizing and controlling the department finances and managing a robust financial assistance program that allows thousands of low-income resident to have access to programs/services; management of personnel/payroll processes for merit and seasonal staff; and maintaining effective communications with the general public to process registrations and provide them with information to address inquiries regarding programs/services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|--|-------------|-------------|----------------|-------------|-------------|
| Utilization rate of Recreation Department Financial Assistance Program (Dollars used) ¹ | 74% | 88.4% | 90% | 90% | 90% |

¹ Dollars used vs dollars allocated

| FY20 Recommended Changes | Expenditures | FTEs |
|---|------------------|--------------|
| FY19 Approved | 2,547,507 | 22.55 |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund | 2,685,000 | 0.00 |
| Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group | (20,000) | (0.65) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,208,748) | (7.00) |
| FY20 Recommended | 4,003,759 | 14.90 |

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.

☀ Technology Services

The primary mission of Information Technology Services is to provide excellent infrastructure, support, and innovation in the delivery of information technology products and services to enable and empower the recreation constituency, both internal and external.

Continuous improvement, service to others, stewardship of resources, knowledge expansion and application, and relationship development are all critical to successful accomplishment of the Information Technology Service mission and goals.

| FY20 Recommended Changes | Expenditures | FTEs |
|---|--------------|-------------|
| FY19 Approved | 0 | 0.00 |
| Decrease Cost: IT Training and Projects | (18,233) | 0.00 |

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|------------------|-------------|
| Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations | (20,600) | 0.00 |
| Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF | (25,866) | (0.20) |
| Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence | (65,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,163,430 | 7.00 |
| FY20 Recommended | 1,033,731 | 6.80 |

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.

Planned Lifecycle Asset Replacement

Planned Lifecycle Asset Replacement (PLAR) provides funding for a lifecycle replacement program to protect the department's investment in facilities and equipment and to sustain efficient and reliable facility maintenance and operations. The program is targeted at slowing the deterioration of the equipment and structures in department facilities. Specifically, the program includes interior space modifications, security system enhancements, refinishing gymnasium floors and bleachers, and the repair/replacement of furniture, fixtures, and equipment in the department's facilities.

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|----------------|-------------|
| FY19 Approved | 896,142 | 0.50 |
| Reduce: Planned Lifecycle Asset Replacement (PLAR) for Painting, Carpeting, Furniture, and Equipment | (48,873) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 85,658 | 1.00 |
| FY20 Recommended | 932,927 | 1.50 |

Fixed Costs

Fixed Costs include costs associated with utilities, property insurance, Workers' Compensation insurance, and grants to the City of Takoma Park.

FY20 Recommended Changes

| | Expenditures | FTEs |
|---|------------------|-------------|
| FY19 Approved | 4,235,976 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 304,913 | 0.00 |
| FY20 Recommended | 4,540,889 | 0.00 |

BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Recommended FY20 | %Chg Bud/Rec |
|-----------------------------------|-------------------|-------------------|-------------------|---------------------|-----------------|
| RECREATION | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 19,200,655 | 20,463,744 | 20,066,621 | 21,352,386 | 4.3 % |
| Employee Benefits | 4,487,106 | 4,755,680 | 4,675,193 | 4,936,765 | 3.8 % |
| Recreation Personnel Costs | 23,687,761 | 25,219,424 | 24,741,814 | 26,289,151 | 4.2 % |
| Operating Expenses | 12,716,210 | 13,486,555 | 13,020,047 | 13,643,692 | 1.2 % |
| Capital Outlay | 34,750 | 0 | 0 | 0 | — |
| Recreation Expenditures | 36,438,721 | 38,705,979 | 37,761,861 | 39,932,843 | 3.2 % |
| PERSONNEL | | | | | |
| Full-Time | 139 | 141 | 141 | 143 | 1.4 % |
| Part-Time | 10 | 11 | 11 | 11 | — |
| FTEs | 461.67 | 464.23 | 464.23 | 463.78 | -0.1 % |
| REVENUES | | | | | |
| Facility Rental Fees | 786,810 | 794,600 | 794,600 | 833,850 | 4.9 % |

BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Recommended FY20 | %Chg Bud/Rec |
|--|-------------------|-------------------|-------------------|---------------------|-----------------|
| Investment Income | 0 | 72,240 | 0 | 0 | -100.0 % |
| Miscellaneous Revenues | 170,253 | 84,365 | 84,365 | 84,365 | — |
| Miscellaneous Revenues - Parks ActiveNet | 0 | 45,232 | 45,232 | 45,232 | — |
| Property Tax | 40,286,138 | 44,785,455 | 44,305,451 | 45,871,958 | 2.4 % |
| Recreation Fee Subsidy | 0 | (800,000) | (800,000) | (800,000) | — |
| Recreation Fees | 9,711,188 | 10,585,942 | 10,585,942 | 6,085,942 | -42.5 % |
| Recreation Revenues | 50,954,389 | 55,567,834 | 55,015,590 | 52,121,347 | -6.2 % |

RECREATION NON-TAX SUPPORTED

| EXPENDITURES | | | | | |
|---|----------|----------|----------|------------------|----------|
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| Recreation Non-Tax Supported Personnel Costs | 0 | 0 | 0 | 0 | — |
| Operating Expenses | 0 | 0 | 0 | 0 | — |
| Recreation Non-Tax Supported Expenditures | 0 | 0 | 0 | 3,600,000 | — |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Recreation Fees | 0 | 0 | 0 | 8,100,000 | — |
| Recreation Non-Tax Supported Revenues | 0 | 0 | 0 | 8,100,000 | — |

GRANT FUND - MCG

| EXPENDITURES | | | | | |
|---|---------------|---------------|---------------|---------------|----------|
| Salaries and Wages | 59,497 | 73,454 | 73,454 | 73,454 | — |
| Employee Benefits | 6,941 | 5,619 | 5,619 | 5,619 | — |
| Grant Fund - MCG Personnel Costs | 66,438 | 79,073 | 79,073 | 79,073 | — |
| Operating Expenses | (1,177) | 0 | 0 | 0 | — |
| Grant Fund - MCG Expenditures | 65,261 | 79,073 | 79,073 | 79,073 | — |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.12 | 2.71 | 2.71 | 2.71 | — |
| REVENUES | | | | | |
| Federal Grants | 0 | 79,073 | 79,073 | 79,073 | — |
| Grant Fund - MCG Revenues | 0 | 79,073 | 79,073 | 79,073 | — |

DEPARTMENT TOTALS

| | | | | | |
|---------------------------|------------|------------|------------|------------|--------|
| Total Expenditures | 36,503,982 | 38,785,052 | 37,840,934 | 43,611,916 | 12.4 % |
| Total Full-Time Positions | 139 | 141 | 141 | 143 | 1.4 % |
| Total Part-Time Positions | 10 | 11 | 11 | 11 | — |
| Total FTEs | 464.79 | 466.94 | 466.94 | 466.49 | -0.1 % |
| Total Revenues | 50,954,389 | 55,646,907 | 55,094,663 | 60,300,420 | 8.4 % |

FY20 RECOMMENDED CHANGES

RECREATION

| | Expenditures | FTEs |
|--|-------------------|---------------|
| FY19 ORIGINAL APPROPRIATION | 38,705,979 | 464.23 |
| Changes (with service impacts) | | |
| Add: Re-open Expanded Wheaton Community Recreation Center [Recreation Regions and Community Centers] | | |
| Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation [Aquatics] | 515,543 | 3.96 |
| Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage [Recreation Regions and Community Centers] | (25,600) | 0.00 |
| Reduce: Operating Expenses for Programming in Senior Centers [Senior Adult Programs] | (26,953) | (0.88) |
| 58-10 Libraries, Culture, and Recreation | (40,317) | 0.00 |

FY20 RECOMMENDED CHANGES

| | Expenditures | FTEs |
|--|-------------------|---------------|
| Reduce: Operating Expenses in Regional Management [Recreation Regions and Community Centers] | (40,729) | 0.00 |
| Reduce: Planned Lifecycle Asset Replacement (PLAR) for Painting, Carpeting, Furniture, and Equipment [Planned Lifecycle Asset Replacement] | (48,873) | 0.00 |
| Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming [Youth Development] | (57,495) | (0.78) |
| Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center [Recreation Regions and Community Centers] | (165,648) | 0.00 |
| <u>Other Adjustments (with no service impacts)</u> | | |
| Increase Cost: FY20 Compensation Adjustment | 903,786 | 0.00 |
| Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year [Youth Development] | 196,100 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 184,433 | 0.00 |
| Increase Cost: Risk Management Adjustment [Administration/Policy Management] | 132,586 | 0.00 |
| Increase Cost: Annualization of FY19 Lapsed Positions | 112,047 | 0.00 |
| Increase Cost: Motor Pool Adjustment [Administration/Policy Management] | 35,945 | 0.00 |
| Increase Cost: Retirement Adjustment | 26,938 | 0.00 |
| Increase Cost: Funding for Permits for Special Events [Countywide Programs] | 20,260 | 0.00 |
| Increase Cost: Existing Contractual Increase: Fireworks [Countywide Programs] | 5,222 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (12,089) | 0.00 |
| Decrease Cost: IT Training and Projects [Technology Services] | (18,233) | 0.00 |
| Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group [Business Services] | (20,000) | (0.65) |
| Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations [Technology Services] | (20,600) | 0.00 |
| Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers [Countywide Programs] | (22,382) | 0.00 |
| Decrease Cost: Collaboration Council Contract [Youth Development] | (24,880) | 0.00 |
| Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF [Technology Services] | (25,866) | (0.20) |
| Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling [Senior Adult Programs] | (60,084) | (1.90) |
| Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence [Technology Services] | (65,000) | 0.00 |
| Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position [Administration/Policy Management] | (67,646) | 0.00 |
| Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff [Senior Adult Programs] | (78,601) | 0.00 |
| Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center [Administration/Policy Management] | (85,000) | 0.00 |
| FY20 RECOMMENDED | 39,932,843 | 463.78 |

RECREATION NON-TAX SUPPORTED

| | | |
|---|------------------|-------------|
| FY19 ORIGINAL APPROPRIATION | 0 | 0.00 |
| <u>Other Adjustments (with no service impacts)</u> | | |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund [Business Services] | 2,685,000 | 0.00 |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund [Aquatics] | 915,000 | 0.00 |
| FY20 RECOMMENDED | 3,600,000 | 0.00 |

GRANT FUND - MCG

| | | |
|------------------------------------|---------------|-------------|
| FY19 ORIGINAL APPROPRIATION | 79,073 | 2.71 |
| FY20 RECOMMENDED | 79,073 | 2.71 |

PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 REC Expenditures | FY20 REC FTEs |
|----------------------------------|---------------------------|-------------------|--------------------------|------------------|
| Administration/Policy Management | 2,058,938 | 13.89 | 1,985,690 | 11.89 |

PROGRAM SUMMARY

| Program Name | FY19 APPR | FY19 APPR | FY20 REC | FY20 REC |
|--|-------------------|---------------|-------------------|---------------|
| | Expenditures | FTEs | Expenditures | FTEs |
| Aquatics | 6,673,138 | 120.18 | 7,743,149 | 120.18 |
| Countywide Programs | 6,059,592 | 78.84 | 6,482,786 | 80.5 |
| Recreation Outreach Services | 545,033 | 5.92 | 447,460 | 4.92 |
| Recreation Regions and Community Centers | 6,508,694 | 100.02 | 6,783,729 | 101.90 |
| Senior Adult Programs | 2,152,225 | 27.20 | 2,155,214 | 26.80 |
| Youth Development | 7,107,807 | 97.84 | 7,502,582 | 97.06 |
| Business Services | 2,547,507 | 22.55 | 4,003,759 | 14.90 |
| Technology Services | 0 | 0.00 | 1,033,731 | 6.80 |
| Planned Lifecycle Asset Replacement | 896,142 | 0.50 | 932,927 | 1.50 |
| Fixed Costs | 4,235,976 | 0.00 | 4,540,889 | 0.00 |
| Total | 38,785,052 | 466.94 | 43,611,916 | 466.49 |

CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 | FY19 | FY20 | FY20 |
|------------------------------------|------------------------------------|----------------|-------------|----------------|-------------|
| | | Total\$ | FTEs | Total\$ | FTEs |
| RECREATION | | | | | |
| Urban Districts | Silver Spring Urban District | 154,611 | 0.90 | 154,827 | 0.90 |
| Community Use of Public Facilities | Community Use of Public Facilities | 0 | 0.00 | 27,753 | 0.20 |
| CIP | Capital Fund | 65,955 | 0.50 | 68,597 | 0.50 |
| Total | | 220,566 | 1.40 | 251,177 | 1.60 |

FUTURE FISCAL IMPACTS

CE RECOMMENDED (\$000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|--|---------------|---------------|---------------|---------------|---------------|---------------|
| RECREATION | | | | | | |
| EXPENDITURES | | | | | | |
| FY20 Recommended | 39,933 | 39,933 | 39,933 | 39,933 | 39,933 | 39,933 |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| Annualization of Positions Recommended in FY20 | 0 | 7 | 7 | 7 | 7 | 7 |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| Elimination of One-Time Items Recommended in FY20 | 0 | (40) | (40) | (40) | (40) | (40) |
| Items recommended for one-time funding in FY20, including one time costs associated with the opening of the Wheaton Recreation Center, will be eliminated from the base in the outyears. | | | | | | |
| Savings from Replacement of ActiveMONTGOMERY Shared Agency Booking System | 0 | (54) | (107) | (107) | (107) | (107) |
| Represents the savings in transaction fees from the replacement of the ActiveMONTGOMERY shared booking system used by Recreation, Community Use of Public Facilities, and Parks. | | | | | | |
| Wheaton Redevelopment Office Move | 0 | 383 | 388 | 388 | 388 | 388 |
| The Department of Recreation's move to the Wheaton Redevelopment facility is assumed to be in FY21. Expenses at the Wheaton facility include utilities, maintenance, and parking. | | | | | | |
| Labor Contracts | 0 | 188 | 188 | 188 | 188 | 188 |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| Martin Luther King, Jr. Indoor Swim Center Renovation (P721902) | 0 | 90 | 90 | 90 | 90 | 90 |
| Reflects the impact from the temporary closure of this facility for renovations in FY19 and FY20. | | | | | | |
| South County Regional Recreation and Aquatic Center (P721701) | 0 | 0 | 1,487 | 2,974 | 2,974 | 2,974 |
| Reflects the opening of this facility in FY22. | | | | | | |
| Subtotal Expenditures | 39,933 | 40,507 | 41,946 | 43,433 | 43,433 | 43,433 |

RECREATION NON-TAX SUPPORTED

EXPENDITURES

FUTURE FISCAL IMPACTS

CE RECOMMENDED (\$000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| FY20 Recommended | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| Subtotal Expenditures | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |

ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Recommended | | FY21 Annualized | |
|---|------------------|-------------|-----------------|-------------|
| | Expenditures | FTEs | Expenditures | FTEs |
| Wheaton Recreation Center Re-Opening Base | 40,637 | 1.11 | 44,331 | 1.11 |
| Wheaton Recreation Center Re-Opening Increase Hours/Week from 67 to 70 | 5,254 | 0.12 | 5,732 | 0.12 |
| Wheaton Recreation Center Re-Opening - Increase Week Operations from 48 to 52 | 4,693 | 0.11 | 5,120 | 0.11 |
| Wheaton Recreation Center Re-Opening Add Seasonal Staff for Second Floor Coverage | 26,582 | 0.62 | 28,999 | 0.62 |
| Total | 77,166 | 1.96 | 84,182 | 1.96 |

FY20-25 PUBLIC SERVICES PROGRAM: FISCAL PLAN **Recreation Activities**

| FISCAL PROJECTIONS | FY20 REC | FY21 PROJECTION | FY22 PROJECTION | FY23 PROJECTION | FY24 PROJECTION | FY25 PROJECTION |
|--|---------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| ASSUMPTIONS | | | | | | |
| Indirect Cost Rate | 20.45% | 20.45% | 20.45% | 20.45% | 20.45% | 20.45% |
| CPI (Fiscal Year) | 2.3% | 2.5% | 2.7% | 2.7% | 2.7% | 2.7% |
| Investment Income Yield | 2.5% | 2.5% | 2.5% | 2.5% | 2.5% | 2.5% |
| BEGINNING FUND BALANCE | 2,000,000 | 2,000,000 | 2,000,000 | 1,999,999 | 1,999,998 | 2,000,000 |
| REVENUES | | | | | | |
| Charges For Services | 8,100,000 | 8,304,930 | 8,529,163 | 8,759,450 | 8,995,955 | 9,238,846 |
| Subtotal Revenues | 8,100,000 | 8,304,930 | 8,529,163 | 8,759,450 | 8,995,955 | 9,238,846 |
| INTERFUND TRANSFERS (Net Non-CIP) | (4,500,000) | (4,613,850) | (4,738,424) | (4,866,361) | (4,997,753) | (5,132,692) |
| Transfers To Special Fds: Tax Supported | (4,500,000) | (4,613,850) | (4,738,424) | (4,866,361) | (4,997,753) | (5,132,692) |
| To Recreation Tax Support Fund | (4,500,000) | (4,613,850) | (4,738,424) | (4,866,361) | (4,997,753) | (5,132,692) |
| TOTAL RESOURCES | 5,600,000 | 5,691,080 | 5,790,739 | 5,893,088 | 5,998,200 | 6,106,154 |
| PSP OPER. BUDGET APPROP/ EXP'S. | | | | | | |
| Operating Budget | (3,600,000) | (3,691,080) | (3,790,740) | (3,893,090) | (3,998,200) | (4,106,150) |
| Subtotal PSP Oper Budget Approp / Exp's | (3,600,000) | (3,691,080) | (3,790,740) | (3,893,090) | (3,998,200) | (4,106,150) |
| TOTAL USE OF RESOURCES | (3,600,000) | (3,691,080) | (3,790,740) | (3,893,090) | (3,998,200) | (4,106,150) |
| YEAR END FUND BALANCE | 2,000,000 | 2,000,000 | 1,999,999 | 1,999,998 | 2,000,000 | 2,000,004 |
| END-OF-YEAR RESERVES AS A | | | | | | |
| PERCENT OF RESOURCES | 35.7% | 35.1% | 34.5% | 33.9% | 33.3% | 32.8% |

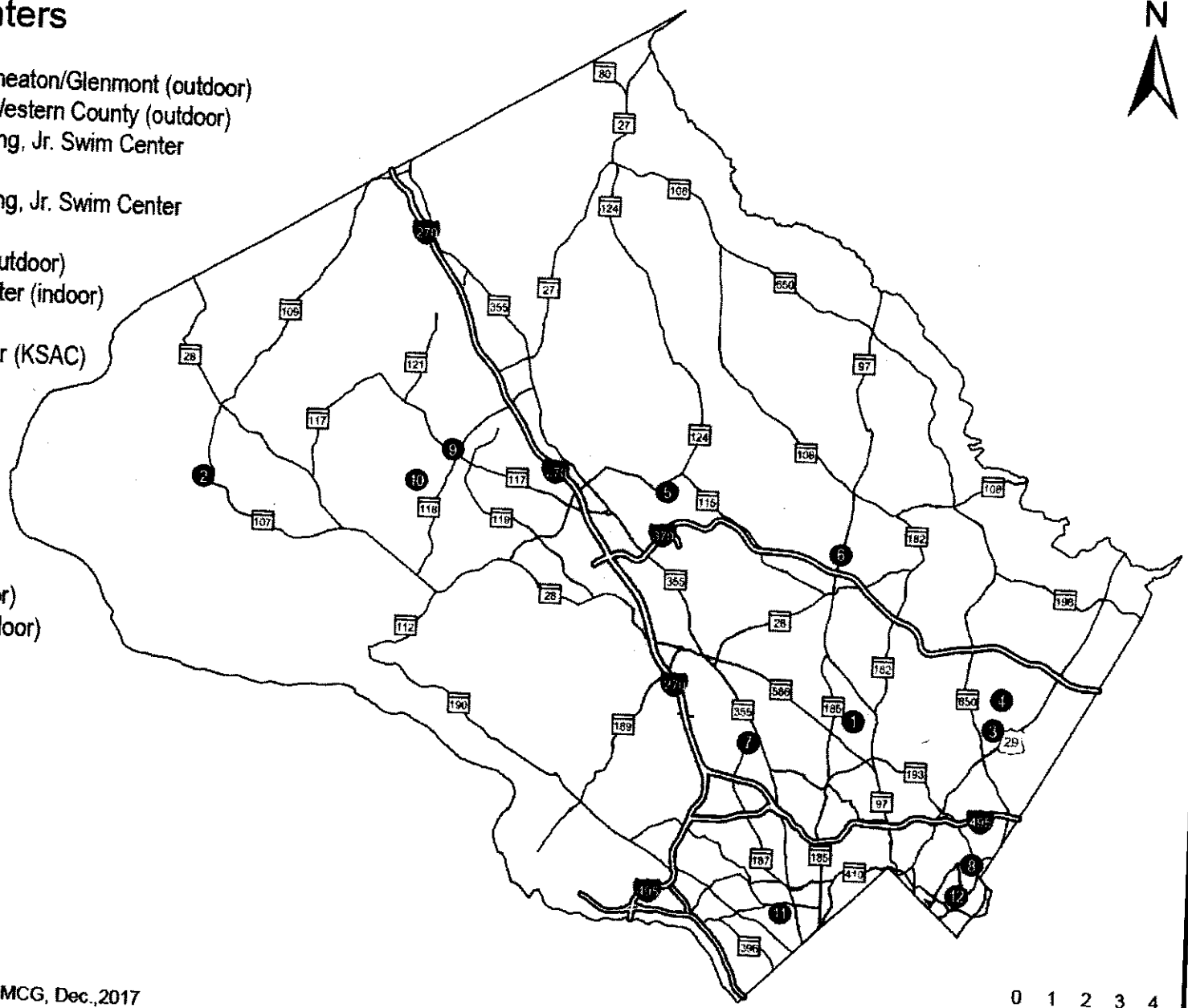
Assumptions:

1. Since 1991, Montgomery County has accounted for its non-employee instructor led courses, and related costs, in the Recreation Activities Agency Fund (RAAF). Due to requirements in Governmental Accounting Standards Board (GASB) Statement 84, "Fiduciary Activities", the RAAF will be discontinued beginning in FY20. Because of Recreation's objective to flexibly respond to customer demands for Recreation activities formerly accounted for in the RAAF, this new Non-Tax Supported Recreation Fund has been established.
2. The FY20 beginning fund balance, expenditures, and transfer to the Recreation Fund are based on an analysis of prior RAAF experience.
3. Previously, transfers from the RAAF to the Recreation Fund were reflected as Recreation Fund revenues. In the future, the transfer from the Recreation Activities Fund will be displayed as a transfer to the Recreation Fund.

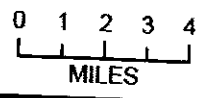
RECREATION

Aquatic Centers

1. Hector Ayala Wheaton/Glenmont (outdoor)
2. Sarah E. Auer Western County (outdoor)
3. Martin Luther King, Jr. Swim Center (indoor)
4. Martin Luther King, Jr. Swim Center (outdoor)
5. Upper County (outdoor)
6. Olney Swim Center (indoor)
7. Kennedy-Shriver Aquatic Center (KSAC) (indoor)
8. Long Branch (outdoor)
9. Germantown (outdoor)
10. Germantown (indoor)
11. Bethesda (outdoor)
12. Piney Branch (indoor)



Map produced by DTS-GIS, MCG, Dec., 2017



Operating Budget Testimony

4/8/2019

Roger Paden

Rosemary Hills/Lyttonsville

I live across Rosemary Hills-Lyttonsville Park from the Coffield Community Center and served on the Center's Community Advisory Board for several years. I have been able to observe closely how important the Center is to our community and, because I believe it to be so important, I speak today in support of restoring the original budget requested by the Recreation Department.

The Executive proposes cutting the operating budget of the Department of Recreation by nearly \$900,000. I think that at least some of these cuts should be reversed.

I base this suggestion on the idea that Recreation Centers should not be thought of simply as gyms; instead, they should be understood as important parts of the County's social infrastructure. They are places that is, where people can engage with other people, overcome loneliness and alienation, all while improving their health.

In the view of some social scientists, we are suffering from a plague of loneliness. According to a number of surveys, loneliness and social isolation have been increasing for the last many decades; tripling between 1985 and 2004 alone. A survey of over 20,000 Americans sponsored by Cigna found that 46% of those of us who are 18 and over report that they are lonely 'sometimes or always' and that 27% report that, as a result, they feel 'rarely or never' understood by others. Loneliness particularly prominent among the younger and older generations and, while social isolation affects all socioeconomic classes, it is more common among the poor.

Loneliness has a number of negative effects. Self-reported loneliness is strongly correlated with depression, anxiety, and substance abuse. In addition, it seems to affect health directly; specifically, it has been connected to heart attacks and to increased mortality. Fortunately, it is well-known that loneliness and isolation can be countered effectively by group exercise and athletics, and by games and activities.

In *Palaces for the People: How Social Infrastructure Can Help Fight Inequality, Polarization, and the Decline of Civic Life*, Eric Klinenberg discusses what he calls "social infrastructure," by which he means such things as parks and plazas, and recreation facilities and libraries. Klinenberg recognizes that the presence of – and the community's active engagement with – this infrastructure can combat loneliness and isolation. He argues that, although "'infrastructure' is not a term conventionally used to describe the underpinnings of social life..., if states and societies do not recognize social infrastructure and how it works, they will fail to see a powerful way to promote civic engagement and social interaction." Like all infrastructure, if social infrastructure is allowed to decay it is often prohibitively expensive to replace it. If we understand the Department of Recreation as overseeing centrally important parts of the county's social infrastructure, then it follows that in funding the Department of Recreation, we are not just promoting healthy exercise, instead, we are combating loneliness and isolation and promoting civic engagement and social interaction.

Unfortunately, the budget that you are considering proposes cutting the Department of Recreation's operating budget. This seems to me to be penny wise and pound foolish. The county has made and continues to make large capital investments in existing and future recreation centers. Much of that capital investment is already in place and, to the degree that the centers are underused, that investment goes to waste. The proposed cuts in the Department's operating budget will inevitably lead to the decreased use of the centers by shortening hours of operation, reducing programmed events, and increasing equipment shortages. In order to maximize the return on the capital investment already made in the centers the council should ensure that the centers are fully funded and fully used.

Therefore, I ask the council to carefully examine the proposed reductions to the Department of Recreation's budget. In particular, I ask that it look at several items:

- \$ Reductions to maintenance and equipment, specifically, the \$49,000 cut to the Planned Lifecycle Replacement Fund.
- \$ Reductions to programming, including a \$100,000 cut to senior programming and personnel, a \$60,000 cut to youth events, and a \$165,000 cut to Center operating budgets

I hope that the Council will be able to restore at least some of these cuts.

Finally, on another front, I note that the Coffield Center is scheduled for desperately-needed renovation. Frankly, given the population increases that will result from development authorized by the Greater Lyttonsville Sector Plan, it needs expansion. I hope to be back soon to argue for the inclusion of funds for these purposes in the next capital budget.

Uman
AMW

29

From: Melanie Stickle

Date: April 9, 2019

Re: County Executive's FY 2020 Operating Budget and the effects on families

I am here today to talk about County Executive Marc Elrich's Fiscal Year 2020 Operating Budget and predominantly the cuts proposed for the Department of Recreation and County parks. These departments are essential to the County's priority outcomes of Thriving Youth and Families. In a recent survey, the public indicated the importance of early childhood education, childcare, and recreation which supports families requiring after-school programming and summer camps. I believe there are some areas that the County Council should reconsider in order to provide for our youth, and support the families of Montgomery County. Residents deserve quality and accessible childcare, and after school programs, services, and facilities that families can trust and be confident in when enrolling.

The Department of Recreation is facing nearly \$900,000 in reductions including \$165,000 in operating money. Currently, the Department of Recreation provides 50 community and county-wide events annually from local family friendly movie nights to large-scale such as the 4th of July event for over 60,000 residents. This reduction will greatly limit these activities and eliminate the opportunity to promote community and reduce social isolation. Just yesterday, national data was released with alarming numbers showing suicidal thoughts and attempts have doubled between 2007 and 2015 among children from age 5 to age 18. We owe it to our children and their families to provide children of all socioeconomic levels a safe place to play and grow

relationships. Additionally, the budget proposes a \$60,000 cut to youth events such as the spring break basketball tournament and the talent shows which teach our county youth valuable life skills. The elimination of these programs will negatively impact our youth and their families who want to keep them active and out of harm's way.

Department of recreation after-school and summer programs like Excel Beyond the Bell, Food, Fitness and Summer Fun Centers provide access to over 250,000 snacks and meals annually for youth. In addition to providing meals and snacks, the after school and summer programs provide county families with a safe place to enroll their children. The shortage of affordable and accessible summer camp is a very real concern, and each year local families struggle to piece together childcare solutions with high quality camps and services from the department of recreation. With Governor Hogan extending the summer to accommodate Ocean City businesses, local families are left with a hefty childcare bill and often a lack of summer camp options. The Montgomery County Department of Recreation provides a valuable service to families year-round, and especially in the summer months, and the service needs to be expanded, not cut. I have two children, age 5 and 3, and dread the coming race to ensure my child has a safe place next summer so that I can go to work. Each year, summer camps provided by the department of recreation sell out within minutes. The need is great, and the last thing Montgomery families need is less affordable and accessible programming and summer camps.

Lastly, County Executive Marc Elrich's recommended FY20 Operating Budget recommends a \$4.4 million reduction in the Maryland-National Capital Park and Planning Commission's Department of Parks proposed budget. If the County Executive's budget is passed, the Parks Department will be forced to eliminate programs and reduce services. This is a

benefit of Montgomery County that all residents, especially young families, rely on, and in my case, one of the many reasons we moved to this county.

I applaud the work of the County Executive and the County Council to foster a welcoming and thriving community that meets the needs of all of our citizens and the many young families who move here from D.C. I hope you will reconsider cutting the Department of Recreation's budget and think of the many challenges facing Montgomery County kids and parents. Thank you.



COMMISSION ON AGING

**Montgomery County Commission on Aging
FY20 Budget Statement**

April 8, 2019

The Commission on Aging (COA) believes that Montgomery County continues to make progress as a Community for a Lifetime for all residents. COA's County budget recommendations are informed by the Senior Agenda, COA public forums, COA Committees' Focus Areas, COA monthly meetings, and summer studies. These activities benefit from input and feedback from subject matter experts and members of the public, especially older adults and their families.

Montgomery County must continue to be a community of hope for its residents by ensuring that all those in need have access to the safety net of vital services and supports essential for their well-being. In addition, the County must ensure that all of our older adults are provided with services that enhance their quality of life and have access to housing that is affordable, so that they can remain vital members of our community. These services will help to address the results of the County's 2017 Community Livability survey, which found that residents were concerned about how expensive it is to live on a retirement income. The 2018 M-NCPPC report, Meeting the Housing Needs of Older Adults in Montgomery County, provides the following summary of this result:

"Montgomery County, Maryland, is a community offering high-quality services and amenities to people of all ages and at all stages of life. According to the County's 2017 Community Livability Report, 90 percent of County residents 55 and older say that Montgomery County is a "good" or "excellent" place to live. The County scores particularly high among older adults in terms of its health services, public safety, and parks and activities. However, only 50 percent of residents 55 and older said that Montgomery County was a good place to retire. And just 25 percent rated the cost of living favorably. Therefore, despite the high quality of life enjoyed by many residents in Montgomery County, there are challenges to ensuring that people can remain in the County as they age and that the County's opportunities and amenities are available to all older adults, regardless of income. <http://montgomeryplanning.org/tools/research/special-studies/housing-for-older-adults-study>."

In addition, the need to intervene to ensure community engagement and reduce social isolation among older adults is vital. People who are isolated are at greater risk of needing long-term care; becoming victims of fraud and elder abuse; dying early; and going to emergency rooms. Their additional health risks lead Medicare to pay \$1608 more per person each year (AARP Public Policy Institute).

The Commission on Aging's FY20 priorities are intended to fight social isolation and to promote safe, affordable living. They include recommendations for recreation, health and social services programs, affordable housing expansion and preservation, and funding that would provide needed support for our vulnerable and vital older adults and their families. Given the current fiscal climate, we have limited our budget requests to those we believe to be of the highest priority.

RESPONSE TO FY20 PROPOSED BUDGET

Support for Proposed Budget Items

We appreciate the continued funding of essential supports and services for which we have advocated in the past, including the Long-Term Care Ombudsman Program; funding for home care services; as well as the Mobility Manager, Village Coordinator, Caregiver Support Coordinator, and Age-Friendly Senior Fellow. The FY20 budget also includes several grants of varying amounts to Villages, for a total \$110,520.

Several of the County Executive's affordable housing proposals will benefit older adults.

The proposal for a new Home Sharing Pilot Program could provide an affordable housing option for older adults who own their homes and have a spare room, as well as those who need an affordable place to live. Funding for services to alleviate homelessness will benefit older persons, who in FY18 comprised approximately 10% of those experiencing homelessness in the County. In addition, there are key increases within the Housing Initiative Fund for rental assistance and affordable housing, as well as a proposed increase in transfers from the General Fund for FY20. The funding of two positions in the MPDU program could increase efficiency and enhance services. Montgomery County needs to support a variety of creative affordable housing options for older adults with low and moderate incomes. These proposals are consistent with the COA affordable housing recommendations.

Concern About Proposed Budget Reductions

As much as the Commission applauds the inclusion of the budget items described above, we are concerned about proposed reductions for programs that serve lower income and other vulnerable older adults.

Department of Recreation – Senior Programming

Recreational programs at senior and community centers can include healthy meals, social engagement, and intellectual stimulation – all essential for older adults who might otherwise be isolated and alone. The benefits of participation in these programs are pronounced. For many isolated and otherwise vulnerable older adults, a senior program or senior center may provide the only opportunity for social interaction and a healthy meal. Moreover, at our March 2019 Public Forum, “Older Adults in the County’s Diverse Racial, Ethnic and LGBTQ Communities,” which included panel discussions and breakout sessions, many speakers indicated that senior programs were especially beneficial to older adults of diverse communities, especially in addressing their unique challenges of social isolation.

While the Senior Adult Programs budget looks at a distance to be flat-funded in the FY20 budget, the operating expenses – the actual programs – have been cut in each of the last three budgets, going from \$771,071 in FY17 to \$705,248 in FY18 to \$623,502 in FY19, and now a proposed \$581,257 in FY20. These program cuts have been masked by increases in personnel costs attributable to salary and benefit costs of current employees. To provide points of comparison, Montgomery County budgets \$2 million/year for senior recreation services while Howard County provides \$2.35 million, and Fairfax County close to \$4.3 million.

In FY19, the County reduced funding for the Department of Recreation, which resulted in the elimination of two programs that primarily serve lower-income and vulnerable older adults: Friday bus transportation to senior centers and mini-trips. As previously noted, for many isolated and otherwise vulnerable older adults, a senior program or senior center may provide their only opportunity for social interaction and a healthy meal. Without County-provided transportation, these benefits may be lost.

Likewise, the Department's mini-trips to cultural or historical sites such as museums, the County Fair, and shopping venues, provide older adults who lack personal or financial resources, an opportunity for social engagement and intellectual stimulation. The COA requests that these services be restored.

Cost to restore: \$248,002 (FY19 and FY 20 reduction)

Additional Budget Requests

We also wish to highlight some additional budget priority items that the Commission requested but are not reflected in the County Executive's budget proposal. These services provide crucial protection and support for our most vulnerable residents, and we urge the Council to consider funding them.

Senior Center Early Stage Memory Loss Program (Senior Center Plus)

Early Stage Memory Loss Programs, or Senior Center Plus, provide structured activities and support tailored to the individual needs of senior center participants with early stage memory loss. Senior Center staff are encountering more individuals who are brought to the center by caregivers but whose cognitive impairments prevent them from joining regular center activities. However, center staff have neither the time nor the training or expertise to provide these individuals with the individualized services they need. As a result, these participants may remain in one location, e.g., lobby area, for the entire day. They would benefit tremendously from Senior Center Plus.

Montgomery County lags behind neighboring jurisdictions in providing this service. There are currently 43 Senior Center Plus sites in Maryland, including in Anne Arundel, Baltimore, Charles, and Howard counties. Fairfax County, Virginia, operates a robust program with more than \$1 million in county funds. JCA operates a small early stage memory loss program in Germantown with private grant funds and County-provided space, serving 8 people/2 days per week on a sliding fee scale. In FY19, JCA received a County grant to start a second program in Mid-County or East County, in partnership with the Recreation Department. As a result, a once-a-week program is offered at Margaret Schweinhaut Senior Center. Funding for a second day each week at Schweinhaut would enhance participation and benefits received, including reducing social isolation for these vulnerable adults.

Cost to add a second day: \$40,000

Respite Program – Increases in Rates and Services Requests

DHHS contracts with The Arc Montgomery County to provide respite services to unpaid, live-in, primary caregivers, who are typically family members. Respite services can provide relief for a caregiver for a few hours, a day, a weekend, or sometimes longer. Respite services can be provided in the home or in approved respite facilities. Services may be provided at two levels: supervisory and personal care (Level I agency), and skilled nursing care (Level II).

The Respite Program budget has absorbed recent increases in Level I agency rates (from \$14.50 to \$20/hour) and Level II (nursing level) rates (from \$25 to \$34/hour) without additional ongoing funding. The Level I rate increases are a result of the need to have rates comparable to other in-home/personal care programs and to meet increases to the County's minimum wage. The Arc is requesting an additional rate increase to the Level I rate for Respite Care Provider agencies from \$20/hour to \$22/Hour for FY20. Additional County monies are needed to fund this rate increase without impacting service to clients.

While respite services can be provided in the home, service providers report that more of their clients are choosing to have their loved ones receive care in an approved respite facility. In addition to the rate increase,

there is also a need for additional funding to cover costs for those clients who require 24-hour care in a respite facility.

The FY19 budget recognized the need to assist certain other direct service providers with meeting minimum wage requirements for their employees. Respite care is another area where this financial assistance is needed. Without additional money to assure that direct care providers receive the minimum wage they are due, current service levels may need to be reduced.

Cost to implement: \$130,000

Public Guardianship Program - Social Worker Position

The state mandated Public Guardianship Program provides substitute decision-making for adults whom the court has determined lack the capacity to make their own decisions about essential aspects of their lives (e.g., housing, safety, or medical care) and for whom there is no less restrictive alternative, including no appropriate family member or loved one to serve in this role. The Public Guardianship Program has seen an 18% increase in the number of clients over the last four years. Public Guardianship program caseloads are likely to continue to increase, as the program is closely tied to Adult Protective Services (APS), which investigates referrals of abuse, neglect, self-neglect and financial exploitation of vulnerable adults. The caseload for APS is at an all-time high. Investigations increased by 24% from FY13 to FY17. From FY17 to FY18, the increase was 11.4%. August 2018 saw the highest caseload in the program's history, with 119 open cases. In FY18, 34% of APS cases involved financial exploitation of a vulnerable adult.

In addition to serving as court-appointed decisionmaker for some of the most vulnerable residents of our community, the Public Guardianship Program also conducts guardianship assessments after receiving referrals from hospitals and provides services to both continuing APS clients who are not under guardianship and clients of the Social Services to Adults program.

An additional Social Worker is needed to provide services to these very vulnerable clients, who are often victims, or at risk of becoming victims, of abuse or neglect.

Cost to implement: \$99,000

Coordinator of Outreach and Support to Older Adults in Diverse Communities

While the County's older adult population will not transition to being majority-minority until around 2027, we do have large racial and ethnic older adult minority populations. Approximately 14% of County residents age 60 and older are Asian, 13% are Black or African-American, and 8% identify as Hispanic or Latino. HHS Aging and Disability Services conducts outreach and provides services to ethnic and racial communities through its work in transportation, health and wellness, village coordination, caregiver supports, and senior nutrition programming. The Office of Community Partnerships includes liaisons to the various populations that comprise the Montgomery County community. Other County agencies and departments also engage in outreach efforts.

In June 2018, COA identified five communities with large or growing older adult populations in the County: Vietnamese, Korean, Ethiopian, Salvadoran, and African-American. We convened a panel of representatives from these communities for a moderated discussion of the issues and challenges that they face. We continued our exploration of these important issues at our March 2019 Public Forum, "Older Adults in the County's Diverse Racial, Ethnic and LGBTQ Communities," which included panel discussions and breakout sessions. These programs made clear that despite HHS, OCP, and other department efforts, many older adults in these diverse communities face unique challenges and continue to be isolated and unaware of the services and programs available to them.

COA recommends that the County create a new position – Coordinator of Outreach and Support to Older Adults in Diverse Communities. The proposed position, which could be a Senior Fellow, would develop and lead a newly developed Diverse Communities Coordinating Council (or similar entity) of leaders representing older adults in their communities. The Coordinating Council would identify needs and resources and work with various resources including within their communities, county government, non-profits and for-profit sectors to address these needs.

Cost to create a Senior Fellow position: \$26,000

Housing Initiative Fund (HIF) Increase

COA appreciates the County Executive's and the Council's continued efforts to support affordable housing options in the County, including through use of the HIF.

The COA 2017 Summer Study supported the recommendation of the County's 2017 Rental Housing Study by RKG Associates, "that Montgomery County follow the District of Columbia's lead and increase dedicated funding [for affordable housing] to at least \$100 million annually." COA regards this amount as a multi-year goal to address the continuing critical need for affordable housing in the County.

We also continue to strongly recommend that the Council work with the Montgomery County Delegation to the General Assembly to research the federal Low-Income Housing Tax Credit program and support a carve out for Montgomery County, similar to the carve out currently in place in Northern Virginia.

Finally, COA continues to urge the Council to ensure that long-range planning, including innovative solutions to expand and preserve affordable housing, is undertaken for both older adult owned housing and rental housing to ensure a range of safe, affordable housing alternatives.

Moderately-Priced Dwelling Unit (MPDU) Program Expansion

The County's Moderately-Priced Dwelling Unit (MPDU) program includes homeownership and rental components. The rental component of the MPDU program requires that that landlords set aside a certain percentage (currently 15%, with some exceptions) of units for low- and moderate-income households. The County uses the HIF to subsidize rents on these units.

The County should make the MPDU program more accessible to households earning less than 65% of Area Median income by requiring a larger base set aside of 15% or more for all new developments, expanding HIF rent subsidies of MPDU units and adopting a sliding scale of income targets and set aside percentages that could assist individuals below 50% of AMI. (Recommendation from 2017 Summer Study).

Affordable Housing: User Friendly Database and Streamlined Application Process

A primary challenge for individuals seeking affordable housing is the difficulty of navigating multiple complex programs that serve a broad population and are administered by dozens of private and public entities. The 2018 M-NCPPC report, Meeting the Housing Needs of Older Adults in Montgomery County, lists 37 senior affordable housing rental communities governed by ten federal or state programs. COA recommends creating a user-friendly searchable database to help older adults, those assisting them, and other county residents navigate affordable housing options.

The Housing Opportunities Commission operates an on-line application program, Housing Path, that funnels on-line applications to the appropriate entry point, "based on household size, income, age and other factors," including into the federal Section 8 Housing Choice Voucher program and to other affordable communities that

HOC owns and/or operates. This application program does not include privately operated affordable housing options.

At one time, the Montgomery County Department of Housing and Community Affairs website hosted an on-line Apartment Rental Guide. Data for the site was extracted from the annual Rental Housing Survey and included rich supplemental information such as maps, bus routes and school districts. The user could filter according to needs such as housing for seniors, persons with disabilities, and affordable programs. DHCA is currently updating this resource.

COA recommends that the County consider developing an on-line, single point of entry, comprehensive listing tool like the Apartment Rental Guide, and that this site be enhanced to include:

- A universal application
- Live data to supplement Annual Rental Housing Survey data
- Integration into portals for affordable housing programs such as Public Housing, Section 8, and MPDU rentals.
- Automated response to inquiries to include: programs for which resident is eligible, wait list information and status, and contact information for a person associated with each program for which the resident is eligible.

COA further recommends that the County implement a robust roll-out campaign to include inter-agency training, property management industry training, and resident education.

Conclusion

The Commission on Aging understands the need for strategic fiscal management in uncertain times, and we appreciate the County Executive's and the County Council's commitment to serving the needs of older adults.

With the number of County residents 65 years of age and older increasing by approximately 10,000 each year and becoming increasingly diverse, the County must continue to support critical programs that permit all older adults to live safely in their homes and communities, and to enjoy a high quality of life, regardless of income.

Email Viewer

| | | | |
|----------------|----------------|--------------------|----------------|
| Message | Details | Attachments | Headers |
| Source | | | |

[HTML](#)

From: "MCCouncil@App.MontgomeryCountyMD.gov"
<MCCouncil@App.MontgomeryCountyMD.gov>
Date: 3/18/2019 1:25:37 PM
To: "county.council@mccouncilmd.lmhostediq.com"
<county.council@mccouncilmd.lmhostediq.com>
Cc:
Subject: FY2020 operating budget for Recreation Department - Submitted By:Mr Charles Sherer - (Attn: All CMs, Council Webform)

March 18, 2019

Dear Montgomery County Council,

The purpose of this message is to request additional funding for the FY2020 operating budget of the Department of Recreation.

First, some brief background for this request. During the one-year period January 8, 2018 through January 6, 2019, the County Government was closed for 12 holidays, with one notable exception: due to the need to limit the budget, the Coffield Community Recreation Center in the Department of Recreation was closed for an additional 26 days: 11 additional days during the recent holiday season (December 25 through January 6) and additional 15 days during the summer (August 20 through September 4) Other community centers were closed for similar, although not identical, periods. The total number of days closed for the Coffield Center, and for other centers, was approximately, but not exactly, 38.

In contrast with a similar department, libraries were closed for only 12 days, the same number as for County Government generally. Twelve days closed for libraries versus thirty-eight days closed for recreation centers! Someone once remarked that "Books are good for the mind, exercise is good for the body, neglect neither."

Please consider providing sufficient funding to keep the community recreation centers open on the same or similar schedule as the libraries. Both departments provide vital and similar support for our residents.

Thank you for considering my request.

Sincerely,

Chuck Sherer
1225 Woodside Parkway
Silver Spring, MD 20910

(Parenthetical footnote: I joined the weight room at the Coffield Center in early March 2018 and lift weights there 3 times a week. As a result of this exercise, I am much stronger and healthier than before I started, and my mental outlook is much-improved also. Staying strong is important for people of all ages, and particularly as we get older and want to maintain our health and stay in our homes. I do have free weights in my basement, but they cannot provide the same workout and are way more dangerous than the weight machines at the recreation centers. This is why I request more funding and fewer days closed for the recreation centers.)

Close

From: Navarro's Office, Councilmember [Councilmember.Navarro@montgomerycountymd.gov]
Sent: Tuesday, January 22, 2019 3:58:46 PM
To: Council President
Subject: FW: Need for trained, qualified staff at County weight rooms

From: Steve Shapiro <steveshapiro1@juno.com>
Sent: Tuesday, January 22, 2019 3:50 PM
To: Navarro's Office, Councilmember <Councilmember.Navarro@montgomerycountymd.gov>
Cc: Riley, Robin <Robin.Riley@montgomerycountymd.gov>
Subject: Fw: Need for trained, qualified staff at County weight rooms

Dear Nancy,

As council president, I think I should address this message to you too.

Thank you./steve shapiro

----- Forwarded Message -----

From: "Steve Shapiro" <steveshapiro1@juno.com>
To: marc.elrich@montgomerycountymd.gov
Cc: Councilmember.Hucker@montgomerycountymd.gov,
Councilmember.Albornoz@montgomerycountymd.gov, Councilmember.Glass@montgomerycountymd.gov,
Councilmember.Jawando@montgomerycountymd.gov,
Councilmember.Riemer@montgomerycountymd.gov, robin.riley@montgomerycountymd.gov
Subject: Need for trained, qualified staff at County weight rooms
Date: Tue, 22 Jan 2019 11:34:23 GMT

Dear Marc and Council,

Montgomery County has twenty-one excellent recreation centers with weight rooms that have cardio and weight machines. These weight rooms are of tremendous benefit to County residents' health.

Unfortunately, since the retirement of Mr. Charles [?] several years ago, there have been no trained, qualified staff available to show and instruct people how to use these machines correctly.

I often observe people exercising incorrectly. I myself struggle over how to use some machines effectively. Reading the posted instructions on or by some of the machines is difficult at best. I believe few people follow these instructions.

Given the County's investment in this great equipment at the centers, it makes sense to reinstate a program of having trained, qualified staff available to advise people how to get the most out of this equipment.

I urge you to give funding for this.

Thank you.

Steve Shapiro
Takoma Park
301 270-1210

Montgomery County Recreation
FY 2020 Operating Budget Response to Council
April 2019

Department of Recreation FY20 Operating Budget Questions

Please provide responses by April 12.

Staffing

1. Please provide a vacancy list.

| VACANCY LISTING AS OF APRIL 2019 | | | | | | | | | |
|---|---|--------|------|-----------|--------------------|------------------|--------------------|----------------------------|--|
| Employ | Job Class | Grade | FT/P | FTE | Salaries | Benefits | Total PC | Program Area | |
| 006851 | 000111: MLS MANAGER II | M2 | FT | 1.0 | \$162,290 | \$73,031 | \$235,321 | Program Administration | |
| 006866 | 000111: MLS MANAGER II | M2 | FT | 1.0 | \$161,864 | \$30,206 | \$192,070 | Facilities Division | |
| 006812 | 000112: MLS MANAGER III | M3 | FT | 1.0 | \$120,328 | \$31,186 | \$151,514 | Countywide Programs | |
| 017239 | 000112: MLS MANAGER III | M3 | FT | 1.0 | \$120,428 | \$58,896 | \$179,324 | Youth Development | |
| 018606 | 000151: ADMINISTRATIVE SPECIALIST II | NU-21 | FT | 1.0 | \$49,961 | \$15,074 | \$65,035 | Youth Development | |
| 018110 | 001005: SENIOR POOL MANAGER | OPT-18 | FT | 1.0 | \$49,156 | \$18,395 | \$67,551 | Aquatics | |
| 006876 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$63,324 | \$22,249 | \$85,573 | Regional Community Centers | |
| 010970 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$71,598 | \$23,544 | \$95,142 | Aquatics | |
| 014958 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$66,743 | \$22,784 | \$89,527 | Regional Community Centers | |
| 015144 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$62,965 | \$20,096 | \$83,061 | Regional Community Centers | |
| 018086 | 001015: RECREATION SPECIALIST | OPT-21 | FT | 1.0 | \$74,046 | \$23,928 | \$97,974 | Aquatics | |
| 018068 | 001018: RECREATION COORDINATOR | OPT-18 | PT | 0.5 | \$28,468 | \$15,846 | \$44,314 | Countywide Programs | |
| 018170 | 001018: RECREATION COORDINATOR | OPT-18 | FT | 0.7 | \$34,141 | \$14,951 | \$49,092 | Regional Community Centers | |
| 016876 | 200554: INFORMATION SPECIALIST I | OPT-20 | FT | 1.0 | \$70,222 | \$20,990 | \$91,212 | Information Technology | |
| 018562 | 200555: INFORMATION TECHNOLOGY TECHNICIAN III | OPT-19 | FT | 1.0 | \$60,742 | \$19,416 | \$80,158 | Information Technology | |
| | TOTAL POSITIONS | | | 15 | \$1,196,276 | \$410,592 | \$1,606,868 | | |

Are any of the positions that were identified as vacant at the time of the FY19 Savings Plan still vacant (except for the Recreation Coordinator positions for the MD Senior Olympics)? What is their recruitment status, when are they expected to be filled, and what supports could the Department use to expedite filling these positions?

Yes, the following positions were used as part of the FY19 savings plan and are still vacant, with noted status:

1. MLS: Manager II – Administration Division Chief. Transfer scheduled for May 11.
2. MLS: Manager II – Facilities Division Chief; Recruitment in process.
3. MLS: Manager III – Youth Development Manager. OHR – waiting for wage equity approval. Position expected to be filled in April 2019.
4. MLS: Manager III – Countywide Manager. Interviews to be scheduled in April, position expected to be filled in June 2019.
5. Administrative Specialist III – Youth Development. OHR to post job April 15. Position expected to be filled in June 2019.
6. Senior Pool Manager – Aquatics. Position filled – April 14 start date.
7. Recreation Specialist – Aquatics. Position filled – April 14 start date.
8. Recreation Coordinator – Facilities. OHR – to provide eligible candidate list on April 12. Position expected to be filled in June 2019.
9. Recreation Coordinator – Countywide. Selected candidate declined. Recruitment process to begin again in April. Position expected to be filled in June 2019.

Montgomery County Recreation
FY 2020 Operating Budget Response to Council
April 2019

Retirements and promotions have resulted in a rippling effect of vacancies with the department creating growth opportunities for staff, but also creating challenges due to resource limitations on existing administrative staff who are already stretched beyond capacity. Current recruitment/hiring procedures such as Pro Form and wage equity add a complex layer to the process as well.

Are any vacant positions proposed for elimination in FY20?
There are no vacancies proposed for elimination in FY20.

2. What amount of lapse is assumed for the budget? Please provide the actual amounts of unspent personnel costs resulting from vacancies for FY18 and FY19 to date.

FY19 assumed lapse is \$705,728 (*includes original planned lapse savings plus mid-year identified additional savings: FY19 unspent personnel costs from vacancies*). FY18 unspent personnel costs from vacancies for FY18 was \$506,009.

The FY20 budget for lapse is \$495,526 that assumes the FY19 budgeted lapse of \$302,909 plus an additional \$85,000 in lapse to fund the Recreation Specialist position at Wheaton, an additional \$77,100 in lapse to hold the Recreation Coordinator position for the Maryland Senior Olympics, and an additional \$30,517 in lapse from wage increases.

3. The budget states that a Recreation Specialist will be reallocated to open Wheaton Library and Community Recreation Center. Where is the position coming from?

The Wheaton Recreation Specialist position will be funded from planned annual lapse dollars.

4. Please provide the current organizational and staffing chart for the Department and highlight any recommend changes for FY20. **ATTACHMENT REC-1 & REC-2 (Organizational Chart & Staffing Chart)**
5. Please identify any positions that have been reclassified or abolished since the publication of the FY19 Personnel Complement for the Department. What positions are being added, eliminated or reclassified as a part of the recommended FY20 budget?

There are no positions that have been reclassified or abolished since the publication of the FY19 Personnel Complement. One Recreation Coordinator position for the Maryland Senior Olympics is proposed for HOLD in FY20 and one Recreation Specialist (*ref: Question 3*) position has been created. One Recreation Coordinator position has also been created to staff the Wheaton Library and Community Recreation Center.

6. What positions are being annualized? What personnel costs are being annualized?

One Administrative Specialist position for Elementary EBB, seasonal staffing for two EBB sites and seasonal staffing for Good Hope Community Center are being annualized in FY19.

Centers

1. Please provide a schedule of current center hours of operation and explain how center hours are anticipated to change for FY20, including the status/timing of closing or opening centers, e.g., MLK Swim Center. What were the regular scheduled closures, e.g., holidays, summer and winter breaks, etc., for facilities in FY19 and what is proposed for FY10? How much does it cost to operate the Department's centers on a daily basis?

ATTACHMENT REC-3 (Center Hours of Operation)

Currently, there are no projected change in center hours of operation.

The regular scheduled closures dates are as follows:

- New Year's Day
- Martin Luther King, Jr. Day
- President's Day
- Easter Sunday
- Memorial Day
- Memorial Day weekend
- Independence Days
- Summer Closings: Strategically August 1 – September 15th
- Labor Day
- Labor Day Weekend
- Veteran's Day
- Thanksgiving Day
- Thanksgiving Weekend
- Christmas Eve
- Christmas Day
- Christmas Holiday – Week

There are a few facilities that may open during these scheduled holiday closings, but the majority of community centers remain closed. There has been no established rescheduling plan for FY20 to-date. MLK Swim Center is scheduled to close the beginning of May and Wheaton facility is scheduled to reopen in September.

The estimated average cost to operate a community center ranges from \$175 to \$290 per day, this could yield an estimated cost of approximately \$44,000 to \$156,000 annually, depending on the hours of operation.

Montgomery County Recreation
FY 2020 Operating Budget Response to Council
April 2019

2. Please quantify the use of facilities on President's Day and Veteran's Day compared to use at facilities at typical/average operating times.

The number of participants during certain holidays are low due to reduced facility programming. As these are general government holidays and our regular programs are not conducted, facilities are generally limited to drop in usage.

During the average day in a community center there are senior programs, classes, weight room participants and gym drop-in activities for youth and adults.

All Community Centers (20) are open on Veteran's Day and President's Day. In FY19, we had a total of 528 scans averaging 25 visits per site on Veteran's Day and 2,464 scans averaging 115 per site on Presidents Day. Most facilities on an average have approximately 125-150 participants during typical operating hours.

3. For each recreation and aquatic center, please provide the FY19 and budgeted FY20 operating budget (personnel and operating). In addition, please provide the following information for each center for FY18 and FY19 to date: staffing (positions and FTE), revenues, service numbers/foot traffic/scanned, and programming provided by center staff (non-fee-based). ***ATTACHMENT REC-4 (Facility Data for FY18 & FY19 YTD)***
4. What is the impact of reducing operating funding for community, holiday and special events? Please identify activities/events that were supported in FY18 and FY19, that will not be supported in FY20. How many people were served for each activity/event? What core facility operations will remain? If reductions proposed for FY20 could be restored, how could it be used to support innovative community or facility-based programming for the County's diverse communities.

The reduction of community center operational budgets will have the following impact:

- Reduce the number and scope of community events offered to the community and impact staff's ability to create and implement new programming requested by community
- Center operations funding will not only reduce center based special and holiday events, but the day-to-day operations such as the purchases of gym wipes, pool sticks, basketball and staff shirts and training these are needed to provide activities/events.
- Many of the historical programs/activities will not be supported in facilities such as Damascus Community Center Santa's Workshop and Winter Wonder Land (793 registered), Longwood CRC Winter at Longwood (499 register), White Oak Winter Wonderland (640 registered) Potomac CRC Luna New Year's (344 registered) Mid-County CRC Winter Wonderland (236 registered), Mid-County Halloween Bash (212 registered)

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- While events may continue to be offered, there will be a reduction in popular events and event-types, such as:
 - Centers offer 3 to 4 events per year that are related to holidays and center-base events such as Back to School Bash, Club Friday, Friday Night Hype. These programs will no longer offer snacks, movies, and skating and we will reduce the number of times they are offered per month.
 - The core facilities operations will open the center mainly for established classes, weight room, drop in gym time, Club Adventure, Club Friday and rentals.
 - Doors will remain open, but with limited programs and activities for the community.

If funding is restored, the Department would restore a few of the community events and celebrations that are an important piece of community building but would work diligently to establish programs and activities that are key in “leveling the playing field” in terms of social equity. Many residents of communities are often not able to pay full costs for programs – the restored funding would be utilized for such programs as: introduction to sports for young people, mini health and wellness classes, additional senior programs, etc.

5. When is Wheaton Library and Community Recreation Center scheduled to open? What will be the scheduled hours of operation of the Library and the Recreation Center? Please provide the number of positions and FTEs assigned to the Library and those assigned to the Recreation Center programs. What is the scope of work and areas of responsibility for each employee? How will the Department collaborate on programming or cover shared functions?

Recreation will operate 70 hours/week; 2 more hours than Library’s to address early facility programming on Fridays and Saturdays.

Library’s Hours:

| | |
|---------------------|------------|
| Monday - Thursday | 9am - 9pm |
| Friday and Saturday | 10am – 6pm |
| Sunday | 1pm – 5pm |

Recreation’s Hours:

| | |
|---------------------|------------|
| Monday-Thursday | 9am – 9 pm |
| Friday and Saturday | 9am – 6 pm |
| Sunday | 1pm – 5pm |

MCPL and Recreation will each supply their own staff to cover their sections of the building.

Recreation’s personnel complement for the Wheaton Library and Community Recreation Center is as follows:

| Wheaton Community Recreation Center Personnel Complement | | | | | |
|---|--------------|------------|-------------|-------------------|------------------|
| Job Class | FT/PT | POS | FTE | ANNUALIZED | 11 MONTHS |
| 001015: RECREATION SPECIALIST | FT | 1 | 1.00 | \$90,923 | \$83,346 |
| 001018: RECREATION COORDINATOR | FT | 1 | 1.00 | \$60,629 | \$55,577 |
| 000026: RECREATION ASSISTANT V | PT | 6 | 2.56 | \$101,880 | \$93,390 |
| TOTAL | | 8 | 4.56 | \$253,432 | \$232,313 |

Both departments are working collaboratively to develop and establish joint programming to serve Wheaton and all county residents.

General Scope of Work:

Recreation Specialist: General oversight of the facility day-to-day operations; Lead programmer, Lead on staffing facility; Lead on financial management & reporting; Lead on permitting, booking and managing rental facility usage; Lead on Community Outreach; Manages communication

Recreation Coordinator: Provides support and substitution for Recreation Specialist; Assists in all functions, i.e., programming, planning, executing, reporting, collaboration and community outreach; Maintains active contact with community groups, organizations, agencies and individuals for resource aides.

Recreation Assistant V: Provides front-line service, customer engagement, and assists in implementation and monitoring of facility activities, events, programs, and rentals.

See separate tables for Libraries' personnel complement for this facility.

6. Please describe the rationale for reducing PLAR funding for painting, carpeting, furniture, and equipment. What will the Department not be able to address as a result of funding limitations? Are there any items that have been identified as needing repair, maintenance or replacement in FY18 or before, but have not been addressed?

The rationale is that it is a source of funding that does not directly impact program and service delivery. This funding is a reserve the Department uses to replace and/or repair program element furniture and fixtures for which DGS is not funded.

- **Coffield:**
 - replace bathroom stall dividers
 - repair/replace gym bleachers
 - renovate kitchen/social hall pass through window
- **Clara Barton:**
 - paint building interior
 - replace exterior basketball backboard and rims
 - weight room and classroom wall to create larger weight room
 - renovate old YMCA office area to create a better game room

- **East County:**
 - replace bathroom dividers
 - new weight room equipment
 - new lighting on exterior, weight room

- **Lawton:**
 - replace gym bleachers
 - replace social hall operable partition wall
 - interior painting

- **Long Branch:**
 - replace front customer service counter
 - refurbish and paint game room
 - upgrade office furniture for Rec Coordinator

- **Potomac:**
 - upgrade gym basket hoist system
 - upgrade display bulletin boards
 - interior painting

- **Germantown:**
 - replace art room and community lounge furniture
 - replace gym scoreboard
 - interior painting throughout
 - replace gym divider curtain

- **Longwood:**
 - replace social hall operable partition wall
 - replace kitchen millwork

- **Plum Gar:**
 - renovate/expand door to social hall
 - repair lobby furniture

- **Upper County:**
 - replace pool and ping pong tables
 - replace lobby carpet
 - install covered walkway to exterior storage shed
 - upgrade some weight room equipment

- **Bauer Drive:**
 - upgrade/renovate kitchen
 - renovate art room millwork and storage cabinets

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- new furniture for art room, classroom, and lobby game area
 - upgrade social hall AV equipment
 - **Praisner:**
 - replace carpeting throughout the building
 - paint building interior
 - replace social hall operable divider wall
 - replace art room furniture
 - upgrade weight room equipment
 - renovate parking lot islands
 - **White Oak:**
 - replace art room and classroom furniture
 - replace shade fabric at playground
 - renovate weight room access door
 - **Holiday Park:**
 - new carpet thru building
 - new electronic display marquee on street
 - new picnic tables
 - **Olney Swim:**
 - new lobby furniture
 - electronic access to weight room
 - Aqua spin cycles
 - new front counter
 - **Every Outdoor Pool** – slides new gelcoat surfacing, replacement, increase number of shade structures, bathrooms tall replacements – Upper County Outdoor Pool, Germantown
 - **Spray Park at Good Hope** – replace all structures, pumps
7. Please identify the number of disruptive behavior orders that were issued for recreation centers in FY18 and FY19 to date, as well as the number and type of accident/incident reports by center. In FY18 and FY19 Community Centers did not have any disruptive behavior orders. Collectively, the centers average an estimate of 1 to 2 reported accidents/incident per month. Examples include: accidents, such as twisted ankle, bloodied nose and minor cuts or bruises. Most reported are incidents such as stolen cell phones and disagreements between players.
8. What is the impact of reducing operating expenses in regional management?
The regional management operating expenses provide the supplies for the management offices and helps to support all community centers. It also supplements PLAR funding for purchase of equipment and supplies. This reduction may limit the opportunity to supply equipment and supplies at the facility levels such as table tennis, billiard, sports supplies and the replacement of furniture and fixtures at sites.

Seniors

1. What will be the impact of reducing operating expenses for programming at Senior Centers?

A reduction in operating expenses for programming at Senior Centers will reduce the number of program offerings being delivered by instructor service contracts. The Department will evaluate classes and programs and work to use data driven decisions to minimize impact by reducing classes which may have lower attendance and customer satisfaction and work to maintain or increase capacity if applicable at programs which are rising or thriving in their life-cycle. Additionally, the Department will work to expand programs offered through current and potential partners such as Adventist, Suburban Hospital, Holy Cross, Strathmore, etc.

2. Please provide an update on senior programming at recreation facilities for FY18 and FY19 to date including attendance figures by program and facility. Please also provide current senior center and senior program hours of operation and whether there will be changes to hours of operation in FY20.

Senior programming at Recreation facilities include a wide range of recreational opportunities (fitness, nutrition, dance, art, technology, trips, special events, volunteerism, etc.) which help to create a community of positive social capital and well-being where seniors choose to live and age in place. Additionally, Active Adult programs and 55 Plus programs help to improve quality of life and address critical issues such as social isolation, food insecurity, and inactivity resulting in reduced health spans. Senior programs help to address social equity issues amongst older adult populations by establishing partnerships to combine recreation services with critical wrap around services such as health consultations, safety/ elder abuse prevention, transportation, and additional social supports. The Department is working to maintain its current operating hours at facilities, however, we are anticipating a reduction of instructor led programming hours within the existing hours of operation. Programming adjustments will be made upon further evaluation and partner discussions.

ATTACHMENT REC-5 (Hours of Operation for Senior Sites)
ATTACHMENT REC-6 (Senior Programs Attendance)

Miscellaneous

1. Please explain the adjustments related to shifting recreation activities expenses from the recreation Agency Fund. Do these adjustments have any service impact?

In January of 2017, the Governmental Accounting Standards Board (GASB) issued Statement 84, "Fiduciary Activities". A summary of the Statement follows - "This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists."

Recreation activities currently being recorded in the Agency Fund will be accounted for in a new Non-Tax Supported Recreation Special Revenue Fund (NTSRSRF), to preserve our compliance with GAAP, maintain and/or improve the decision usefulness of the financial reporting of this activity and to better align with existing budget practices.

The process of changing the accounting for this activity from the Agency Fund to the NTSRSRF will be phased in over a period of approximately one fiscal year starting with Recreation programs and activities beginning in January 2019. While there is not expected to be any service impact to activities, the adjustment will create challenges due to resource limitation on existing administrative staff who are already stretched beyond capacity.

2. Please identify the one-time items approved in FY19 proposed for elimination in FY20.

The FY19 elimination of one-time items proposed for elimination in FY20 is \$12,089 removed from the start-up operation for Good Hope Neighborhood Center and the reallocation (\$25,866) of 20% of the cost for the System Administrator position that services Recreation, CUPF and Parks.

3. Please explain what is involved with the following reductions and whether there will be any service impact:

- a) IT training and projects: The IT reductions will not have a direct service impact to customers, but will mainly affect staff with individual printers/scanners, and those mobile devices that are not covered under the DCM "One Device" policy. Professional training for IT staff will be curtailed. This will also have an impact on special projects, such as those intended to gather more accurate metrics of Recreation Service delivery as well as improving existing business processes. Examples would be improving cell phone signal for Good Hope and acquiring a portable people counting system to more accurately capture event attendance.
- b) Front desk customer services seasonal staff efficiencies in business services group. Reductions in seasonal staff support will not have a direct service impact to customers. The department will realign administrative staff assignments, making more effective use of resources.

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- c) Realign seasonal staff assignments, make more effective use of resources through more broad training to all program elements occurring in a facility and more effective staff scheduling
Currently at facilities that share senior and community center programs, the current staffing model is not efficient as it has both senior and community center desk staff. Moving forward, more efficient staff cross training will allow for sharing of resources – one staff will accommodate senior programs and one will support center-based programs.
- d) Department-wide summer training from two days to a half day with remaining training at individual centers.
We will return to staff training in a more regional approach. While not ideal, it is more cost efficient as renting a school site with multiple amenities and spaces is expensive. This approach is much less expensive but is more work intensive for staff.
- e) Collaboration Council contract
This reduction is the equivalent percentage share as applied to the Department. The Collaboration Council can utilize our facilities for training spaces to help absorb this reduction.
- f) Reallocate MD Senior Olympics Recreation Coordinator responsibilities to other seniors and County wide staff. Will the community grant recommended by the County Executive to the Maryland Senior Olympics mitigate any potential negative impact from this item?
The Department will move to an approach of asking staff from across the Department – i.e. sports, community centers, and seniors to support the fall events and activities in a cross-team approach.

4. What is the FY20 recommended budget for the Piney Branch Elementary School Pool maintenance and pool service contract? Please provide information for FY18 and FY19 on pool use, operating hours, revenue generated by the pool, and funding expended on pool maintenance.
The FY20 recommended budget for the Piney Branch Elementary School Pool is \$160,000 for the pool service contract and \$15,000 for maintenance costs absorbed from Recreation's budget (*total of \$175,000 allocated annually*).

FY18 usage counts – 17,406

FY18 operating hours total – 2400 hours per year, approximately 42-48 hours per week

FY18 revenue - \$105,179.50 Note: all revenues retained by the contractor

FY18 expenditures - \$189,984

FY19 usage count to date – 12,338

FY19 operating hours to date – 576

FY19 YTD revenue - \$66,063.50

FY19 YTD expenses - \$9,500 in maintenance costs (PLUS pool service contract encumbered for year, not expensed fully)

ATTACHMENT REC-7 (Piney Branch Pool Operating Hours)

Revenues

1. Please provide an update on the Department's financial aid process. How much in financial aid has been made available in 2019? How much will be made available for financial aid in 2020? Please provide for 2018 and 2020 to date, the number of families who qualified for financial aid; the total amount of financial aid that qualified families were eligible to receive; the actual amounts used broken out by use category (summer programs, pool pass, sport leagues, classes, etc.); the number of families and children actually served, and the date, if any, that budgeted financial aid amounts were fully spent.

RecAssist subsidizes Recreation activities and membership fees. Qualifying Montgomery County residents receiving Temporary Cash Assistance, Supplemental Security Income, Housing Assistance from a Shelter, Supplemental Assistance Program, Maryland Medicaid, Care for Kids, Maryland Energy Assistance, Rental Assistance Program, or WIC can apply for financial assistance (RecAssist). Varying levels of assistance are awarded based on the type and amount of assistance the individual is receiving. We accept applications for RecAssist for as long as we have money left in the fund or until November 30 of each calendar year. Funds placed on customer accounts are available on a "first come first served" basis beginning January 1 of each calendar year. RecAssist funds can be used for most of Recreation's programs.

\$800,000 in financial assistance is available for the calendar year 2019. \$200,000 of that has been reserved for special programs administered by HHS (such as Linkages to Learning and the Kennedy Cluster). Through April 10, 2019 we have processed applications from 2,143 customers and placed awards totaling \$900,591 on those accounts. As of April 10, 2019, \$230,560 of those funds have been used for 1,425 registrations. A breakdown by category of usage is attached.

The amount of RecAssist subsidized for 2020 will be \$800,000.

ATTACHMENT REC-8 (Recent financial aid data)

CIP Questions

For questions requesting the current production schedule, please provide more detailed information regarding the start and end of design, the projected start of construction, and final completion and opening dates, as appropriate.

1. Please provide a status update for the following projects and explain the reasons for any projected delays from the approved FY19-24 CIP schedule: (1) Kennedy Shriver Aquatic Center Building Envelop Improvement, (2) Martin Luther King, Jr. Indoor Swim Center Renovation, and (3) Wheaton Library and Community Recreation Center
 - i) A structural report was issued for the KSAC existing conditions and it was determined that the existing exterior walls will require significant structural modifications which will impact the project scope, budget, and schedule of the CIP project. DGS is currently preparing a revised budget and schedule for the project and will coordinate with the Recreation Department and OMB for a FY21-26 submittal.
 - ii) ESCO work including new filtration system will start in May and complete in September 2019 while the facility is closed. Other renovation items such as the pool deck are on hold and will be coordinated with ADA improvements at a later date. The dive tower has been demolished and other miscellaneous electrical and security improvements are ongoing.
 - iii) Substantial completion is scheduled for May 2019. REC and MCPL will commence move-in activities at substantial completion

2. Facility Planning MCG: What is the status of the study for Bethesda Regional Community Recreation Center and Takoma Park Pool-Adventist Partnership?

DGS continues to explore opportunities in Bethesda in accordance with the REC Facility Master Plan. There have been no meaningful discussions regarding an aquatic facility partnership with Adventist as a result of their decisions to relocate their operations elsewhere.

3. For the Good Hope Neighborhood Recreation Center, please identify the opening date of the facility and the final cost of the project.

The facility opened in October 2018. Total project budget is \$10,745,000.

Wall Park Garage and Park Improvements

1. Why is implementation of the project recommended to be delayed until FY23?
Due to developer timing and schedule. The county contribution for the turn-key delivery of structured parking is correlated to the developer's construction schedule.
2. What is the latest schedule for the Gables Development?
Discussion with Gables are ongoing but there has not been a definitive start date established for the private development

Shared Agency Booking System Replacement

1. Please provide the gap analysis performed for the shared agency booking system.

ATTACHMENT REC-9 (Gap Analysis)

2. Please identify the schedule for completing work and key deliverables under this project.

Since the project is still in developmental stages, there is no set schedule of completion. Please review the attached document regarding status.

ATTACHMENT REC-10 (VSI Project Implementation)

Heaton Position Responsibilities

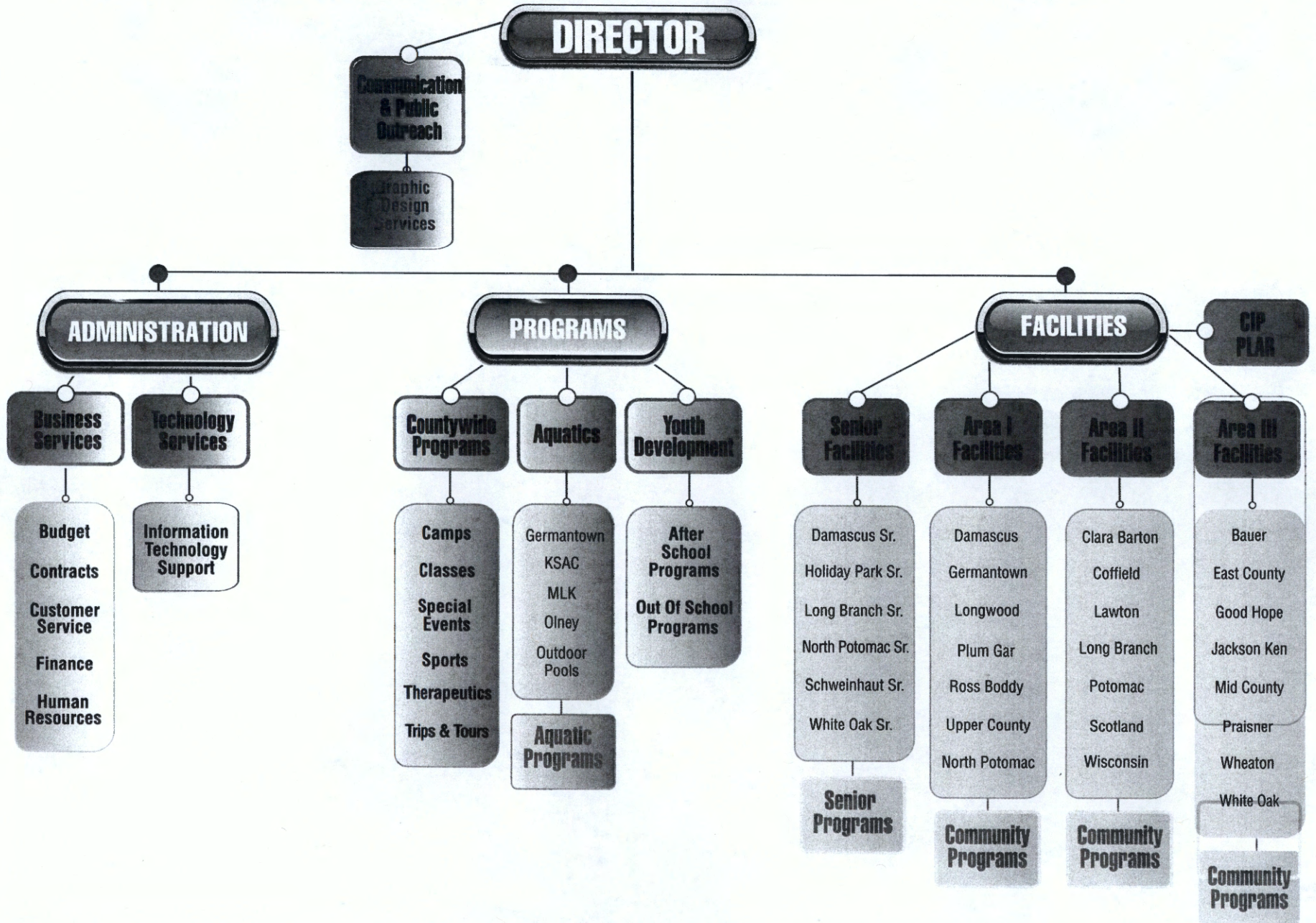
| Position | Grade | Primary Responsibilities | Customer Service | Supervisory | Collection/Materials |
|------------------------------|-------|---|--|--|--|
| Branch Manager | MIII | <ul style="list-style-type: none"> •Responsibility for overall operation of the branch. •Establishes relationships with community groups and organizations •Meets regularly with the Library Advisory Committee •Staff schedules •Approve Timecards •Disciplinary Actions •Work improvement plans •Branch workplans •Reports •Monthly statistical reports •Member of Department's Senior Leadership Team •Ensures staff logs transactions •Serve on interview panels or as a reference checker | <ul style="list-style-type: none"> •Responsible for ensuring the provision of excellent customer service in the branch by others. Provides direct customer service at the information desk or by telephone or in other venues inside and outside the library. Prepare incident reports; DBO's; other forms when Person In Charge. •Ensures others complete forms accurately and completely •Answers questions emailed by the public | <ul style="list-style-type: none"> •Responsible for Supervision of the branch. Directly supervises LAS, SL; may directly supervise others | <ul style="list-style-type: none"> Responsible for the Branch collection-ensures staff follows MCPL policies, procedures and protocols |
| Senior Librarian | 25 | <ul style="list-style-type: none"> •Frontline Supervisor- responsible for the day-to-day operation of the branch; primarily information staff •System Trainer •Project manager for Sunday Service •Project manager for Extended hours •Member- branch management team •Approve leave •Weekly/Desk schedules for information staff •Schedules/Staffing for Sunday and Extended hours •Approve Timecards •Request substitutes •Provide support for Branch Manager on assignments and reports •Serves on system workgroups •Ensures staff logs transactions •Serve on interview panels or as a reference checker | <ul style="list-style-type: none"> •Provides direct customer service at the information desk or by telephone or in other venues inside and outside the library. •Prepare incident reports; DBO's; other forms when PIC •may assist customers with printing and copying | <ul style="list-style-type: none"> •Supervises Librarians and Library Associates- evaluate; assign and review work •PIC | <ul style="list-style-type: none"> •Makes work assignments to staff regarding weeding and other collection responsibilities. •Evaluates subordinates on their work in this area •May be a branch Catalog Editor |
| Library Assistant Supervisor | 20 | <ul style="list-style-type: none"> •Frontline Supervisor- responsible for the day-to-day operation of the branch; primarily circulation staff •Member of the branch management team •Lead on facility issues •Lead on Business Office issues relating to MCPL policies and procedures regarding cash/charge transactions and equipment •Weekly/Desk schedules for circulation staff • May assist with Sunday; Extended hours scheduling •Approve Timecards •System Trainer •May be branch troubleshooter for some equipment •Request substitutes • Lead for interactions with Delivery •Serves on system workgroups •Participate in system initiatives like library card registration for MCPS students • Ensures foot traffic data is recorded •Ensures staff logs transactions •Serve on interview panels or as a reference checker | <ul style="list-style-type: none"> •Provides direct customer service at the circulation desk or by telephone •Asisst other staff with complex transactions at the circulation desk •Prepare incident reports; DBO's; other forms when PIC •may assist customers with printing and copying | <ul style="list-style-type: none"> Supervises Circulation Staff | <ul style="list-style-type: none"> •May edit catalog •Oversees deletions |

| | | | | | |
|------------------------|----|--|--|--------------------------|--|
| Librarian II | 24 | Lead for programming and collection in assigned specialty. (Children's, Teen, Adult Services) • Prepare programming plan for manager approval • Prepare weeding plan for manager approval • implement these plans • Serves on system workgroups • Plan and present programs • Participate in system initiatives like library card registration for MCPS students • Enter programs and attendance in calendar of events • Serve on interview panels or as a reference checker | Provides direct customer service at the information desk or by telephone or in other venues inside and outside the library | May supervise volunteers | •Collection • May be a branch Catalog Editor |
| Librarian I | 21 | Prepares programs; presents programs • Serves on system workgroups | Provides direct customer service at the information desk or by telephone | none | Weeds materials as assigned |
| Library Associate | 18 | Assists with developing and presenting programs; | Provides direct customer service at the information desk or by telephone. May cover the circulation desk if needed | none | •Assists with weeding, as assigned |
| Library Assistant II | 16 | May supervise pages and volunteers- create schedules, act as timekeeper for MCTIME; schedule and administer page assessments • May be a branch Catalog Editor • May be branch troubleshooter for some equipment. • Off Desk Responsibilities may include periodicals, handouts, media issues, supplies • logs transactions • Serve on interview panels or as a reference checker | Provides direct customer service at the circulation desk or by telephone. • May assist other staff with transactions on the circulation desk; • may assist customers with printing and copying | none | • May be a branch Catalog Editor |
| Library Assistant I | 13 | Work with holds • Mark item used • Off Desk Responsibilities may include periodicals, handouts, media issues, supplies • logs transactions | Provides direct customer service at the circulation desk or by telephone • may assist customers with printing and copying | May supervise volunteers | May be a branch Catalog Editor |
| Library Desk Assistant | 12 | Work with holds • Mark item used • Off Desk Responsibilities may include periodicals, handouts, media issues, supplies • May shelve materials • logs transactions | Provides direct customer service at the circulation desk or by telephone • may assist customers with printing and copying | none | |
| Library Aide | 8 | Shelve materials • locate holds • process holds | No public service | none | |

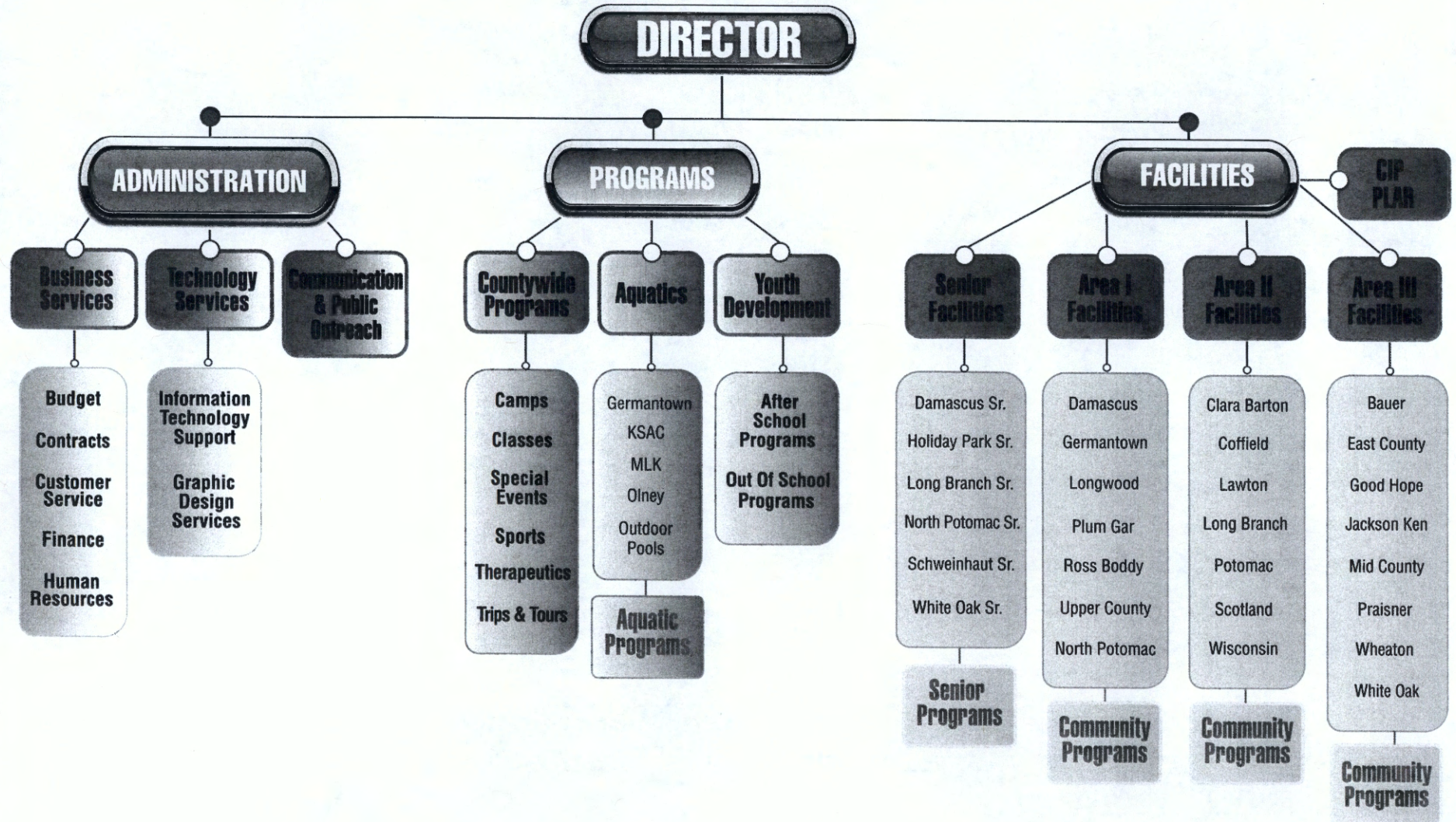
IC Person in Charge
 AS Library Assistant Supervisor
 L Senior Librarian
 OBO Disruptive Behavior Order

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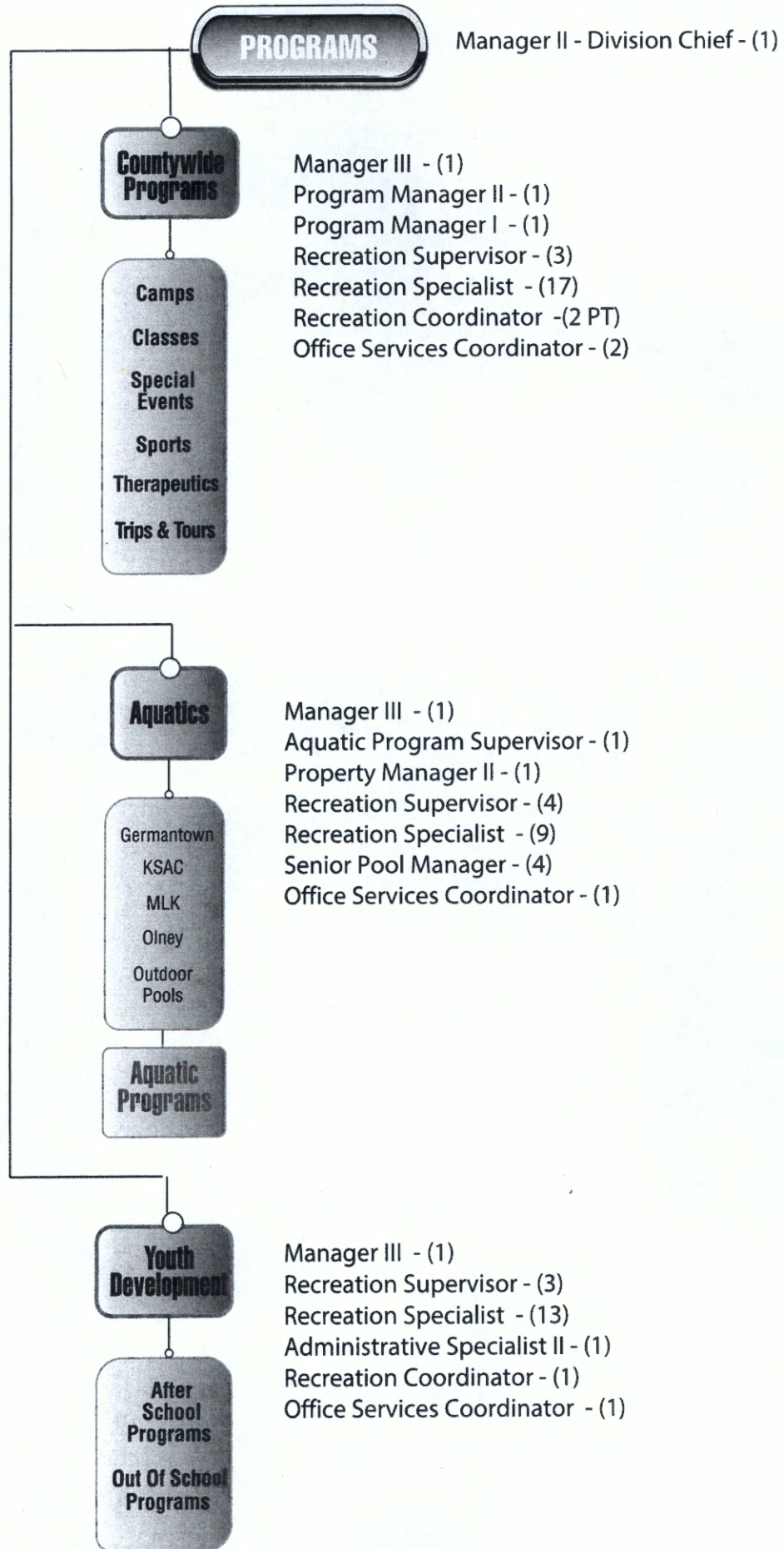
DEPARTMENT OF RECREATION FY20 ORGANIZATION CHART

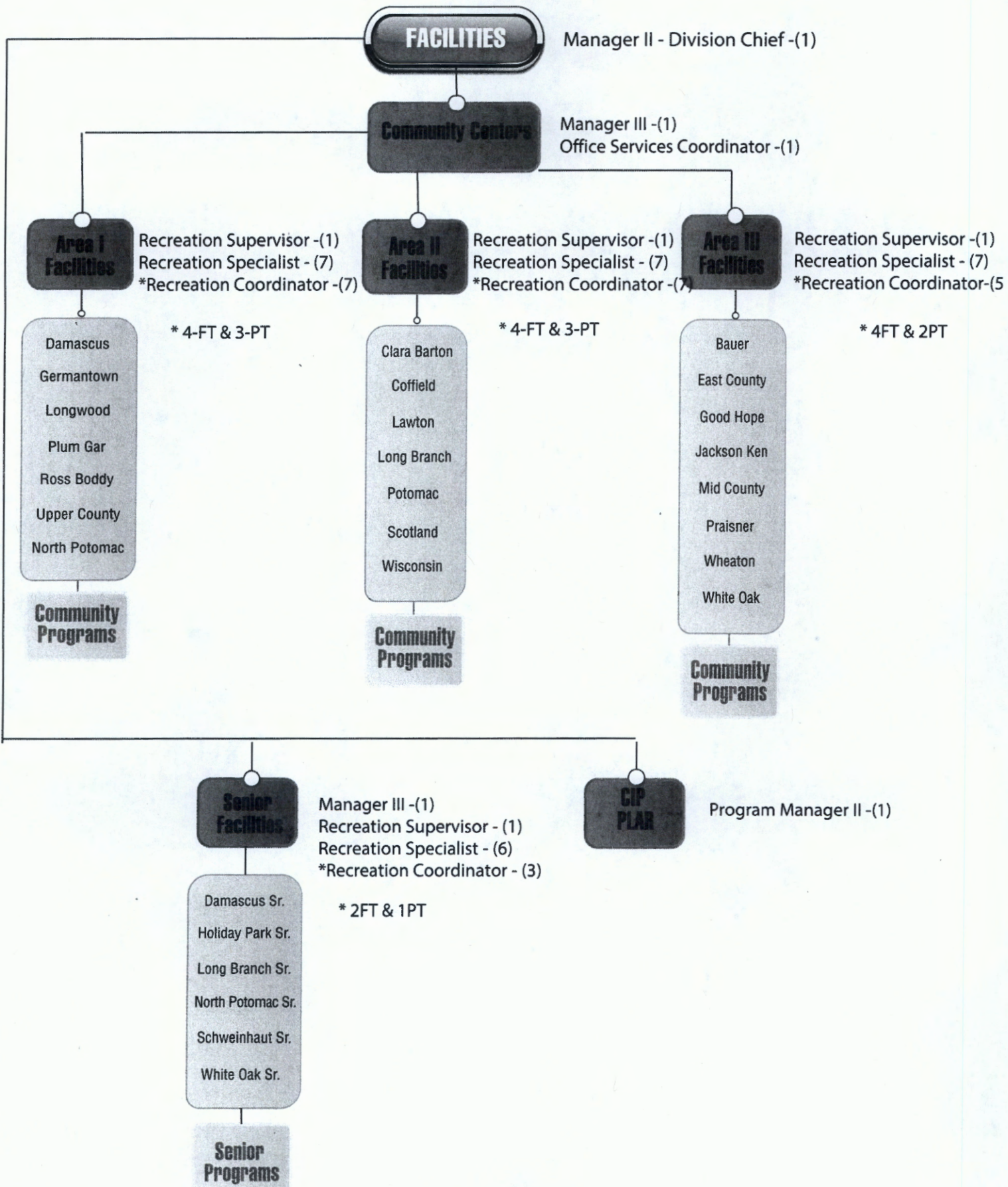


DEPARTMENT OF RECREATION FY19 ORGANIZATION CHART

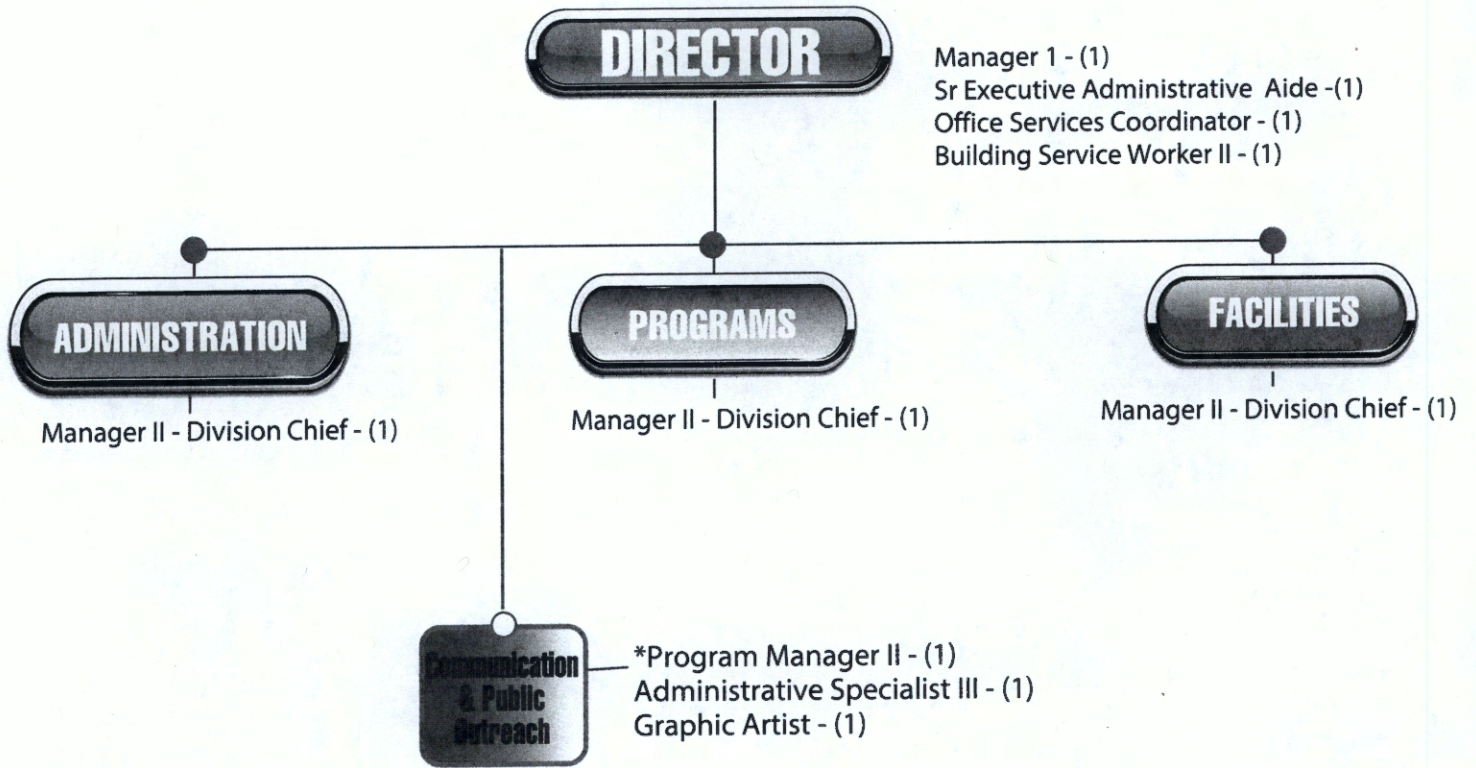


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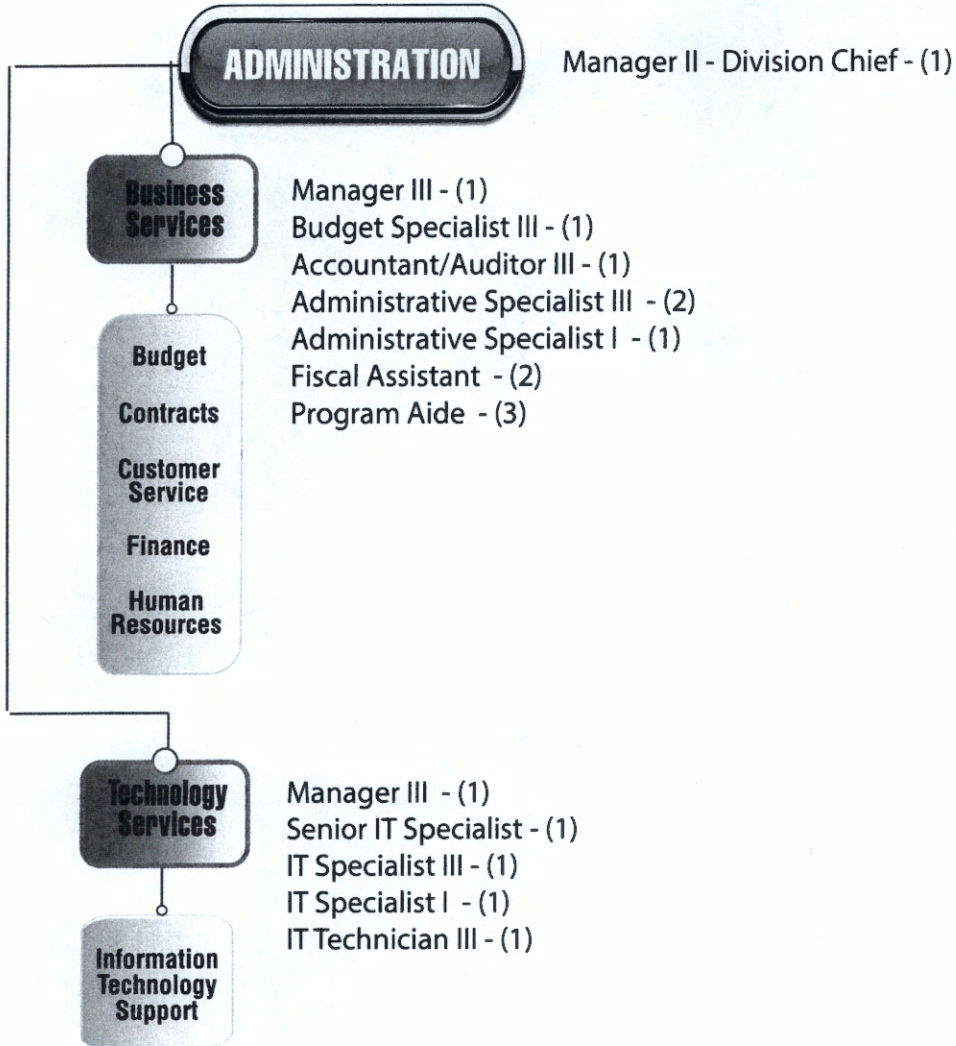


FY20



* 90% of responsibilities support Silver Spring Urban District activities

FY20



FY 2019

AREA 1: KAREN JORDAN, SUPERVISOR

Center Hours of Operation

Damascus Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 10:00am-9:00pm |
| Tuesday | 10:00am-9:00pm |
| Wednesday | 10:00am-9:00pm |
| Thursday | 10:00am-9:00pm |
| Friday | 1:00pm-6:00pm |
| Saturday | 10:00am-3:00pm |
| Sunday | CLOSED |

Weekly Hours: 54

Germantown Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 1:00pm-5:00pm |
| Saturday | 9:00am-3:00pm |
| Sunday | 12:00pm-5:00pm |

Weekly Hours: 63

Longwood Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 10:00am-9:00pm |
| Tuesday | 10:00am-9:00pm |
| Wednesday | 10:00am-9:00pm |
| Thursday | 10:00am-9:00pm |
| Friday | CLOSED |
| Saturday | 10:00am-5:00pm |
| Sunday | CLOSED |

Weekly Hours: 51

Nancy H. Dacek North Potomac Community Recreation Center

Hours of Operation:

| | |
|-----------|-------------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00 am-6:00 pm |
| Saturday | 9:00 am-3:00 pm |
| Sunday | 12 noon – 4:00 pm |

Weekly Hours: 67

Plum Gar Neighborhood Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00am-6:00pm |
| Saturday | 10:00am-4:00pm |
| Sunday | CLOSED |

Weekly Hours: 63

Ross Boddy Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 10:00am-9:00pm |
| Tuesday | 10:00am-9:00pm |
| Wednesday | 10:00am-9:00pm |
| Thursday | 10:00am-9:00pm |
| Friday | 2:00pm-6:00pm |
| Saturday | 10:00am-3:00pm |
| Sunday | CLOSED |

Weekly Hours: 53

Upper County Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 9:00am-10:00pm |
| Tuesday | 9:00am-9:30pm |
| Wednesday | 9:00am-10:00pm |
| Thursday | 9:00am-9:30pm |
| Friday | 2:00pm-6:00pm |
| Saturday | 9:00am-5:00pm |
| Sunday | CLOSED |

Weekly Hours: 63

FY 2019

AREA 2 : INGRID ST. VILLIER-BEAN, SUPERVISOR

Center Hours of Operation

Clara Barton Neighborhood Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-8:00pm |
| Tuesday | 9:00am-8:00pm |
| Wednesday | 9:00am-8:00pm |
| Thursday | 9:00am-8:00pm |
| Friday | 9:00am-3:00pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

Weekly Hours: 50

Gwendolyn E. Coffield Community Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:30am-9:00pm |
| Tuesday | 9:30am-9:00pm |
| Wednesday | 9:30am-9:00pm |
| Thursday | 9:30am-9:00pm |
| Friday | 9:30am-6:00pm |
| Saturday | 9:30am-6:00pm |
| Sunday | 1:00pm-5:00pm |

Weekly Hours: 67

Jane E Lawton Community Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:30am-9:00pm |
| Tuesday | 9:30am-9:00pm |
| Wednesday | 9:30am-9:00pm |
| Thursday | 9:30am-9:00pm |
| Friday | 9:30am-5:00pm |
| Saturday | 9:30am-5:00pm |
| Sunday | 1:00pm-5:00pm |

Weekly Hours: 65

Long Branch Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 10:00am-9:30pm |
| Tuesday | 10:00am-9:30pm |
| Wednesday | 10:00am-9:30pm |
| Thursday | 10:00am-9:30pm |
| Friday | 10:00am-6:00pm |
| Saturday | 10:00am-6:00pm |
| Sunday | CLOSED |

Weekly Hours: 62

Potomac Community Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00am-5:00pm |
| Saturday | 9:30am-5:00pm |
| Sunday | 9:30am-5:00pm |

Weekly Hours: 71

Scotland Neighborhood Recreation Center

Hours of Operation:

| | |
|-----------|------------------|
| Monday | 2:00pm-8:00pm |
| Tuesday | 2:00pm-8:00pm |
| Wednesday | 2:00pm-8:00pm |
| Thursday | 2:00pm-8:00pm |
| Friday | 2:00pm-6:00pm |
| Saturday | 10:00am – 3:00pm |
| Sunday | CLOSED |

Weekly Hours: 33

Wisconsin Place Community Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00am-5:00pm |
| Saturday | 9:30am-5:00pm |
| Sunday | 1:00pm-5:00pm |

Weekly Hours: 67.5



AREA 3: DAVID BRANICK, SUPERVISOR

FY 2019

Center Hours of Operation

Bauer Drive Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 9:00am-10:00pm |
| Tuesday | 9:00am-10:00pm |
| Wednesday | 9:00am-10:00pm |
| Thursday | 9:00am-10:00pm |
| Friday | 9:00am-6:00pm |
| Saturday | 9:00am-4:00pm |
| Sunday | CLOSED |

Weekly Hours: 68

East County Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 10:00am-9:00pm |
| Tuesday | 10:00am-9:00pm |
| Wednesday | 10:00am-9:00pm |
| Thursday | 10:00am-9:00pm |
| Friday | 10:00am-6:00pm |
| Saturday | 10:00am-3:00pm |
| Sunday | CLOSED |

Weekly Hours: 57

Good Hope Neighborhood Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | CLOSED |
| Tuesday | 10:00am-8:00pm |
| Wednesday | 10:00am-8:00pm |
| Thursday | 10:00am-8:00pm |
| Friday | 12:00pm-6:00pm |
| Saturday | 12:00pm-5:00pm |
| Sunday | CLOSED |

Weekly Hours: 41

Mid-County Community Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00am-7:00pm |
| Saturday | 9:00am-7:00pm |
| Sunday | CLOSED |

Weekly Hours: 68

Marilyn J Praisner Community Recreation Center

Hours of Operation:

| | |
|-----------|----------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-10:00pm |
| Friday | 9:00am-6:00pm |
| Saturday | 10:00am-3:00pm |
| Sunday | CLOSED |

Weekly Hours: 63

Wheaton Neighborhood Recreation Center

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00am-6:00pm |
| Saturday | 9:00am-6:00pm |
| Sunday | 1:00pm-5:00pm |

Weekly Hours: 70*
**Proposed New Hours*

White Oak Community Recreation Center

Hours of Operation:

| | |
|-----------|-------------------|
| Monday | 9:00am-9:00pm |
| Tuesday | 9:00am-9:00pm |
| Wednesday | 9:00am-9:00pm |
| Thursday | 9:00am-9:00pm |
| Friday | 9:00 am-9:00 pm |
| Saturday | 9:00 am-6:00 pm |
| Sunday | 12 noon – 4:00 pm |

Weekly Hours: 73

Leonard E. Jackson Ken-Gar Center

Hours of Operation:

- Open based on programming

Weekly Hours: N/A

RECREATION FACILITIES

FISCAL YEAR 2019 YTD (thru April)

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Goal | YTD #Serviced Count |
|-----------------------------------|--------------------|------------------|--------------------|--------------|--------------------|---------------------|
| Bethesda Pool | \$161,008 | \$20,570 | \$181,578 | 3.40 | \$228,311 | 30,982 |
| Germantown Indoor Swim Center | \$632,760 | \$70,075 | \$702,835 | 16.10 | \$750,000 | 272,978 |
| Germantown Pool | \$161,237 | \$32,000 | \$193,237 | 5.97 | \$250,000 | 34,235 |
| Glenmont Pool | \$196,915 | \$26,370 | \$223,285 | 7.95 | \$350,000 | 37,666 |
| Kennedy Shriver Aquatics Center | \$519,304 | \$106,690 | \$625,994 | 17.35 | \$915,000 | 213,649 |
| Long Branch Pool | \$79,931 | \$23,620 | \$103,551 | 2.96 | \$74,000 | 14,724 |
| Martin Luther King - Indoor Pool | \$368,041 | \$66,940 | \$434,981 | 14.66 | \$415,000 | 153,113 |
| Martin Luther King - Outdoor Pool | \$173,749 | \$44,370 | \$218,119 | 7.50 | \$300,300 | 44,732 |
| Olney Pool | \$455,073 | \$137,450 | \$592,523 | 15.54 | \$276,800 | 201,275 |
| Piney Branch Pool ** | \$0 | \$175,000 | \$175,000 | 0.00 | \$0 | - |
| Upper County Pool | \$96,142 | \$24,570 | \$120,712 | 3.86 | \$25,000 | 13,378 |
| Western County Pool | \$114,125 | \$18,770 | \$132,895 | 3.89 | \$78,000 | 14,821 |
| Memberships & Admissions | \$0 | \$0 | \$0 | 0.00 | \$1,777,354 | - |
| TOTAL | \$2,958,285 | \$746,425 | \$3,704,710 | 99.18 | \$5,439,765 | \$1,031,553 |

**Piney Branch Pool Revenue & Serviced Counts not recorded through Recreation

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Goal | YTD #Serviced Count |
|--|--------------------|------------------|--------------------|--------------|--------------------|---------------------|
| Bauer Drive Community Center | \$81,212 | \$18,500 | \$99,712 | 2.90 | \$26,500 | 37,151 |
| Clara Barton Community Center | \$62,690 | \$13,000 | \$75,690 | 1.79 | \$12,000 | 15,657 |
| Damascus Community Center | \$81,392 | \$20,000 | \$101,392 | 1.87 | \$33,000 | 35,015 |
| East County Community Center | \$67,511 | \$18,600 | \$86,111 | 1.46 | \$38,000 | 20,166 |
| Germantown Community Center | \$81,580 | \$20,000 | \$101,580 | 1.97 | \$44,600 | 25,070 |
| Good Hope Community Center | \$45,224 | \$66,695 | \$111,919 | 2.06 | \$0 | 7,177 |
| Gwendolyn E. Coffield Community Center | \$96,647 | \$13,253 | \$109,900 | 2.95 | \$34,000 | 20,435 |
| Jane E Lawton Center | \$81,484 | \$15,000 | \$96,484 | 2.48 | \$45,000 | 16,298 |
| Long Branch Community Center | \$83,093 | \$16,000 | \$99,093 | 1.58 | \$43,500 | 56,832 |
| Longwood Community Center | \$62,214 | \$20,000 | \$82,214 | 1.84 | \$26,500 | 15,289 |
| Marilyn Praisner Community Center | \$78,729 | \$19,600 | \$98,329 | 1.76 | \$38,000 | 40,960 |
| Mid County Community Center | \$82,457 | \$27,701 | \$110,158 | 1.88 | \$57,000 | 70,049 |
| North Potomac Community Center | \$120,701 | \$35,000 | \$155,701 | 3.62 | \$50,000 | 75,332 |
| Plum Gar Community Center | \$84,767 | \$20,000 | \$104,767 | 2.94 | \$35,000 | 27,153 |
| Potomac Community Center | \$110,743 | \$16,000 | \$126,743 | 3.02 | \$54,300 | 40,193 |
| Ross Boddy Community Center | \$68,259 | \$15,000 | \$83,259 | 2.62 | \$9,500 | 15,871 |
| Scotland Community Center | \$50,764 | \$22,417 | \$73,181 | 1.10 | \$0 | 2,017 |
| Up County Community Center | \$93,431 | \$20,000 | \$113,431 | 2.28 | \$23,000 | 40,733 |
| Wheaton Community Center | \$15,888 | \$311 | \$16,199 | 0.60 | \$0 | - |
| White Oak Community Center | \$103,965 | \$30,359 | \$134,324 | 2.39 | \$75,000 | 54,145 |
| Wisconsin Place Community Center | \$89,470 | \$25,000 | \$114,470 | 3.25 | \$49,900 | 21,708 |
| Membership Passes (Combined Centers) | | | \$0 | | \$745,000 | - |
| TOTAL | \$1,642,221 | \$452,436 | \$2,094,657 | 46.36 | \$1,439,800 | 637,251 |

*Serviced Counts = visitors and pass holders daily scans

¹ Used Estimates based on People Counters

Facilities are staffed as following: (Career FTE counts are centralized in area management allocations)
 1 Career Recreation Specialist (001015) G21 *Positioned at each facility but allocated under area management budgets*
 1 Recreation Coordinator/Pool Manager (001018) GS 18 *Positioned at each facility but allocated under area management budgets*
Additional staffing: S Class Seasonals make up the provided FTE count (1040 hours per staff)

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Goal | YTD #Serviced Count |
|----------------------------|------------------|-----------------|------------------|-------------|-----------------|---------------------|
| Holiday Park Senior Center | \$183,071 | \$14,300 | \$197,371 | 3.32 | \$14,000 | 94,056 |
| Schweinhaut Senior Center | \$170,677 | \$14,410 | \$185,087 | 2.96 | \$55,800 | 62,904 |
| TOTAL | \$353,748 | \$28,710 | \$382,458 | 6.28 | \$69,800 | 156,960 |

Senior Facilities are staffed as follows:
 1 Career Recreation Specialist (001015) G21 *Positioned at each facility but allocated under management budget*
Additional staffing: S Class Seasonals make up the remainder of the FTE count (1040 hours per staff)
 *Serviced Counts = visitors and pass holders daily scans

RECREATION FACILITIES

FISCAL YEAR 2018

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Collection | YTD #Serviced Count |
|-----------------------------------|--------------------|------------------|--------------------|---------------|--------------------|---------------------|
| Aquatics Admissions | \$0 | \$0 | \$0 | 0.00 | \$1,345,286 | - |
| Bethesda Pool * | \$153,270 | \$20,570 | \$173,840 | 3.40 | \$187,468 | 10,825 |
| Germantown Indoor Swim Center | \$602,352 | \$70,075 | \$672,427 | 16.10 | \$656,484 | 74,749 |
| Germantown Pool | \$153,489 | \$32,000 | \$185,489 | 5.97 | \$207,964 | 3,075 |
| Glenmont Pool | \$187,453 | \$26,370 | \$213,823 | 7.95 | \$293,968 | 5,004 |
| Kennedy Shriver Aquatics Center | \$494,349 | \$106,690 | \$601,039 | 17.35 | \$859,330 | 86,200 |
| Long Branch Pool | \$76,090 | \$23,620 | \$99,710 | 2.96 | \$56,299 | 4,146 |
| Martin Luther King - Indoor Pool | \$356,359 | \$92,540 | \$448,899 | 16.10 | \$234,282 | 30,656 |
| Martin Luther King - Outdoor Pool | \$165,400 | \$44,370 | \$209,770 | 7.50 | \$362,299 | 2,731 |
| Olney Pool | \$420,946 | \$45,710 | \$466,656 | 15.07 | \$553,390 | 53,790 |
| Piney Branch Pool ** | \$0 | \$160,000 | \$160,000 | 0.00 | | 17,406 |
| Upper County Pool | \$91,521 | \$24,570 | \$116,091 | 3.86 | \$43,874 | 1,411 |
| Western County Pool | \$100,073 | \$18,770 | \$118,843 | 3.89 | \$74,792 | 8,122 |
| TOTAL | \$2,801,302 | \$665,285 | \$3,466,587 | 100.15 | \$4,875,436 | 298,115 |

**Piney Branch Pool Revenue & Serviced Counts not recorded through Recreation

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Collection | YTD #Serviced Count |
|--|--------------------|------------------|--------------------|--------------|--------------------|---------------------|
| Bauer Drive Community Center | \$77,308 | \$18,500 | \$95,808 | 2.90 | \$30,795 | 40,369 |
| Clara Barton Community Center | \$59,676 | \$15,000 | \$74,676 | 1.79 | \$24,840 | 14,903 |
| Damascus Community Center | \$89,034 | \$18,600 | \$107,634 | 2.39 | \$27,420 | 19,525 |
| East County Community Center | \$78,262 | \$18,600 | \$96,862 | 1.98 | \$29,229 | 6,082 |
| Germantown Community Center | \$91,655 | \$18,600 | \$110,255 | 2.49 | \$46,780 | 17,608 |
| Good Hope Community Center | \$0 | \$0 | \$0 | 0.00 | | - |
| Gwendolyn E. Coffield Community Center | \$89,184 | \$16,000 | \$105,184 | 2.95 | \$38,678 | 19,525 |
| Jane E Lawton Center | \$88,744 | \$15,000 | \$103,744 | 3.38 | \$78,455 | 20,611 |
| Long Branch Community Center | \$93,032 | \$16,000 | \$109,032 | 2.10 | \$54,660 | 4,146 |
| Longwood Community Center | \$70,400 | \$17,000 | \$87,400 | 2.36 | \$39,707 | 17,823 |
| Marilyn Praisner Community Center | \$79,221 | \$19,600 | \$98,821 | 2.28 | \$32,491 | 48,351 |
| Mid County Community Center | \$82,769 | \$27,701 | \$110,470 | 2.40 | \$57,086 | 65,894 |
| North Potomac Community Center | \$114,901 | \$72,322 | \$187,223 | 3.62 | \$48,456 | 87,358 |
| Plum Gar Community Center | \$80,693 | \$25,000 | \$105,693 | 2.94 | \$27,876 | 27,365 |
| Potomac Community Center | \$105,422 | \$20,000 | \$125,422 | 3.02 | \$84,404 | 36,840 |
| Ross Boddy Community Center | \$64,979 | \$42,126 | \$107,105 | 2.62 | \$23,583 | 13,921 |
| Scotland Community Center | \$48,324 | \$32,417 | \$80,741 | 1.10 | \$600 | 3,625 |
| Up County Community Center | \$86,122 | \$20,000 | \$106,122 | 2.28 | \$30,155 | 35,125 |
| Wheaton Community Center | \$85,642 | \$11,321 | \$96,963 | 3.32 | \$120 | - |
| White Oak Community Center | \$102,540 | \$30,357 | \$132,897 | 2.89 | \$80,885 | 54,555 |
| Wisconsin Place Community Center | \$85,171 | \$25,000 | \$110,171 | 3.25 | \$39,900 | 21,097 |
| Facilities Membership Passes | \$0 | \$0 | \$0 | 0.00 | \$1,353,208 | - |
| TOTAL | \$1,673,079 | \$479,144 | \$2,152,223 | 52.06 | \$2,149,328 | 554,723 |

*Scanned Visits = visitors and pass holders daily scans

¹ Missing Scans

Facilities are staffed as following: (Career FTE counts are centralized in area management allocations)

1 Career Recreation Specialist (001015) G21 *Positioned at each facility but allocated under area management budgets*

1 Recreation Coordinator/Pool Manager (001018) GS 18 *Positioned at each facility but allocated under area management budgets*

Additional staffing: S Class Seasonals make up the provided FTE count (1040 hours per staff)

| Center Name | PC | OE | TOTAL Budget | FTE Count | Revenue Collection | YTD #Serviced Count |
|----------------------------|------------------|-----------------|------------------|-------------|--------------------|---------------------|
| Holiday Park Senior Center | \$286,279 | \$14,300 | \$300,579 | 5.32 | \$9,699 | 20,240 |
| Schweinhaut Senior Center | \$162,521 | \$14,410 | \$176,931 | 3.96 | \$55,348 | 13,827 |
| TOTAL | \$448,800 | \$28,710 | \$477,510 | 9.28 | \$65,047 | 34,067 |

Senior Facilities are staffed as follows:

1 Career Recreation Specialist (001015) G21 *(Captured in PC & FTE planning)*

Additional staffing: S Class Seasonals make up the remainder of the FTE count (1040 hours per staff)

*Scanned Visits = visitors and pass holders daily scans

Aquatics Admissions and Membership Passes for facilities are now recorded in separate accounts

FY 2019

SENIOR CENTERS Hours of Operation

**Holiday Park
Senior Center**

Hours of Operation:

| | |
|-----------|-----------------|
| Monday | 9:00am-4:00pm |
| Tuesday | 9:00am-4:00pm |
| Wednesday | 9:00am-9:00pm * |
| Thursday | 9:00am-4:00pm |
| Friday | 9:00am-4:00pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

** Extended April - December hours*

Weekly Hours: 40

**Margaret Schweinhaut
Senior Center**

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 8:15am-4:00pm |
| Tuesday | 8:15am-4:00pm |
| Wednesday | 8:15am-4:00pm |
| Thursday | 8:15am-4:00pm |
| Friday | 8:15am-4:00pm |
| Saturday | 9:00am-3:00pm |
| Sunday | CLOSED |

Weekly Hours: 44.75

**Damascus Community
Senior Center**

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-4:00pm |
| Tuesday | 9:00am-4:00pm |
| Wednesday | 9:00am-4:00pm |
| Thursday | 9:00am-4:00pm |
| Friday | 9:00am-4:00pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

Weekly Hours: 35

**Long Branch Community
Senior Center**

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:30am-2:30pm |
| Tuesday | 9:30am-2:30pm |
| Wednesday | 9:30am-2:30pm |
| Thursday | 9:30am-2:30pm |
| Friday | 9:30am-2:30pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

Weekly Hours: 25

**White Oak Community
Senior Center**

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-3:00pm |
| Tuesday | 9:00am-3:00pm |
| Wednesday | 9:00am-3:00pm |
| Thursday | 9:00am-3:00pm |
| Friday | 9:00am-3:00pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

Weekly Hours: 30

**North Potomac Community
Senior Center**

Hours of Operation:

| | |
|-----------|---------------|
| Monday | 9:00am-3:00pm |
| Tuesday | 9:00am-3:00pm |
| Wednesday | 9:00am-3:00pm |
| Thursday | 9:00am-3:00pm |
| Friday | 9:00am-3:00pm |
| Saturday | CLOSED |
| Sunday | CLOSED |

Weekly Hours: 30

Program Participation for Seniors

Senior Centers Programming

| Site/Location | FY18 Participation | FY19 YTD Participation |
|------------------------------------|-----------------------|---------------------------|
| Damascus Community Center | 28,225 | 14,862 |
| Holiday Park Senior Center | 79,291 | 58,841 |
| Long Branch Community Center | 37,067 | 23,691 |
| Margaret Schweinhaut Senior Center | 85,886 | 45,337 |
| White Oak Community Center | 63,649 | 48,876 |
| North Potomac Senior Center | 94,418 | 55,705 |
| TOTAL | 388,536 | 247,312 |

¹ Attendance numbers were down due to several center closings for multiple construction projects & limited parking during construction

55+ Active Adult Programs

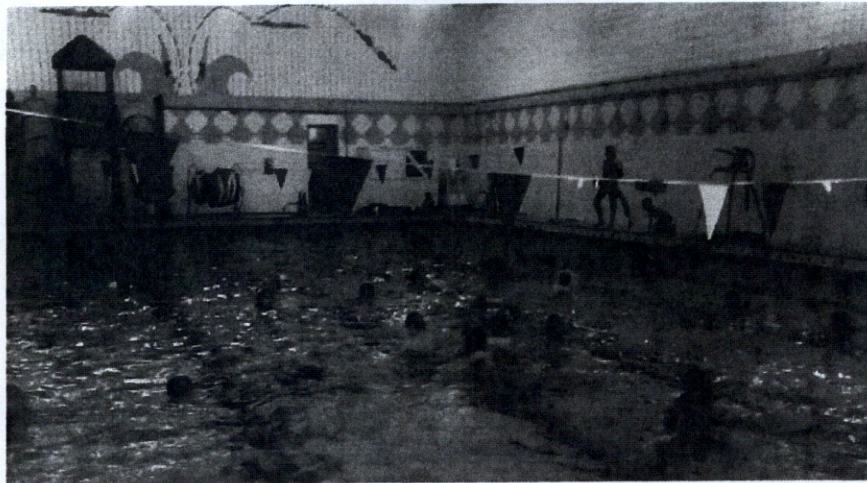
| Site/Location | FY18 Participation | FY19 YTD Participation |
|---|-----------------------|---------------------------|
| Bauer Community Center | 26,300 | 8,189 |
| Clara Barton Community Center | 11,850 | 5,727 |
| Clarksburg Park Site (Senior Neighborhood Center) * | 634 | 294 |
| East Community Center | 7,721 | 4,497 |
| Germantown Community Center | 14,607 | 5,340 |
| Lawton Community Center | 30,141 | 13,727 |
| Gwendolyn E. Coffield Community Center | 15,064 | 7,967 |
| Longwood Community Center | 21,311 | 11,062 |
| Marilyn Praisner Community Center | 31,580 | 15,619 |
| Mid County Community Center | 12,055 | 4,125 |
| Plum Gar Community Center | 46,624 | 28,680 |
| Potomac Community Center | 40,293 | 18,349 |
| Ross Boddy Neighborhood Center ** | 7,130 | 2,156 |
| TOTAL | 265,310 | 125,732 |

* Clarksburg meets one day per week

** Ross Boddy met at Longwood one day a week until Nov 16; Now meets 2 days/week at RB



Piney Branch Public Pool
7510 Maple Avenue, Takoma Park



| Activity/Program | Days of the Week | Times |
|------------------|-------------------|-------------------|
| Lap Swimming | Sun. | 8:00am – 4:00pm |
| | Mon. – Fri. | 6:30am - 8:30am |
| | Mon., Tues., Wed. | 4:00pm – 8:00pm |
| | Thurs. | 4:00pm – 7:00pm |
| | Fri. | 4:00pm – 5:30pm |
| | Sat. | 8:00am – 2:30pm |
| | | |
| Drop-In Swim | Sun. | 8:00am – 2:30pm |
| | Mon. – Fri. | 6:30am - 8:30am |
| | Mon., Tues., Wed. | 4:00pm – 8:00pm |
| | Thurs. | 4:00pm – 7:00pm |
| | Fri, | 4:00pm – 5:30pm |
| | Sat. | 8:00am – 4:00pm |
| | | |
| Stroke and turn | Tues. | 7:00am – 8:00am |
| Stroke and turn | Sun. | 5:00pm – 7:00pm |
| Master swim | Sun. | 7:00pm – 8:00pm |
| Water Aerobics | coming soon | New dates & times |
| Swim Lessons | Sat. & Sun. | 8:00am – 2:00pm |
| | Mon. – Fri. | 4:00pm – 7:30pm |
| Kayak | Tues. | 8:00pm – 10:00pm |

Pool programs and hours are subject to change

Admission Fees

| Age | Montgomery County | |
|---------|-------------------|--------------|
| | Resident | Non-resident |
| < 18 | 4.00 | 5.00 |
| 19 – 54 | 6.00 | 7.00 |
| > 54 | 5.00 | 6.00 |

Passes for 12 swims at the price of 10 are available

Contact

Joyce Seamens, Director of Pool
Operations: 301-565-0190
Pool: 301-891-8017
For lessons or pool rentals
E-mail: tjSeamens@aol.com

Website: www.acsgw.com/pool.htm

ATTACHMENT REC-8

**Montgomery County Recreation
RecAssist Total Registration by Type**

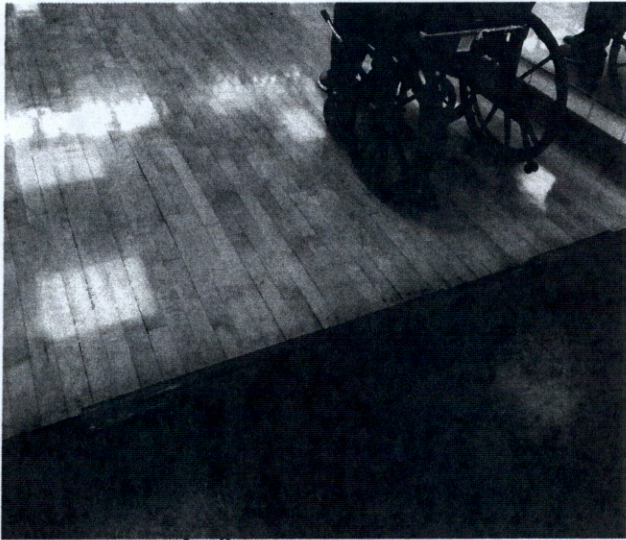
| Program/Class/Event | <u>Calendar 2018-Total</u> | | <u>1/1/19 - 3/31/19</u> | |
|--------------------------------------|----------------------------|------------------|-------------------------|------------------|
| | # | Amt | # | Amt |
| Annual Programs & Events | 18 | \$1,943 | | |
| Arts and Crafts Classes | 102 | \$10,472 | 24 | \$2,124 |
| Cooking Classes | 14 | \$966 | 1 | \$46 |
| Dance Classes | 171 | \$14,949 | 43 | \$3,225 |
| Fitness & Wellness Classes | 35 | \$2,925 | 1 | \$99 |
| Martial Arts Classes | 267 | \$38,019 | 93 | \$9,665 |
| Music Classes | 51 | \$9,021 | 17 | \$3,459 |
| School Break & After School Programs | 84 | \$18,598 | 33 | \$6,626 |
| Sports - Classes | 291 | \$36,270 | 122 | \$17,048 |
| Summer Camps | 697 | \$241,828 | 313 | \$115,140 |
| Swim Lessons | 1,017 | \$174,552 | 251 | \$28,012 |
| Therapeutic Recreation Programs | 39 | \$12,396 | 10 | \$1,155 |
| Tiny Tots Classes | 126 | \$13,063 | 0 | \$0 |
| Trips & Tours | 18 | \$3,539 | 7 | \$881 |
| Memberships | 670 | \$139,741 | 117 | \$23,821 |
| Point of Sale | | | | |
| Totals: | 3,600 | \$718,282 | 1,032 | \$211,301 |

| | | |
|--|---------------------|-------------------|
| Families That Applied for Funds | 3,636 | 2,143 |
| Families Awarded Funds | 3,636 | 2,143 |
| \$ Families were awarded | \$ 1,560,731 | \$ 814,261 |

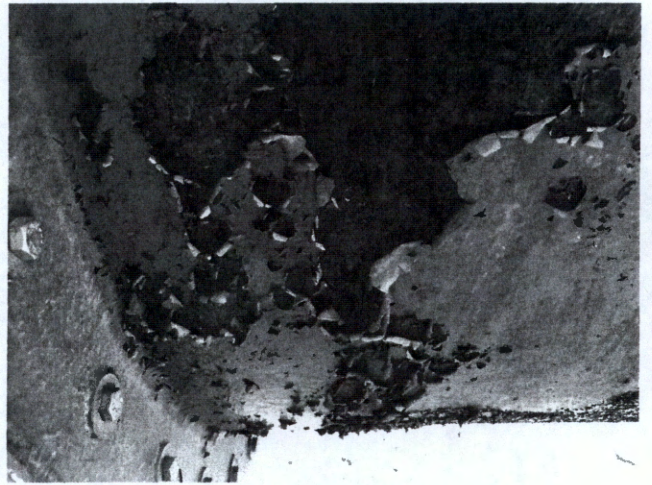
Montgomery County Recreation
Multi-Program Variances (FY20)

Multi-Program ONLY

| Program Name | FY20 Allocation | FTE | Description of Multi-Program Adjustments |
|--|--------------------|-------------|--|
| Administration/Policy Management | -\$89,133 | -2.00 | Net Impact of Reallocation of 2 career positions: Program Manager 2 to Countywide and Program Manager 2 to PLAR and cost of living increase for seasonal and career staffing |
| Aquatics | \$180,611 | 0.00 | Cost of Living Increases applied for seasonal staff cost of living increase and salary adjustments related to career personnel adjustments including hiring, retirements, benefits changes |
| Countywide Programs | \$420,094 | 1.70 | Addition of PT Recreation Coordinator position and Program Manager 2 position moved from Administration and salary adjustments related to seasonal staff cost of living and career personnel increases/changes |
| Recreation Outreach Services | -\$97,573 | -1.00 | Realignment of Recreation Specialist position to Regions and Community Centers (net impact of cost of living increases and realignment) |
| Recreation Regions and Community Centers | -\$7,178 | -1.20 | Net impact of Realignment shifting of 2-PT Rec Coordinator positions from Regions to Senior Programs, seasonal staff cost of living increase, adjustments for career positions moved in, career increases/changes and seasonal savings reductions |
| Senior Adult Programs | \$181,991 | 1.50 | Net Impact of Realignment by shifting 2- PT Rec Coordinator postions from Regions and Community Centers to Seniors and cost of living increases for seasonal staff & career increases/changes and seasonal staff savings reduction |
| Youth Development | \$281,050 | 0.00 | Net Impact of Addition : Seasonal annualized costs for EBB programming PLUS cost of living increase for seasonal and career staff and seasonal staff savings reduction |
| Business Services | -\$1,208,748 | -7.00 | Net Impact of Reorganization : Shift to IT for separation of business functions and movement of shared charges to CUPF; cost of living increase for seasonal and career staff plus seasonal staff savings reduction |
| Technology Services | \$1,163,430 | 7.00 | Reorganization : Newly formed unit from Management Services (now Business Services) |
| Planned Lifecycle Asset Replacement | \$85,658 | 1.00 | Realignment : Moved career position for Program Manager 2 from Administration to PLAR |
| Fixed Costs | \$304,913 | 0.00 | Apportioned utiities related to reopening to Wheaton Community Center |
| | \$1,215,115 | 0.00 | All areas are impacted by Cost of Living Adjustment applied for seasonal and career staffing; Adjustments in benefits may also have a general impact for all areas |



Longwood Community Center



Glenmont Pool





Glenmont Pool



MONTGOMERY COUNTY COUNCIL
ROCKVILLE, MARYLAND

To: PHED Committee Chair Councilmember Hans Reimer
Councilmember Andrew Friedson
Councilmember Will Jawando

From: Councilmember Craig Rice 
Councilmember Gabe Albornoz 

Date: April 22, 2019

Re: Funding for Clarksburg Senior Program

The Clarksburg Senior Program has been in existence for 44 years, back when there were truly no services available to the Upcounty/Clarksburg area. Joann Woodson, a long-time invaluable community activist, has been running the program for 33 years now and hoping to retire this year – she turns 90 years old in May! Since 2010, Joann has been leading this program as volunteer due to county government funding cuts and receives contributions to help pay for operating expenses throughout the year.

In order for this program to continue, we request that \$11,500 be put on the Reconciliation List. \$9600.00 in seasonal staff costs and \$1900.00 for basic operating costs for supplies, materials, etc.

Clarksburg is in great need of these type of services, especially ones that help our seniors stay active and age in place. In the last 5 years, Clarksburg has experienced an uptick in senior development as more of our older residents choose this area as their new home.

It speaks volumes that Joann Woodson, at 90 years old, has committed herself to keeping this program alive and thriving. We hope we can send a message to Joann and our other Clarksburg seniors that the Council will commit as well to keeping this program intact.



KID Museum
(P721903)

Category Culture and Recreation **Date Last Modified** 01/11/19
SubCategory Recreation **Administering Agency** General Services
Planning Area North Bethesda-Garrett Park **Status** Planning Stage

| Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|

EXPENDITURE SCHEDULE (\$000s)

| | | | | | | | | | | |
|----------------------------------|--------------|---|--------------|--------------|--------------|---|---|---|---|---|
| Planning, Design and Supervision | 250 | - | 250 | 250 | - | - | - | - | - | - |
| Land | 7,670 | - | 7,670 | 3,920 | 3,750 | - | - | - | - | - |
| TOTAL EXPENDITURES | 7,920 | - | 7,920 | 3,920 | 4,000 | - | - | - | - | - |

FUNDING SCHEDULE (\$000s)

| | | | | | | | | | | |
|------------------------------|--------------|---|--------------|--------------|--------------|---|---|---|---|---|
| G.O. Bonds | 4,000 | - | 4,000 | - | 4,000 | - | - | - | - | - |
| Intergovernmental | 3,920 | - | 3,920 | 3,920 | - | - | - | - | - | - |
| TOTAL FUNDING SOURCES | 7,920 | - | 7,920 | 3,920 | 4,000 | - | - | - | - | - |

APPROPRIATION AND EXPENDITURE DATA (\$000s)

| | | | |
|-------------------------------------|---------|--------------------------|--------|
| Appropriation FY 20 Approp. Request | (9,850) | Year First Appropriation | FY19 |
| Cumulative Appropriation | 10,850 | Last FY's Cost Estimate | 10,850 |
| Expenditure / Encumbrances | - | | |
| Unencumbered Balance | 10,850 | | |

PROJECT DESCRIPTION

The Project involves the acquisition and renovation of a building to establish a permanent home for a world-class experiential STEM and cultural learning center for children and families in the region. The KID Museum is looking for a building of approximately 50,000 square feet in size to provide high quality programs. Upon acquisition, the building will be redeveloped under a public-private partnership for occupancy by KID Museum, a non-profit organization serving families and elementary/middle school students.

The interior improvements will be designed and constructed by KID Museum pursuant to a Memorandum of Understanding (MOU) with the County. Funding for these improvements will be raised from private and public sources. The improvements include demolition of existing office partitions, construction of additional bathrooms and access enhancements, and construction of maker spaces, exhibition spaces, assembly spaces, and administrative spaces.

LOCATION

To be determined. KID Museum continues to explore new locations in partnership with the City of Rockville.

ESTIMATED SCHEDULE

The project schedule will be updated once a suitable site is found.

COST CHANGE

Cost reflects a placeholder for when a suitable building is found.

PROJECT JUSTIFICATION

The County intends to acquire a building to facilitate growth of STEM and 21st century educational opportunities offered by KID Museum. It reflects the County's leadership role in enabling the growth of cultural facilities (e.g. Music Center at Strathmore, Imagination Stage), which provide broad and essential educational opportunities to diverse student populations. KID Museum has formed a successful, district-wide partnership with MCPS for hands-on student learning in STEM-related fields, and is unable to fulfill growing demands for services in 7,500 square feet of leased space at Davis Library in North Bethesda. This capital project will expand substantially the space available for instructional activities and inter-generational programs.

KID Museum is a Maryland corporation and is exempt from taxation under federal law. It currently serves approximately 55,000 patrons annually. It projects visits by approximately 250,000 patrons once its operations relocate to a larger and more suitable location. As a dynamic hub for informal learning and unique community gathering space for people from all walks-of-life, KID Museum will become a new kind of cultural anchor for Montgomery County that empowers youth from diverse backgrounds to become the innovators and change makers of the future. In so doing, the Project reflects Montgomery County's deep commitment to education, innovation and diversity and will create a regional attraction that reinforces and elevates these core values.

FISCAL NOTE

The City of Rockville's prior financial commitment is assumed to continue.

The County's contribution is toward the design and renovation of the building. The Council intended to appropriate \$1,000,000 in FY19 for design, and the KID Museum will raise a matching \$1,000,000 from other sources for construction. The Council intended to appropriate the remaining construction funds as a 1:1 match to funds raised by the KID Museum from other sources. The recommended CIP adjusts appropriation to reflect Council's original intent.

Assuming a partnership with the City of Rockville as originally intended, apart from closing costs, no design funds may be spent until a copy of the finalized agreement between the County and the City of Rockville for co-ownership of the building and a finalized MOU between the County and KID Museum for use of the space is provided to the Council.

COORDINATION

KID Museum, Department of General Services, Department of Permitting Services, City of Rockville.

Proposed FY19-24 Amendment



**Wall Park Garage and Park Improvements
(P721801)**

| | | | |
|----------------------|-----------------------------|-----------------------------|--------------------|
| Category | Culture and Recreation | Date Last Modified | 01/08/19 |
| SubCategory | Recreation | Administering Agency | General Services |
| Planning Area | North Bethesda-Garrett Park | Status | Final Design Stage |

| Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|

EXPENDITURE SCHEDULE (\$000s)

| | | | | | | | | | | |
|---------------------------|--------------|---|--------------|--------------|---|---|---|--------------|--------------|---|
| Other | 6,612 | - | 6,612 | 1,106 | - | - | - | 4,400 | 1,106 | - |
| TOTAL EXPENDITURES | 6,612 | - | 6,612 | 1,106 | - | - | - | 4,400 | 1,106 | - |

FUNDING SCHEDULE (\$000s)

| | | | | | | | | | | |
|------------------------------|--------------|---|--------------|--------------|---|---|---|--------------|--------------|---|
| G.O. Bonds | 6,612 | - | 6,612 | 1,106 | - | - | - | 4,400 | 1,106 | - |
| TOTAL FUNDING SOURCES | 6,612 | - | 6,612 | 1,106 | - | - | - | 4,400 | 1,106 | - |

APPROPRIATION AND EXPENDITURE DATA (\$000s)

| | | | |
|-------------------------------------|-------|--------------------------|-------|
| Appropriation FY 20 Approp. Request | - | Year First Appropriation | FY18 |
| Cumulative Appropriation | 6,612 | Last FY's Cost Estimate | 6,612 |
| Expenditure / Encumbrances | - | | |
| Unencumbered Balance | 6,612 | | |

PROJECT DESCRIPTION

This project relocates surface parking from the Wall Park and the Kennedy Shriver Aquatic Center (KSAC) to an adjacent parking garage on private property, as suggested in the White Flint Sector Plan. The adjacent property owner, Gables Development, has an approved site plan and is going forward with a larger residential project. As part of their site plan approval Gables Development is required to reserve space for up to 400 parking spaces to be built and used by the County to serve both KSAC and a possible future expansion for a Regional Recreation Center. As part of the residential project, the developer is building an 850 space garage, with 250 of those spaces owned by the County through a condominium regime. The parking garage will be linked to KSAC through a public drive and pedestrian paths. Space is being reserved for a possible addition of County spaces to the garage if they are needed in the future for an expanded Recreation Center. This space will be reserved for 10 years from the date of Gables' site plan approval. The garage project will allow for the removal of most of the current surface parking in Wall Park and the creation of an interim park with large green spaces and loop trails, with plans for a future urban park with varied amenities.

LOCATION

The project will be located on the Gables residential site which is immediately adjacent to the Kennedy Shriver Aquatic Center (KSAC) at 5900 Executive Boulevard, North Bethesda, MD and will be accessed from KSAC's current entrance on Executive Boulevard.

ESTIMATED SCHEDULE

Assumes implementation delays until FY23.

COST CHANGE

FY18 Council Supplemental and CIP amendment created this project.

PROJECT JUSTIFICATION

The White Flint Sector Plan was approved by Council in 2010. This plan allows for significantly higher density than the existing development. Based upon the market, the majority of development planned for the first phase has been multi-family residential. Along with providing a more walkable area through new programmed capital roads, streetscape, and biking facilities projects, there is a great need for open space that can be easily accessed by both the urban dwellers moving into this dense redevelopment area and by the local community. Wall Park could provide that open space now and will eventually provide an urban park with varied amenities, but only if the surface parking is removed. The roads adjacent to this site are currently being reconfigured and facilitation of this project will allow the County to obtain dedicated right of way needed for use in the ongoing White Flint West Workaround road project. As part of the Gables Residential project, there is an opportunity to have the surface parking replaced by a much larger garage. This will take advantage of the economies of scale by providing the development of parking at a lower cost than if the County had to build its own garage and will result in the County ownership of 30% of the garage spaces under a condominium regime.

FISCAL NOTE

FY18 supplemental for Wall Park Garage and Park Improvements approved \$6,582,000 in FY18 appropriation.

COORDINATION

Department of General Services, Department of Transportation, Permitting Services, Department of Recreation and Maryland-National Capital Park and Planning Commission

Approved FY19-24



Wall Park Garage and Park Improvements (P721801)

Category Culture and Recreation **Date Last Modified** 02/12/18
SubCategory Recreation **Administering Agency** General Services
Planning Area North Bethesda-Garrett Park **Status** Final Design Stage

| | Total | Thru FY17 | Est FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|--|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|
|--|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|

EXPENDITURE SCHEDULE (\$000s)

| | | | | | | | | | | | |
|---------------------------|--------------|----------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|
| Other | 6,612 | - | 5,506 | 1,106 | 1,106 | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 6,612 | - | 5,506 | 1,106 | 1,106 | - | - | - | - | - | - |

FUNDING SCHEDULE (\$000s)

| | | | | | | | | | | | |
|------------------------------|--------------|----------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|
| G.O. Bonds | 6,612 | - | 5,506 | 1,106 | 1,106 | - | - | - | - | - | - |
| TOTAL FUNDING SOURCES | 6,612 | - | 5,506 | 1,106 | 1,106 | - | - | - | - | - | - |

APPROPRIATION AND EXPENDITURE DATA (\$000s)

| | | | |
|-----------------------------|-------|--------------------------|-------|
| Appropriation FY 19 Request | 30 | Year First Appropriation | FY18 |
| Appropriation FY 20 Request | - | Last FY's Cost Estimate | 6,582 |
| Cumulative Appropriation | 6,582 | | |
| Expenditure / Encumbrances | - | | |
| Unencumbered Balance | 6,582 | | |

PROJECT DESCRIPTION

This project relocates surface parking from the Wall Park and the Kennedy Shriver Aquatic Center (KSAC) to an adjacent parking garage on private property, as suggested in the White Flint Sector Plan. The adjacent property owner, Gables Development, has an approved site plan and is going forward with a larger residential project. As part of their site plan approval Gables Development is required to reserve space for up to 400 parking spaces to be built and used by the County to serve both KSAC and a possible future expansion for a Regional Recreation Center. As part of the residential project, the developer is building an 850 space garage, with 250 of those spaces owned by the County through a condominium regime. The parking garage will be linked to KSAC through a public drive and pedestrian paths. Space is being reserved for a possible addition of County spaces to the garage if they are needed in the future for an expanded Recreation Center. This space will be reserved for 10 years from the date of Gables' site plan approval. The garage project will allow for the removal of most of the current surface parking in Wall Park and the creation of an interim park with large green spaces and loop trails, with plans for a future urban park with varied amenities.

LOCATION

The project will be located on the Gables residential site which is immediately adjacent to the Kennedy Shriver Aquatic Center (KSAC) at 5900 Executive Boulevard, North Bethesda, MD and will be accessed from KSAC's current entrance on Executive Boulevard.

ESTIMATED SCHEDULE

Design was completed in Summer 2017, construction will begin in Summer 2018 with completion in late FY19.

COST CHANGE

FY18 Council Supplemental and CIP amendment created this project.

PROJECT JUSTIFICATION

The White Flint Sector Plan was approved by Council in 2010. This plan allows for significantly higher density than the existing development. Based upon the market, the majority of development planned for the first phase has been multi-family residential. Along with providing a more walkable area through new programmed capital roads, streetscape, and biking facilities projects, there is a great need for open space that can be easily accessed by both the urban dwellers moving into this dense redevelopment area and by the local community. Wall Park could provide that open space now and will eventually provide an urban park with varied amenities, but only if the surface parking is removed. The roads adjacent to this site are currently being reconfigured and facilitation of this project will allow the County to obtain dedicated right of way needed for use in the ongoing White Flint West Workaround road project. As part of the Gables Residential project, there is an opportunity to have the surface parking replaced by a much larger garage. This will take advantage of the economies of scale by providing the development of parking at a lower cost than if the County had to build its own garage and will result in the County ownership of 30% of the garage spaces under a condominium regime.

FISCAL NOTE

FY18 supplemental for Wall Park Garage and Park Improvements approved \$6,582,000 in FY18 appropriation.

COORDINATION

Department of General Services, Department of Transportation, Permitting Services, Department of Recreation and Maryland-National Capital Park and Planning

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South County Regional Recreation and Aquatic Center (P721701)

Category Culture and Recreation **Date Last Modified** 01/11/19
SubCategory Recreation **Administering Agency** General Services
Planning Area Silver Spring and Vicinity **Status** Final Design Stage

| Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|-------|-----------|----------|------------------|-------|-------|-------|-------|-------|-------|-------------------|
|-------|-----------|----------|------------------|-------|-------|-------|-------|-------|-------|-------------------|

EXPENDITURE SCHEDULE (\$000s)

| | | | | | | | | | | |
|----------------------------------|---------------|--------------|----------|---------------|--------------|---------------|---------------|---------------|----------|----------|
| Planning, Design and Supervision | 6,856 | 3,277 | - | 3,579 | 598 | 946 | 1,103 | 932 | - | - |
| Land | 8 | 8 | - | - | - | - | - | - | - | - |
| Site Improvements and Utilities | 100 | - | - | 100 | 9 | 35 | 35 | 21 | - | - |
| Construction | 62,346 | - | - | 62,346 | 8,538 | 22,716 | 19,216 | 11,876 | - | - |
| Other | 2,762 | - | - | 2,762 | - | 350 | 1,512 | 900 | - | - |
| TOTAL EXPENDITURES | 72,072 | 3,285 | - | 68,787 | 9,145 | 24,047 | 21,866 | 13,729 | - | - |

FUNDING SCHEDULE (\$000s)

| | | | | | | | | | | |
|------------------------------|---------------|--------------|----------|---------------|--------------|---------------|---------------|---------------|----------|----------|
| G.O. Bonds | 68,787 | - | - | 68,787 | 9,145 | 24,047 | 21,866 | 13,729 | - | - |
| PAYGO | 3,285 | 3,285 | - | - | - | - | - | - | - | - |
| TOTAL FUNDING SOURCES | 72,072 | 3,285 | - | 68,787 | 9,145 | 24,047 | 21,866 | 13,729 | - | - |

OPERATING BUDGET IMPACT (\$000s)

| | | | | | | | | | | |
|-----------------------------------|----------|----------|----------|--------------|----------|----------|----------|-------------|--------------|--------------|
| Maintenance | - | - | - | 1,285 | - | - | - | 253 | 506 | 506 |
| Energy | - | - | - | 2,385 | - | - | - | 477 | 954 | 954 |
| Program-Staff | - | - | - | 2,965 | - | - | - | 593 | 1,186 | 1,186 |
| Program-Other | - | - | - | 820 | - | - | - | 164 | 328 | 328 |
| Offset Revenue | - | - | - | (2,527) | - | - | - | (505) | (1,011) | (1,011) |
| NET IMPACT | - | - | - | 4,908 | - | - | - | 982 | 1,963 | 1,963 |
| FULL TIME EQUIVALENT (FTE) | - | - | - | - | - | - | - | 25.1 | 25.1 | 25.1 |

APPROPRIATION AND EXPENDITURE DATA (\$000s)

| | | | |
|-------------------------------------|--------|--------------------------|--------|
| Appropriation FY 20 Approp. Request | 782 | Year First Appropriation | FY17 |
| Cumulative Appropriation | 70,275 | Last FY's Cost Estimate | 55,270 |
| Expenditure / Encumbrances | 5,366 | | |
| Unencumbered Balance | 64,909 | | |

PROJECT DESCRIPTION

This project provides for the County's estimated costs for a new regional recreation and aquatic center in the Central Business District of Silver Spring. This project will include approximately 120,000 gross square feet (GSF) of public recreation space within Housing Opportunities Commission's (HOCs) larger housing project. The facility will include typical recreation and leisure activities such as pools for swimming and low level diving, exercise, aquatic play, and high school competitions, training, and teaching. A gymnasium, exercise and weight room spaces, movement and dance studios, multipurpose activity rooms, public use space, and social space with a culinary arts kitchen will also be included. Senior programs will be coordinated with Holy Cross Hospital's "Senior Source."

LOCATION

This amenity will be located on the Elizabeth Square site, bordered by Apple Avenue to the south and Fenwick Lane to the north, with the CSX railroad right-of-way on the west.

ESTIMATED SCHEDULE

Construction is anticipated to begin in FY19 with completion in mid-FY22. The schedule is based on a one phase approach.

COST CHANGE

Costs reflect final agreed upon cost for the project by the Department of General Services and the Housing Opportunities Commission. FY19 Supplemental Appropriation and amendment #5-S19-CMCG-6 for \$17,016,000 in GO Bonds will allow the Department of General Services to sign a fixed price General Development Agreement with the Housing Opportunities Commission. In FY19, received transfer of \$500,000 in GO Bonds from North Potomac Community Recreation Center, P720102. In FY19, received transfer of \$170,000 in GO Bonds from Western County Outdoor Pool Renovation and Modernization, P721501.

PROJECT JUSTIFICATION

This project has been included in long range planning by the County in its Montgomery County Recreation Facility Development Plan, 2010-2030 as one of four regional recreation facilities to serve the County. This plan is based on the results of the County's Vision 2030 assessment, completed and published in 2011. The

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Southern Region, around the Greater Silver Spring Area was found to be significantly under served for recreation and park amenities when compared against total population. Only two smaller community recreation centers, one small indoor pool, and one seasonal outdoor pool serve this area currently and no services are available in downtown Silver Spring. The project achieves a County goal of co-locating affordable housing with other County services. Through co-location, the County will achieve cost savings, program efficiencies, and improved service to residents.

OTHER

The Elizabeth Square Development project is a Public-Private Partnership between Housing Opportunities Commission (HOC) and Lee Development Group. The proposed plan is to redevelop the existing Elizabeth House, a senior Public Housing property, and a substantial renovation of Alexander House Apartments, a mixed-income multifamily property, in downtown Silver Spring. At full completion of the redevelopment, Elizabeth Square Development will provide for a combined 326 moderate price dwelling units (MPDU), Work Force Housing Units (WFHU), and other affordable housing units out of a total 846 units, with the inclusion of the new aquatic and recreational facility within the footprint of the larger construction. Housing costs are not a part of this project.

FISCAL NOTE

The County's contribution will pay for the design of the recreation and aquatic center facility, tenant fit-out, furniture, fixtures, and equipment for the new facility, and staff time during design and construction. FY17 Supplemental appropriation of \$3,800,000 in GO Bonds was approved for this project. FY19 Supplemental for \$17,016,000 in GO Bonds. In FY19, received transfer of \$500,000 in GO Bonds from North Potomac Community Recreation Center, P720102. In FY19, received transfer of \$170,000 in GO Bonds from Western County Outdoor Pool Renovation and Modernization, P721501. Acceleration of \$964,000 in GO Bonds from FY19 into FY18.

DISCLOSURES

A pedestrian impact analysis will be performed during design or is in progress.

COORDINATION

Housing Opportunity Commission, Silver Spring Regional Services Center, Department of Permitting Services, Department of General Services, Department of Recreation, Department of Technology Services, M-NCPPC, WSSC, Pepco. Special Capital Projects Legislation Bill No. 18-17 was adopted by Council June 29, 2017.



North Potomac Community Recreation Center (P720102)

Category Culture and Recreation **Date Last Modified** 01/11/19
SubCategory Recreation **Administering Agency** General Services
Planning Area Travilah and Vicinity **Status** Under Construction

| | Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|--------------------------------------|---------------|---------------|------------|------------------|-------|-------|-------|-------|-------|-------|-------------------|
| EXPENDITURE SCHEDULE (\$000s) | | | | | | | | | | | |
| Planning, Design and Supervision | 4,505 | 4,505 | - | - | - | - | - | - | - | - | - |
| Land | 9,644 | 9,644 | - | - | - | - | - | - | - | - | - |
| Site Improvements and Utilities | 3,666 | 3,666 | - | - | - | - | - | - | - | - | - |
| Construction | 16,591 | 16,466 | 125 | - | - | - | - | - | - | - | - |
| Other | 606 | 564 | 42 | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 35,012 | 34,845 | 167 | | | | | | | | |

| | Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|----------------------------------|---------------|---------------|------------|------------------|-------|-------|-------|-------|-------|-------|-------------------|
| FUNDING SCHEDULE (\$000s) | | | | | | | | | | | |
| G.O. Bonds | 20,248 | 20,081 | 167 | - | - | - | - | - | - | - | - |
| PAYGO | 14,764 | 14,764 | - | - | - | - | - | - | - | - | - |
| TOTAL FUNDING SOURCES | 35,012 | 34,845 | 167 | | | | | | | | |

| | Total | Thru FY18 | Rem FY18 | Total 6 Years | FY 19 | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Beyond 6 Years |
|---|-------|-----------|----------|------------------|------------|------------|------------|------------|------------|------------|-------------------|
| OPERATING BUDGET IMPACT (\$000s) | | | | | | | | | | | |
| Maintenance | | | | 1,218 | 203 | 203 | 203 | 203 | 203 | 203 | 203 |
| Energy | | | | 1,014 | 169 | 169 | 169 | 169 | 169 | 169 | 169 |
| Program-Staff | | | | 1,038 | 173 | 173 | 173 | 173 | 173 | 173 | 173 |
| Program-Other | | | | 528 | 88 | 88 | 88 | 88 | 88 | 88 | 88 |
| Offset Revenue | | | | (390) | (65) | (65) | (65) | (65) | (65) | (65) | (65) |
| NET IMPACT | | | | 3,408 | 568 | 568 | 568 | 568 | 568 | 568 | 568 |
| FULL TIME EQUIVALENT (FTE) | | | | | 4.6 | 4.6 | 4.6 | 4.6 | 4.6 | 4.6 | 4.6 |

| APPROPRIATION AND EXPENDITURE DATA (\$000s) | | | |
|--|--------|--------------------------|--------|
| Appropriation FY 20 Approp. Request | - | Year First Appropriation | FY05 |
| Cumulative Appropriation | 35,012 | Last FY's Cost Estimate | 35,512 |
| Expenditure / Encumbrances | 34,965 | | |
| Unencumbered Balance | 47 | | |

PROJECT DESCRIPTION

This project provides for the planning, design and construction of a 33,000 net square foot community recreation center and associated site of approximately 17 acres. The building will include typical elements, such as, a gymnasium, exercise room, social hall, kitchen, senior/community lounge, arts/kiln room, game room, vending space, conference room, offices, lobby, restrooms, and storage space. Site amenities include entrance drive and parking, playground structures, hard surface play courts, and a regulation multipurpose synthetic athletic field.

LOCATION

13850 Travilah Road, Rockville

ESTIMATED SCHEDULE

The project is complete and opened in October 2016.

COST CHANGE

In FY19, transferred \$500,000 in GO Bonds to South County Regional Recreation and Aquatic Center, P721701.

PROJECT JUSTIFICATION

This region has no existing community recreation center facility. The Department of Recreation Facility Development Plan (FY97-10) has identified the need for a community center to serve this region. The July 1998 Park Recreation and Program Open Space Master Plan prepared by M-NCPPC has also identified the development of a community recreation facility to serve the Potomac-Travilah planning area as a key community concern. Project preliminary design was completed in the Facility Planning: MCG project, prior to the establishment of this stand-alone project.

FISCAL NOTE

In FY15, transferred \$270,000 in GO Bonds to Silver Spring Library, P710302. In FY16, transferred \$1,680,000 in GO Bonds to Silver Spring Library, P710302.

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In FY19, transferred \$500,000 in GO Bonds to South County Regional Recreation and Aquatic Center, P721701.

DISCLOSURES

A pedestrian impact analysis will be performed during design or is in progress.

COORDINATION

Department of General Services, Department of Technology Services, Department of Recreation, M-NCPPC, Department of Permitting Services, WSSC, PEPCO, Washington Gas, Upcounty Regional Services Center. Special Capital Projects Legislation [Bill No. 20-12] was adopted by Council June 26, 2012.



Western County Outdoor Pool Renovation and Modernization (P721501)

Category Culture and Recreation **Date Last Modified** 01/11/19
SubCategory Recreation **Administering Agency** General Services
Planning Area Poolesville and Vicinity **Status** Under Construction

| | Total | This FY | Committed | FY10 | FY11 | FY12 | FY13 | FY14 | FY15 | Balance |
|--------------------------------------|--------------|--------------|-----------|------|------|------|------|------|------|---------|
| EXPENDITURE SCHEDULE (\$000s) | | | | | | | | | | |
| Planning, Design and Supervision | 859 | 857 | 2 | - | - | - | - | - | - | - |
| Site Improvements and Utilities | 518 | 518 | - | - | - | - | - | - | - | - |
| Construction | 2,287 | 2,235 | 52 | - | - | - | - | - | - | - |
| Other | 16 | 16 | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 3,680 | 3,626 | 54 | - | - | - | - | - | - | - |

| | Total | This FY | Committed | FY10 | FY11 | FY12 | FY13 | FY14 | FY15 | Balance |
|----------------------------------|--------------|--------------|-----------|------|------|------|------|------|------|---------|
| FUNDING SCHEDULE (\$000s) | | | | | | | | | | |
| G.O. Bonds | 3,680 | 3,626 | 54 | - | - | - | - | - | - | - |
| TOTAL FUNDING SOURCES | 3,680 | 3,626 | 54 | - | - | - | - | - | - | - |

| APPROPRIATION AND EXPENDITURE DATA (\$000s) | | | | | |
|--|--|--|-------|--------------------------|-------|
| Appropriation FY 20 Approp. Request | | | | Year First Appropriation | FY15 |
| Cumulative Appropriation | | | 3,680 | Last FY's Cost Estimate | 3,680 |
| Expenditure / Encumbrances | | | 3,626 | | |
| Unencumbered Balance | | | 54 | | |

PROJECT DESCRIPTION

This project provides for the design, renovation, and modernization of 71,500 SF of an outdoor pool complex. The project includes Bathhouse, Snack Bar, Main Pool with associated deck area, Leisure Pool with associated deck area, Wading Pool, to be replaced with a zero depth Spray Pad with associated deck area, and dry land playground, open lawns and a Filter Room located below the Main Pool Deck.

LOCATION

20151 Fisher Avenue, Poolesville

ESTIMATED SCHEDULE

Project is complete and re-opened in June 2016.

COST CHANGE

In FY19, transferred \$170,000 in GO Bonds to South County Regional Recreation and Aquatic Center, P721701.

PROJECT JUSTIFICATION

The facility was built in 1991 and has had no renovation or upgrades since construction over 20 years ago. This facility has been diligently maintained and remains serviceable, but much of the original pool equipment and many of the finishes are beyond their useful life and have reached the point that standard care and repairs are not able to keep the facility operational. In some cases original equipment and configurations no longer comply with the most current code requirements or County standards. Finally, some of the original amenities are out of date when compared with other more recently completed or renovated County aquatic facilities, and considering the extent of work required to correct the shortcomings noted above, complete replacement appears warranted.

FISCAL NOTE

In FY19, transferred \$170,000 in GO Bonds to South County Regional Recreation and Aquatic Center, P721701.

DISCLOSURES

A pedestrian impact analysis will be performed during design or is in progress.

COORDINATION

Department of General Services, Department of Recreation, Department of Technology Services, Office of Management and Budget, Upcounty Regional Service Center